



City and County of San Francisco
Shelter Monitoring Committee

AGENDA
SHELTER MONITORING COMMITTEE
June 18, 2014
10:00 AM
City Hall, Room 408
San Francisco, CA 94102

Roster:

Chair Nicholas Kimura

Committee Member Kendra Amick

Committee Member Michael Kirkland

Committee Member Charles Morimoto

Committee Member Liz Pocock

Committee Member Matthew Steen

Committee Member Julia D'Antonio

Committee Member Silah Medellin

Committee Member Deborah Muise

Committee Member Amanda Reichmuth

Committee Member Cindy Ward

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

I. MINUTES *ACTION*
A. May 2013 Minutes **Chair Kimura** *5 min*
 The Committee shall review the draft April Minutes and make any necessary changes.
Explanatory document-draft Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes

II. REPORTS *DISCUSSION*
A. Mayor's HOPE Office **Bevan Dufty** *10 min*
 Bevan Dufty, Director of HOPE, Housing Opportunity, Partnerships and Engagement, will provide an update from his office.

B. Shelter Status Report **Cindy Ward** *10 min*
Human Service Agency (HSA) Report
 • Shelter Vacancy Report
 • Shelter Turn Away Report-Family Shelter-Hamilton Emergency
 • Family Waiting List-Connecting Point

C. Standard of Care Report **Committee Staff** *10 min*

D. Shelter Program **MSC South** *15 min*
 Management from MSC South will provide an overview of their program and services provided.

- III. PUBLIC COMMENT** *DISCUSSION* 3 min
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to three minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to two minute at the time such item is called. Members of the public may only speak once per agenda item.
- IV. NEW BUSINESS** *DISCUSSION/ACTION*
- A. Treatment Access Program** **Lou Prochilo** 20 min
Lou Prochilo, Assistant Coordinator for the Treatment Access Program (TAP), will provide a brief overview of services TAP offers.
- B. Confidentiality Overview** **Sherri Kaiser** 20 min
Deputy City Attorney Sherri Kaiser will provide the Committee an overview of federal, state and local confidentiality laws and how they relate to the work of the Committee.
- C. Election of Officers** **Chair Kimura** 20 min
The Committee will ask all Committee Members who wish to serve in the position of Chair, Vice Chair or Secretary, to announce their desire to fill the position and to briefly explain why they feel they are qualified to serve. For a Member to be elected as an Officer, there must be seven votes by the Committee. Members are not allowed to vote more than one time for each vote.
Explanatory document- Officer Descriptions and Office Duty Memo
Public Comment will be heard before the proposed action.
Proposed Action: Approve Chair
Public Comment will be heard before the proposed action.
Proposed Action: Approve Vice Chair
Public Comment will be heard before the proposed action.
Proposed Action: Approve Secretary
- V. OLD BUSINESS**
- A. Policy Subcommittee** **Chair Kimura** 20 min
The Committee will review the recommendations and findings of the Policy Subcommittee.
Explanatory document- Policy Subcommittee Recommendations
Public Comment will be heard before the proposed action.
Proposed Action: Approve Recommendations
- VI. INFORMATION REQUESTS** *DISCUSSION*
- A. Information Requests** **Chair Kimura** 5 min
The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency

or contracted agency. The Committee will review previous Information Requests responses.

- B. Staff Report** **Committee Staff** 10 min
Committee staff will review the June 2014 staff report.

Adjournment

This item requires a motion, a second, and to be carried.

Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854

E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

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