



City and County of San Francisco
SHELTER MONITORING COMMITTEE

AGENDA

Wednesday, **May 18, 2022** | 10:00 AM

Roster: Chair Jonathan Adler
Vice Chair Diana Almanza
Committee Member Gabriela Avalos
Committee Member Steven Clark

Committee Member Tomiko Eya
Committee Member Cris Plunkett
Committee Member Lisa Rachowicz
Committee Member Traci Watson

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTION

I. CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *5 min*

A. MINUTES **DISCUSSION/ ACTION**

APRIL 2022 MINUTES **CHAIR ADLER** *5 min*

The Committee will review the Draft April 2022 minutes.

Explanatory document – Drafts of March 2022 and April 2022 Committee Minutes.

Public Comment will be heard before proposed action.

Proposed Action: Approve March and April Meeting Minutes

II. OLD BUSINESS **DISCUSSION/ ACTION**

A. TELECONFERENCING RESOLUTION **ACTION**

CHAIR ADLER *3 min*

To abide by protocols recommended by the City Attorney's Office, a resolution allowing the Committee to continue holding meetings virtually will be discussed and voted upon.

Explanatory document – Draft Resolution

Public Comment will be heard before a vote on the proposed action.

Proposed Action: Approve Resolution

B. SELECTION OF A COMMITTEE SECRETARY **DISCUSSION**

CHAIR ADLER *10 min*

The bylaws call for a Secretary. The Secretary shall be responsible for approving meeting minutes and committee correspondence prior to distribution, with the exception of any items presented to the full Committee for action. There is no incumbent for the current term, which runs through December of 2023. Members will have the opportunity to nominate one or more of their colleagues for the position of Secretary. A vote will be taken in next month's meeting.

Public Comment will be heard before proposed action.

Proposed Action: Record any nominations made for Committee Secretary.

- C. RESOLUTION - THE PIT COUNT AND EQUITY *DISCUSSION/ ACTION*
MEMBER PLUNKETT 10 min
The Committee will discuss and vote on whether to approve the draft resolution calling for improving data methodologies to help ensure equity.
Explanatory document - Proposed Resolution
Public Comment will be heard before proposed action.
Proposed Action: Approve Resolution
- D. NAVIGATION CENTERS *DISCUSSION/ ACTION*
CHAIR ADLER 15 min
To assess what the Committee is realistically able to do vis-à-vis monitoring Navigation Centers, the Policy Subcommittee is recommending at this time that the SMC Members undertake to participate in: (1) Navigation Center tours hosted by HSH; (2) a pilot inspection at each Navigation Center; and (3) a virtual meeting with shelters, which HSH hosts monthly, to allow Members and shelter managers to introduce themselves and share key points about how their operations work. Public Comment will be heard before proposed action.
Proposed Action: Approve next steps
- III. NEW BUSINESS/REPORTS *DISCUSSION/ ACTION*
- A. POLICY SUBCOMMITTEE *DISCUSSION*
SUBCOMMITTEE CHAIR AVALOS 5 min
A concise summary of the last subcommittee meeting will be shared and discussed.
- B. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING *DISCUSSION* 15 min
HSH
Update from the Department of Homelessness and Supportive Housing.
Explanatory documents – Vacancy Report
Public Comment will be heard.
- C. DEPARTMENT OF PUBLIC HEALTH *DISCUSSION* 10 min
DPH STAFF
Update on recruitment efforts. Status of legislation on sunset. Website move to Drupal 9. Review of complaints received recently.
Explanatory document – SOC Report
– Member status slide
Public Comment will be heard.
- D. AGENDA SETTING FOR FUTURE MEETINGS *DISCUSSION* 5 min
MEMBERS
Members may suggest items for future discussion.
Public Comment will be heard.
- IV. GENERAL PUBLIC COMMENT *DISCUSSION* 5 min
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda,

members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist staff in the compilation of the meeting minutes.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Robert Hill at robert.hill@sfdph.org.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 San Francisco Administrative Code) Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE THIS ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.

Meeting Access Information (May 18, 2022, at 10:00 AM)

Cisco WebEx → <https://sfdph.webex.com/sfdph/onstage/g.php?MTID=e159a48c2c23fbe7acff6d90cfaf7e1f6>

Join by phone at **(415) 655-0003**

Meeting ID number/access code: **2463 664 6974**

Meeting password: **SMC22**