



B. POLICY SUBCOMMITTEE

*DISCUSSION/ ACTION* 15 min  
SUBCOMMITTEE CHAIR AVALOS

Subcommittee Chair Avalos reviewed what was discussed in the 10/18/2021 meeting. There was a quorum. The motion to add a requirement to SOC #21 specifying that the availability of translation services be posted in all threshold languages was recommended to the SMC. It was agreed the subcommittee quorum should be redefined to be 50% of the members. There are currently six members; if three members are present, that will, starting at the subcommittee's next meeting, constitute a quorum. Roberts Rules generally allows boards and committees to set the proportion of members required for a quorum. Be this as it may, Members asked staff to run this by the City Attorney to assure that a 50% quorum is not out of the ordinary or likely to be called into question. Finally, the subcommittee recommended asking the Board of Supervisors to extend SMC's mandate by five years beyond the current 7/1/2022 sunset.

The Navigation Center Implementation Plan, along with customized SOCs for Navigation Centers was tabled. Members were generally in favor of asking for authority to inspect and monitor Navigation Centers; however, more discussion is required. Member Edwards asked whether it would be advisable to try to resolve remaining questions so that this change could be submitted to the BOS with the mandate extension and other changes. Staff opined that this would be ideal.

A public comment from the *SF Aging Advisory Council Ad Hoc Committee on Senior and Disabled Homelessness* alerted attendees to a *Master Plan for Aging* forum to be held 10/26/2021. (Recording available at <https://www.youtube.com/watch?v=kOhXqx7P6x0>.)

*Explanatory documents – Revised SOC #21 draft, draft Navigation Center SOCs*

**No public comment**

***Proposed Action: Approve requesting legislation to extend SMC's mandate***

**M/S/C: Edwards/Avalos/Unanimous**

***Proposed Action: Approve requesting legislation to adjust SOC #21***

**M/S/C: Avalos/Harris/Unanimous**

***Proposed Action: Approve request to adjust the Policy Subcommittee quorum***

**M/S/C: Avalos/Plunkett/7 Members voted in favor, 1 against**

The Committee approved adjusting the Policy Subcommittee quorum to 50% of membership, as well as asking for an extension of its mandate through 6/30/2027 and revision of SOC #21.

C. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING

*DISCUSSION*  
HSH 15 min

The Committee received an update from the Dept. of Homelessness and Supportive Housing. Some limits on new admissions still arise at sites when there are two or more positive COVID cases. Dolores Street reopening is awaiting update of the fire monitoring system.

**Member comment:** Member Edwards asked about shelters set aside for LGBT clients. There are none at present; however, Jazzie's Place, to reopen soon, fits this description.

**No public comment**

D. DEPARTMENT OF PUBLIC HEALTH

*DISCUSSION* 10 min  
DPH STAFF

Still working to set up training for new Members. Dr. Borne indicates vaccinated Members should soon be able to visit shelters. All members are reminded to let the Chair and Staff know if they cannot attend a meeting.

**No public comment**

E. PROPOSED RESOLUTION REGARDING EQUITY

*DISCUSSION*

MEMBER PLUNKETT 10 min

Committee Member Plunkett asked for comments on a proposed resolution. Members were asked to offer any suggestions for revision and consideration at the next meeting.

*Explanatory document – Draft Equity Resolution*

**Member comment:** Member Edwards said “the equity lens needs to be baked into everything.” And suggested taking the document to the Latino Commission, which does great work.

**No public comment**

III. PUBLIC COMMENT

*DISCUSSION*

5 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist in the compilation of the meeting minutes.

**Member comment:** Member Avalos asked staff to provide supporting documents by email prior to meetings. (Staff will send a link to the supporting documents, which are posted and available to the public on the [SMC website](#), prior to meetings, if this is acceptable.)

**No public comment**

ADJOURNMENT

This item requires a motion, a second, and to be carried.

***Proposed Action: Approve adjournment***

**M/S/C: Watson/ Dennis /Unanimous**

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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724

Fax 415.554.7854

E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

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