



City and County of San Francisco
Shelter Monitoring Committee

**MEETING MINUTES
 SHELTER MONITORING COMMITTEE
 POLICY SUBCOMMITTEE MEETING**

**September 29, 2015
 1:00 PM – 2:00 PM
 101 Grove Street
 3rd Floor, Room 302
 San Francisco, CA 94102**

Roster:

*Subcommittee Chair Mwangi Mukami
 Subcommittee Member Jonathan Bonato
 Subcommittee Member Matthew Steen*

Excused:

Subcommittee Member Kendra Amick

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

I. MINUTES *ACTION*
A. July 2015 Minutes **Chair Mukami** *5 min*
 The Policy Subcommittee reviewed the draft July, 2015 Minutes.
Explanatory document- July, 2015, Committee Minutes
No public comment
Proposed Action: Approve July 2015 Minutes.
M/S/C: Steen/Mukami/Unanimous
July 2015 minutes approved

II. NEW BUSINESS *DISCUSSION*
A. Imminent Danger Policy **Chair Mukami** *20 min*
 The Committee discussed issues related to Imminent Danger policies.
*Explanatory documents – Imminent Danger Policy, Imminent Danger DOS
 Records*

Member Comment: Member Steen reviewed the Imminent Danger DOS paperwork and presented his initial findings to the Policy Subcommittee. Member Steen reported that denials were all based on Imminent Danger (observed or self-reported), victims and attackers were both DOS'd, 90% of the cases were not contested or upheld upon appeal and that the HSA list of Imminent Danger instances only contained 10 cases, where the documents show there were a lot more than 10 cases.

Member Comment: Subcommittee Chair Mukami emphasized the need to focus on the raw data when going through the Imminent Danger DOS records (such as number of cases). In addition, Chair Mukami urged the Policy Subcommittee to start taking action to craft policy recommendations to address the problems with Imminent Danger.

Member Comment: Member Bonato asked if there were any updates to the discussion with HSA to alter the Imminent Danger policy. Member Bonato also stated that there was some discussion of getting client perspectives before making any recommendations and emphasized that it would be beneficial to get buy-in from the Domestic Violence Consortium before submitting any recommendations to the Board of Supervisors.

Member Comment: Member Steen proposed two recommendations for the Subcommittee to review. The first proposal was for HSA to adopt a formal standard Imminent Danger policy so individual shelters cannot create their own individual policies. The second proposal was for the language in Imminent Danger policies to be changed around penalties for victims.

Proposed action: For the Policy Subcommittee to attend community meetings at family shelters and ask clients to take surveys on their experiences with Imminent Danger policies. Committee staff will contact shelters to arrange attendance at community meetings and to create the survey.

M/S/C: Bonato/Mukami/Unanimous

Motion for Subcommittee members to attend community meetings to distribute Imminent Danger surveys approved

B. MUNI Token Survey Chair Mukami 10 min

The Committee discussed results of the ongoing MUNI Token Survey.

Explanatory document – MUNI Token Survey Summary

Member Comment: Member Steen brought up the discussion at the last Shelter Monitoring Committee meeting about how strange it was that MTA charges HSA for MUNI tokens even though both are City agencies.

Member Comment: Member Bonato described existing programs where riders over the age of 65 or those with medical disabilities can qualify for free MUNI rides and discounted BART rides.

Staff Comment: Committee staff explained that HSA had definitely received the translated MUNI token signs created by the Shelter Monitoring Committee but were unsure whether or not the signs had actually been distributed to and posted inside the shelters.

Proposed action: For the Policy Subcommittee to write a letter to MTA asking for a meeting and to discuss the possibility of changing the existing MUNI token policy.

M/S/C: Bonato/Steen/Unanimous

Motion for the Policy Subcommittee to write a letter to MTA asking for a meeting to discuss changes to the MUNI token policy approved

III. INFORMATION REQUESTS

DISCUSSION

A. Information Requests

Chair Mukami

5 min

The Committee reviewed the response from past Information Requests.

Member comment: Subcommittee Chair Mukami announced that he will be sending an official invitation to Shelter Monitoring Committee member Terezie Bohrer to join the Policy Subcommittee.

Adjournment

No public comment

Proposed Action: Approve adjournment

M/S/C: Mukami/Bonato/Unanimous

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Administrator
Sunshine Ordinance Task Force

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