



City and County of San Francisco  
SHELTER MONITORING COMMITTEE

## AGENDA

Wednesday, **October 20, 2021** | 10:00 AM

**Roster:** *Chair Jonathan Adler*  
*Vice Chair Diana Almanza*  
*Committee Member David Harris*  
*Committee Member Tomiko Eya*  
*Committee Member Lisa Rachowicz*  
*Committee Member Gabriela Avalos*

*Committee Member Brian Edwards*  
*Committee Member Traci Watson*  
*Committee Member Steven Clark*  
*Committee Member Bryce Dennis*  
*Committee Member Cris Plunkett*

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.  
**PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTIONS**

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *5 min*

**I. MINUTES** **DISCUSSION/ ACTION**

**SEPTEMBER 2021 MINUTES** **CHAIR ADLER** *5 min*

The Committee will review the Draft September 2021 minutes.

*Explanatory document – Draft September 2021 Committee Minutes.*

***Proposed Action: Approve February Meeting Minutes***

**II. NEW BUSINESS/REPORTS** **DISCUSSION/ ACTION**

**A. PROPOSED LETTER REGARDING INTAKE CHANNELS** **DISCUSSION/ ACTION**

**MEMBER EDWARDS** *15 min*

Committee Member Edwards will ask for comments on a proposed letter and the Committee will decide whether to vote to approve adding the Committee to the list of signatories.

*Explanatory document – Draft Letter on Self-Referral*

***Proposed Action: Approve Letter***

**B. POLICY SUBCOMMITTEE** **DISCUSSION/ ACTION** *15 min*

**SUBCOMMITTEE CHAIR AVALOS**

Subcommittee Chair will provide a review of what was discussed in the last meeting to consider:

- Adding requirement regarding translation service posting to SOC #21 (for all shelters)
- Navigation Center Implementation Plan
- Customized SOC's for Navigation Centers
- Definition of quorum for subcommittee

*Explanatory documents – Draft Implementation Plan, Draft SOC's, Proposal on SOC #21*

***Proposed Actions: Approve: (1) change to SOC #21, (2) quorum definition, and (3) Request to Board of Supervisors to extend SMC's mandate beyond the current 7/1/2022 sunset.***

## DISCUSSION

HSH 15 min

*Explanatory documents – Vacancy Report*

## DISCUSSION

DPH STAFF

- ## DISCUSSION

MEMBER PLUNKETT *10 min*

*Explanatory document – Draft Equity Resolution*

## DISCUSSION

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

This item requires a motion, a second, and to be carried.

***Proposed Action: Approve adjournment***

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at [www.sfgov.org](http://www.sfgov.org).

#### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: [sfgov.org/ethics](http://sfgov.org/ethics).

#### **Meeting Access Information**

Cisco WebEx → <https://sfdph.webex.com/sfdph/onstage/g.php?MTID=e62d37439f10011f15a14d7ce2a21c281>

Join by phone at **(415) 655-0003** (October 20, 2021 at 10:00 AM)

Meeting ID number/access code: **2467 302 6898**

Meeting password: **SMC21**