AGENDA
SHELTER MONITORING COMMITTEE
July 16, 2014
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:
Chair Nicholas Kimura
Committee Member Kendra Amick  Committee Member Julia D'Antonio
Committee Member Michael Kirkland  Committee Member Silah Medellin
Committee Member Charles Morimoto  Committee Member Deborah Muise
Committee Member Liz Pocock  Committee Member Amanda Reichmuth
Committee Member Matthew Steen  Committee Member Cindy Ward

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES ACTION
A. June 2013 Minutes Chair Kimura 5 min
The Committee shall review the draft April Minutes and make any necessary changes.
Explanatory document-draft Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes

II. REPORTS DISCUSSION
A. Mayor’s HOPE Office Bevan Dufty 10 min
Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, will provide an update from his office.

B. Shelter Status Report Cindy Ward 10 min
Human Service Agency (HSA) Report
• Shelter Vacancy Report
• Shelter Turn Away Report-Family Shelter-Hamilton Emergency
• Family Waiting List-Connecting Point

C. Standard of Care Report Committee Staff 10 min

D. Shelter Program Next Door 15 min
Management from Episcopal Community Services will provide an overview of their program and services provided.
III. **PUBLIC COMMENT**

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to three minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. Members of the public may only speak once per agenda item.

IV. **NEW BUSINESS**

A. **Sunshine Overview**

David Pilpel, Chair of the Education, Training & Outreach Committee, for the Sunshine Task Ordinance Task Force, will provide an overview of the Sunshine Ordinance to the Committee.

V. **INFORMATION REQUESTS**

A. **Information Requests**

The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will review previous Information Requests responses.

B. **Staff Report**

Committee staff will review the July 2014 staff report.

---

Adjournment

This item requires a motion, a second, and to be carried.

**Public Comment will be heard before the proposed action.**

**Proposed Action: Approve adjournment**

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Bernice Casey at 415.255.3653 or Bernice.casey@sfdph.org 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Bernice Casey at 415.255.3642 or Bernice.casey@sfdph.org at least two business days before the meeting.

City Hall is accessible to persons using wheelchairs and others with disabilities. Assistive listening devices are available and meetings are open-captioned. Agendas are available in large print. Materials in alternative formats, American Sign Language interpreters, and other format accommodations will be made available upon request. Please make your request for alternative format or other accommodations to the Shelter Monitoring Committee at 415.255.3642. Providing at least 72 hours notice prior to the meeting will help ensure availability.

The nearest BART station is Civic Center Plaza at the intersection of Market, Grove, and Hyde Streets. The MUNI Metro lines are the F, J, K, L, M, and N (Civic Center Station or Van Ness Avenue Station). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. Accessible curbside parking is available on Oak and Hickory Streets.
The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices.

In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

**Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at [www.sfgov.org](http://www.sfgov.org).

**Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.