FINAL MEETING MINUTES  
SHELTER MONITORING COMMITTEE  
October 21, 2015  
10:00 AM  
City Hall, Room 408  
San Francisco, CA 94102

Present:  
Chair Nicholas Kimura  
Committee Member Cindy Ward  
Committee Member Terezie Bohrer  
Committee Member Kendra Amick  
Committee Member Charles Morimoto  
Committee Member Darcel Jackson  
Secretary Matthew Steen  
Committee Member Moses Mukami  
Committee Member Anakh Sul Rama

Excused:  
Committee Member Jonathan Bonato  
Committee Member Michael Kirkland

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS  2 min

I. MINUTES ACTION
A. September 2015 Minutes Chair Kimura  5 min
The Committee reviewed the Draft September, 2015 Minutes.  
Explanatory document- September, 2015, Committee Minutes  
No public comment  
Proposed Action: Approve Draft September 2015 Minutes  
M/S/C: Bohrer/Mukami/Unanimous  
Draft September 2015 Minutes Approved

II. REPORTS DISCUSSION
A. Shelter Status Reports Cindy Ward  10 min
Human Service Agency (HSA) Report
- Shelter Vacancy Report  
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency  
- Family Waiting List-Connecting Point  
- Winter Shelter for Single Adults and Families
Committee Member Ward provided an update from HSA including a description of preparations being made for emergency shelter protocols in case of El Nino weather patterns this upcoming winter.  
No public comment

B. Mayor’s HOPE Office  
Bevan Dufty  
10 min  
Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, provided an update from his office on the status of the Navigation Center and plans to establish second Navigation Center and additional supportive housing options in hotels.

C. Standard of Care and Staff Report  
Committee Staff  
10 min  
Committee staff reviewed the September 2015, Standard of Care and Staff report.  
No public comment

III. PUBLIC COMMENT  
DISCUSSION  
3 min  
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by Proposed Action after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by Discussion] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

Public comment: Jay West shared his experience at Next Door and the Glide Reservation Center where clients will smoke in line and the prevalence of racially insensitive and homophobic language.

Public comment: Charles Pitts asked how he could get a copy of the Quarterly Report and whether or not the Committee would be having a discussion on how homeless clients can become volunteers in the shelter system.

Public comment: Nicholas Kimura shared his personal perspective on the 2015 Ballot Propositions.

IV. NEW BUSINESS  
DISCUSSION/ACTION

A. Election of Officers  
Chair Kimura  
5 min  
The Committee asked all Committee members who wish to serve in the position of Vice Chair to announce their desire to fill the position and to briefly explain why they feel qualified to serve.  
Explanatory documents: Officer Descriptions and Office Duty Memo
Public comment: Charles Pitts shared his opinion that the Committee should wait until Member Bonato returned from his vacation before nominating him for the Vice-Chair position.

*Proposed Action: Nominate and Approve Member Bonato as Vice-Chair of the Shelter Monitoring Committee (nominated by Chair Kimura)*

M/S/C: Bohrer/Amick/Unanimous

*Member Bonato elected as Vice-Chair pending his acceptance of the position at the November Shelter Monitoring Committee meeting.*

Quorum lost with Member Ward leaving the meeting at 11:15 AM.

V. INFORMATION REQUESTS

A. Information Requests

Chair Kimura 5 min

The Committee discussed the MUNI token distribution logs.

Quorum regained with the return of Member Jackson at 11:18

Adjournment

This item requires a motion, a second, and to be carried.

No public comment

*Proposed Action: Approve adjournment*

M/S/C: Bohrer/Sul Rama/Unanimous

Meeting adjourned

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Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail sotf@sfgov.org  
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