FINAL MEETING MINUTES
SHELTER MONITORING COMMITTEE
July 15, 2015
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Committee Members Present:
Chair Nicholas Kimura
Committee Member Cindy Ward
Committee Member Terezie Bohrer
Committee Member Kendra Amick
Committee Member Charles Morimoto
Committee Member Darcel Jackson
Committee Member Jonathan Bonato
Committee Member Matthew Steen
Committee Member Moses Mukami

Committee Members Excused:
Committee Member Anakh Sul Rama

Committee Members Absent:
Committee Member Michael Kirkland

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES  ACTION
A. June 2015 Minutes Chair Kimura 5 min
The Committee reviewed the draft June 2015 Minutes.
Explanatory document- June 2015, Committee Minutes
No public comment
M/S/C (Bohrer, Steen, Unanimous)
June 2015 minutes approved

II. REPORTS  DISCUSSION
A. Mayor’s HOPE Office Bevan Dufty 10 min
Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, provided an update from his office. He discussed the SFGTV Navigation Center video, new training materials for shelter staff on how to work with LGBT clients and the possibility of having a presentation on the Homeless Count at the next SMC meeting.
No public comment

B. Shelter Status Reports  
Cindy Ward  10 min  
Human Service Agency (HSA) Report  
Committee Member Ward provided an update from the HSA office covering the following reports:  
- Shelter Vacancy Report  
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency  
- Family Waiting List-Connecting Point  
- Winter Shelter for Single Adults and Families  
No public comment

C. Standard of Care and Staff Report  
Committee Staff  10 min  
Committee staff reviewed the June 2015, Standard of Care and Staff report.  
No public comment

III. PUBLIC COMMENT  
DISCUSSION  3 min  
Public comment: Carol Henry spoke about wanting to join the Shelter Monitoring Committee and why she felt that she would be a good fit for the vacant seats.

IV. NEW BUSINESS  
DISCUSSION/ACTION  
A. Token Survey  
Chair Kimura  5 min  
The Committee discussed the ongoing results of the token survey and how surveys would be taken until September.  
Explanatory documents: Token Survey Results  
No public comment

B. Hearing and Arbitration Quarterly Analysis Report  
Chair Kimura  10 min  
Chair Kimura reviewed the Shelter Client Advocate report for January to March of 2015  
Explanatory documents: Hearing and Arbitration Analysis Report

C. Policy Subcommittee Update  
Moses Mukami  10 min  
Committee Member Mukami provided an update on the Subcommittee meeting with Supervisor Tang, HSA and the Domestic Violence Consortium.

V. INFORMATION REQUESTS  
DISCUSSION  
A. Information Requests  
Chair Kimura  5 min  
Committee Member Steen suggested an information request for the number of people coming in through single adult shelter system for the last fiscal year

Adjournment  
No public comment  
M/S/C (Bohrer/Bonato/Unanimous)
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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
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San Francisco, CA 94102-4689
Phone 415.554.7724
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