



City and County of San Francisco  
SHELTER MONITORING COMMITTEE

AGENDA (DRAFT)

Wednesday, November 17, 2021 | 10:00 AM

**Roster:** Chair Jonathan Adler

Vice Chair Diana Almanza

Committee Member David Harris

Committee Member Tomiko Eya

Committee Member Lisa Rachowicz

Committee Member Gabriela Avalos

Committee Member Traci Watson

Committee Member Steven Clark

Committee Member Bryce Dennis

Committee Member Cris Plunkett

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.  
**PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTION**

- I. CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 5 min
  
- A. RECOLLECTION IN MEMORY OF MEMBER EDWARDS DISCUSSION 10 min  
 The Committee will pause for a moment of silence and to allow Members and the public to reflect on the life of Member Brian Edwards who passed away suddenly on November 3.
  
- B. MINUTES DISCUSSION/ACTION  
 OCTOBER 2021 MINUTES CHAIR ADLER 5 min  
 The Committee will review the Draft October 2021 minutes.  
*Explanatory document – Draft October 2021 Committee Minutes.*  
**Proposed Action: Approve October Meeting Minutes**
  
- II. NEW BUSINESS/REPORTS DISCUSSION/ACTION
  
- A. PROPOSED RESOLUTION – TELECONFERENCED MEETINGS DISCUSSION/ACTION  
CHAIR ADLER 10 min  
 To abide by protocols recommended by the City Attorney’s Office, a resolution to hold meetings virtually will be discussed and voted upon.  
*Explanatory document – Draft Resolution*  
**Proposed Action: Approve Resolution**
  
- B. PROPOSED RESOLUTION REGARDING EQUITY DISCUSSION/ACTION  
MEMBER PLUNKETT 15 min  
 Committee Member Plunkett, following up on last month’s discussion, will review his proposed resolution. The Committee will discuss and decide whether to approve.  
*Explanatory document – Draft Resolution*  
**Proposed Action: Approve Resolution**

C. POLICY SUBCOMMITTEE

DISCUSSION 15 min  
SUBCOMMITTEE CHAIR AVALOS

Subcommittee Chair will ask for input as to when to hold the next meeting and what subjects to prioritize for discussion.

*Explanatory documents – Draft Implementation Plan, Draft Navigation Center SOCs.*

D. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING

DISCUSSION 15 min  
HSH

The Committee will receive an update from the Department of Homelessness and Supportive Housing.

*Explanatory documents – Vacancy Report*

E. DEPARTMENT OF PUBLIC HEALTH

DISCUSSION 10 min  
DPH STAFF

- Update on on-boarding and training for new Members
- Complaints received recently (non-confidential details)
- Reminders to veteran Members

*Explanatory document – SOC Report*

III. PUBLIC COMMENT

DISCUSSION 5 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist staff in the compilation of the meeting minutes.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

***Proposed Action: Approve adjournment***

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Robert Hill at robert.hill@sfdph.org.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

**Know Your Rights under the Sunshine Ordinance (Chapter 67 San Francisco Administrative Code)** Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE THIS ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:**

Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at [www.sfgov.org](http://www.sfgov.org).

#### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: [sfgov.org/ethics](http://sfgov.org/ethics).

#### **Meeting Access Information**

Cisco WebEx → <https://sfdph.webex.com/sfdph/onstage/g.php?MTID=e62d37439f10011f15a14d7ce2a21c281>

Join by phone at **(415) 655-0003** (November 17, 2021 at 10:00 AM)

Meeting ID number/access code: **6898**

Meeting password: **SMC21**