



## MEETING MINUTES (DRAFT)

*September 15, 2021 | 10:00 AM*

*Via WebEx*

**Present:**

*Committee Member Tomiko Eya  
Committee Member Lisa Rachowicz  
Committee Member Brian Edwards  
Committee Member Traci Watson  
Committee Member Steven Clark  
Committee Member Bryce Dennis*

*Committee Member David Harris  
Chair Jonathan Adler  
Committee Member Cris Plunkett*

**Absent:**  
*Vice Chair Diana Almanza  
Committee Member Gabriela Avalos*

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** 5 min  
*Meeting began at 10:08 AM. There was a quorum.*

**I. MINUTES** *DISCUSSION/ACTION*

**AUGUST 2021 MINUTES** **STAFF** 10 min  
The Committee approved the August 2021 Minutes.

**II. POLICY SUBCOMMITTEE UPDATE** *DISCUSSION*  
**SUBCOMMITTEE CHAIR AVALOS** 10 min

Subcommittee Chair Avalos was absent. Member Edwards asked if meetings were at a particular time and day in the past. (Per subsequent review, the answer is they were not. See [Policy Subcommittee | Shelter Monitoring Committee \(sfgov.org\)](https://www.sfgov.org/shelter-monitoring-committee).) He suggested monthly meetings on the 2<sup>nd</sup> Wednesday of each month at 10 AM. Other subcommittee members tentatively agreed this time would work for them. It was noted that these are public meetings and must be announced in advance. The subcommittee needs to discuss and propose an extension of the SMC’s mandate. Five years was suggested. Additionally, things such as the inclusion of Navigation Centers and changes in Standards of Care may be considered.

**Public comment:** No public comment.

**III. NEW BUSINESS/REPORTS** *DISCUSSION*

**A. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING** **HSH** 15 min

The Committee received an update from the Department of Homelessness and Supportive Housing. Documents showing capacity and vacancies at congregate and family shelters were reviewed. (Daily updates are posted at <https://sf.gov/data/homeless-shelter-system-recovery-and-expansion#current-shelter-guest-data>.) Shelters with two cases are paused for new intakes for at least 14 days, per DPH policy. Dolores Street (Jazzie’s Place) is opening in a few days. The COVID

capacity is 53. Hours will be 6:00 PM – 9:00 AM. Bryant, with 61 beds, will also open, probably by the end of the year. There will be a dorm for women.

**Member Comment:** Member Edwards asked about the Mission Neighborhood Resource Center is able to refer to Jazzie’s Place. This has been a go to avenue for seeking shelter. HSH is looking at this and more information will be available next month. Member Harris asked about shelter for members of the LGBTQ community. He says the Mission Neighborhood Resource Center has some walk-in hours and is generally excellent. HSH recognizes that this community has special needs and is looking for ways to improve options. One possibility would be a dedicated space. Staffer Angie David says Jazzie’s place will be monitored by the SMC.

**Public comment:** No public comment received.

**B. DEPARTMENT OF PUBLIC HEALTH** *DISCUSSION* **DPH** 15 min

Summer recess ended and applications for BOS seats 2, 3, 4, and 6 (Plunkett, Avalos, Almanza, and Watson) were heard by the Rules Committee. All received positive recommendations. [Note: these recommendations were voted on and formally approved by the full board in their 9/21/2021 meeting.] Staffer Angie David told the Rules Committee that the SMC plans to ask for an extension, of perhaps five years, before the current 7/1/2022 sunset date. 11 of SMC’s 13 seats are filled! Seats 1 and 5 are still vacant. Newer members will need to complete orientation and basic training.

**Member Comment:** Member Edwards asked again about a retreat. DPH management thinks this is a good idea. Staff will ask LHCB (Charles Minor) how to conduct.

**IV. PUBLIC COMMENT** *DISCUSSION* 3 min

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**Public comment:** No public comment.

**ADJOURNMENT**

**Proposed Action: Approve adjournment**  
**M/S/C: Edwards/Adler/Unanimous**

## Meeting adjourned at 11:08 AM

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