DRAFT MEETING MINUTES
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING
October 4, 2018
5:00pm – 6:00pm
1380 Howard Street
Room 417
San Francisco, CA 94103

Present:
Subcommittee Chair Nick Kimura
Subcommittee Member Lauren Kahn
Subcommittee Member Loretta Gaines

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS
Meeting began at 5:05 PM. Subcommittee Member Gaines was not present. There was quorum. Member Gaines arrived at 5:10 PM.

II. NEW BUSINESS

A. NAVIGATION CENTERS

The Subcommittee discussed which Standards of Care could by monitored by the Shelter Monitoring Committee in the Navigation Centers. Scott Walton (HSH) provided information to the Subcommittee about the Navigation Centers, which included information on the challenges that the Navigation Centers would have in meeting specific Standards and the number of Navigation Centers that are set to open in the near future.

Explanatory document- Proposed Navigation Center Standards of Care, Navigation Center List

Public comment: Scott Walton (HSH) suggested that the Subcommittee consider finalizing the list of Standards of Care for the Navigation Centers, for the Committee to begin taking Standard of Care complaints from Navigation Center clients and to start with a single announced site visit at each Navigation Center while site visit forms are being finalized.

Adjournment
No public comment
Proposed Action: Approve adjournment
M/S/C: Kahn/Gaines/Unanimous
Adjournment approved at 6:05 PM
<table>
<thead>
<tr>
<th>Action Item:</th>
<th>Assigned To:</th>
<th>Due:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Follow-up with the Policy Subcommittee on the number of immediate denials of service from the Navigation Centers</td>
<td>Scott Walton (HSH)</td>
<td>TBD</td>
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<tr>
<td>Follow-up with the Policy Subcommittee on the possibility of referring clients who have been denied services to an alternative bed</td>
<td>Scott Walton (HSH)</td>
<td>TBD</td>
</tr>
</tbody>
</table>

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