



City and County of San Francisco  
**Shelter Monitoring Committee**

**DRAFT MINUTES**  
**SHELTER MONITORING COMMITTEE**  
**October 15, 2014**  
**10:00 AM**  
**City Hall, Room 408**  
**San Francisco, CA 94102**

**Committee Members Present:**

Chair Nicholas Kimura  
Committee Member Kendra Amick  
Committee Member Charles Morimoto  
Committee Member Matthew Steen  
Committee Member Cindy Ward  
Committee Member Michael Kirkland  
Committee Member Liz Pocock

**Committee Members Excused:**

Committee Member Deborah Muisse

**Meeting commenced at 10:07am**

**I. MINUTES**

**ACTION**

**A. September 2014 Minutes**

**Chair Kimura**

The Committee reviewed the September, 2014, minutes.

**m/s/c (Ward/Reichmuth/Unanimous)**

**Action: *Approved Minutes with edits***

*No public comment*

**II. REPORTS**

**DISCUSSION**

**A. Mayor's HOPE Office**

**Bevan Dufty**

Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, provided an update from his office.

**B. Shelter Status Report**

**Cindy Ward**

**Human Service Agency (HSA) Report**

The Committee reviewed the HSA reports. 181 families remain on Connecting Point waiting list.

*No public comment*

**C. Standard of Care Report**

**Committee Staff**

The Standard of Care Report was tabled for next month.

**III. PUBLIC COMMENT**

**DISCUSSION**

*There was no public comment*

**IV. NEW BUSINESS**

**DISCUSSION**

- A. San Francisco Community Agencies Responding to Disaster** **Brian Whitlow**  
Brian Whitlow provided an overview SF CARD.

**V. INFORMATION REQUESTS**

**DISCUSSION**

**A. Information Requests**

**Chair Kimura**

The Committee will put forward no Information Requests from a City & County of San Francisco agency or contracted agency.

**B. Staff Report**

**Committee Staff**

Committee staff reviewed the October, 2014, staff report.

**Adjournment**

**m/s/c (Ward, Pocock, Unanimous)**

**Action: Approved adjournment**

*No public comment*

**Meeting adjourned at 11:15pm**

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Shelter Monitoring Committee

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**A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

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