



# MEETING MINUTES

*August 21, 2019 / 10:00 AM*  
*City Hall, Room 408 / San Francisco, CA 94102*

**Present:**

*Chair Jonathan Adler*  
*Committee Member Craig Murdock*  
*Secretary Stephen Irwin*

**Excused:**

*Vice Chair Diana Almanza*  
*Committee Member Gabriela Avalos*  
*Committee Member Joseph Kenan*  
*Committee Member Nastassia Serina*  
*Committee Member Scott Walton*  
*Committee Member Traci Watson*

**Absent:**

*Committee Member Vixen Yvonne*

**PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.**

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *2 min*

*Meeting began at 10:05 AM. There was no quorum.*

**I. MINUTES** *ACTION*

**A. July 2019 MINUTES** **Chair Adler** *5 min*

The Committee will review the Draft July 2019 minutes.  
*Explanatory document - Draft June 2019 Committee Minutes*  
***Proposed Action: Approve Draft July 2019 minutes***

**This item was tabled until the next SMC meeting.**

**II. NEW BUSINESS** *DISCUSSION/ACTION*

**A. POLICY SUBCOMMITTEE UPDATE** **Secretary Irwin** *10 min*

Secretary Irwin reviewed the proposed Navigation Center Standards of Care, which had been approved by the Policy Subcommittee.  
*Explanatory document - Proposed Navigation Center SOC*  
**Public Comment will be heard before the proposed action.**  
***Proposed Action: Approve Proposed Navigation Center SOC***

**This item was tabled until the next SMC meeting.**

**Public comment:** John Ouertani (ECS) asked for confirmation that the Policy Subcommittee was recommending that Standard 13 not be applied to the Navigation Centers.

**Member comment:** Secretary Irwin stated that the Subcommittee was recommending that Standard 13 be monitored through complaints, but not through site visits.

- III. REPORTS** *DISCUSSION/ACTION*
- A. SHELTER STATUS REPORTS** **Scott Walton (HSH)** *10 min*  
The Committee will reviewed the Department of Homelessness and Supportive Housing's (HSH) Shelter Vacancy Reports.  
*Explanatory documents- June 2019 Shelter Occupancy Report, June 2019 Bethel AME Count, June 2019 Family Shelter Occupancy Count*
- B. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING** **Committee Staff** *10 min*  
The Committee received an update from the Department of Homelessness and Supportive Housing.
- C. STANDARD OF CARE STAFF REPORT** **Committee Staff** *10 min*  
Committee staff reviewed the July 2019 Standard of Care Staff report.  
*Explanatory document- July 2019 SOC Staff Report*

- IV. PUBLIC COMMENT** *DISCUSSION* *3 min*  
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

**Public comment:** Lessy Benedeith (ECS) stated that it may not be currently possible for Navigation Centers to be in full compliance with Standard 9. She also requested that the Committee give more advanced notice if meetings were to be cancelled or if the Committee would be having information meetings due to lack of quorum.

**Public comment:** Jamie Schecter (CHP) stated that as providers, they would have liked to have more input on the proposed Navigation Center Standards of Care and also requested additional notice if the Committee would be cancelling meetings.

#### **ADJOURNMENT**

This item requires a motion, a second, and to be carried.

***Proposed Action: Approve adjournment***  
**M/S/C: Adler/Murdock/Unanimous**

### **Meeting adjourned at 10:25 AM**

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