



City and County of San Francisco  
SHELTER MONITORING COMMITTEE

MEETING MINUTES [DRAFT]

Wednesday, March 16, 2022 | 10:00 AM  
Via WebEx

**Present:** Chair Jonathan Adler  
Committee Member Tomiko Eya  
Committee Member Lisa Rachowicz  
Committee Member Bryce Dennis  
Committee Member Traci Watson

Committee Member Steven Clark  
Committee Member Cris Plunkett  
Committee Member Gabriela Avalos

**Excused:** Vice Chair Diana Almanza

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.  
**PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTIONS**

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** 5 min  
*Meeting began at 10:05 AM. There was initially no quorum; however, a total of at least seven Members were present after 10:15 when Members Avalos and Plunkett connected.*

I. MINUTES

A. *DISCUSSION/ ACTION*  
**FEBRUARY 2022 MINUTES** **MEMBERS & STAFF** 5 min  
The Committee reviewed the February 2022 Minutes  
*Explanatory document – Draft February 2022 SMC Minutes*  
**No public comment**  
**Proposed Action:** Approve Minutes  
**M/S/C: Eya/Watson/Unanimous** – February 2022 Minutes approved

II. NEW BUSINESS/REPORTS *DISCUSSION/ ACTION*

A. **PROPOSED RESOLUTION – TELECONFERENCED MEETINGS** *ACTION*  
**CHAIR ADLER** 5 min  
The Committee took up the monthly approval to hold meetings online during the pandemic.  
**No public comment**  
**Proposed Action:** Approve resolution  
**M/S/C: Rachowicz/Adler/Unanimous** – Resolution approved

B. **POLICY SUBCOMMITTEE REPORT** *DISCUSSION* 5 min  
**SUBCOMMITTEE CHAIR AVALOS**

Policy Subcommittee Chair Avalos shared what transpired at the last subcommittee meeting (March 9). A draft resolution from Member Plunkett and nutritional SOCs for Nav Centers were considered. Changes to Standards of Care #3 and #21 were finalized and approved for referral to the vote of the full Committee.

C. REVISION TO SOC #3 *DISCUSSION/ ACTION* 5 min  
SUBCOMMITTEE CHAIR AVALOS

It is put to the full Committee that a request for legislation to revise Sec. 20.404 to add “[provide] shower stalls with working hot and cold water controls” to SOC #3 be submitted to the Board of Supervisors.

*Explanatory document – Text of proposed changes*

**No public comment**

**Proposed Action:** Approve resolution

**M/S/C:** Avalos/Adler/Unanimous – Resolution approved

D. REVISION TO SOC #21 *DISCUSSION/ ACTION* 5 min  
SUBCOMMITTEE CHAIR AVALOS

The Policy Subcommittee also approved a motion to ask the full Committee that a request for legislation to revise Sec. 20.404 be put to the Board of Supervisors to augment SOC #21 with the phrase: “in addition, signage regarding the availability of translation services shall be posted in the San Francisco threshold language.”

*Explanatory document – Text of proposed changes*

**Member Comment:** Members clarified that everyone has a right to translation services; this motion calls for delineating *which* languages are common enough to warrant that notices to convey this be posted in those languages. Chair Adler asked whether it would be prudent to wait until the Committee has additional requests before asking the BOS to act. Staff agrees. These requests may be put through with the impending request to extend the sunset date. Member Eya recommended that the Committee proceed in a measured way in adding the monitoring of the Navigation Centers to its workload.

**Public comment:** Based on survey work recently done in the Tenderloin, Belinda Dobbs noted that Arabic seems to be increasingly common.

**Proposed Action:** Approve resolution

**M/S/C:** Avalos/Adler/Unanimous – Resolution approved

E. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING *DISCUSSION*  
HSH 15 min

Member Rachowicz reports that the system of care is expanding; occupancy is up, and some additional sites have been added to the HSH vacancy report. Civic Center is still repairing several rooms that require serious repair. Resources are beginning to open up at non-SIP sites. The Bryant reopened and has been renamed Taimon Booten. St. James Infirmary is operating this site. It is hoped that it will be welcoming for those in the TGNC community. The Good Hotel and the Cova Hotel will be closed in June. The Adante Hotel has 15 rooms available for COVID overflow, i.e., for situations where a client’s existing site has inadequate capacity for temporary isolation/quarantine. Three closed site—A Woman’s Place, Dolores/Jazzi’s Place, Hospitality House —may reopen.

*Explanatory documents – Vacancy Report*

**Public comment:** Angie David points out that the SMC will monitor Jazzi’s Place (part of Dolores Street) when it opens in April. This will not be a 24-hour site. She asked about

occupancy at Providence. Some rooms opened recently after being offline and Access Points have not filled them yet.

F. DEPARTMENT OF PUBLIC HEALTH *DISCUSSION* 10 min  
DPH STAFF

Staff reviewed the SOC report. There was one complaint in February. A client alleged that Providence Family Services violated Standards 1, 3, 4, and 9. The Committee has four vacancies (Seats 1, 5, 10, and 14). Several candidates are in communication with staff. The next SMC meeting is scheduled for April 20.

*Explanatory documents – February 2022 SOC Report*

**No public comment**

G. AGENDA SETTING FOR FUTURE MEETINGS *DISCUSSION* 15 min

Board member Plunkett propose items to the Chair for consideration at future meetings, for example, Resolutions, voting for a Committee Secretary, etc. Staff suggested solidifying an inspection schedule.

III. PUBLIC COMMENT *DISCUSSION* 5 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist in the compilation of the meeting minutes.

**Public comment:** Belinda Dobbs introduced herself briefly. She would appreciate being considered for a Seat. She has lived experience, as well as experience providing service. She wants to speak up for people who are underserved and make sure the unhoused are treated as human beings. She is a tenant representative at an SRO. Melanie Muasau wants to join the Committee. She lived in the TL for 15 years and agrees with Belinda. People deserve to be treated with dignity.

**ADJOURNMENT**

This item requires a motion, a second, and to be carried.

***Proposed Action: Approve adjournment***

**M/S/C: Avalos/ Rachowicz /Unanimous**

***Meeting adjourned at 11:15 AM***

Action Item	Assigned To
Invite Members to join inspections.	Committee Staff

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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

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