



City and County of San Francisco

# Shelter Monitoring Committee

## MEMORANDUM

**TO:** Shelter Monitoring Committee  
**FROM:** Bernice Casey  
**DATE:** January 12, 2012  
**RE:** January 2012 Staff Report

---

### Vacancies

There are currently three vacancies on the Committee. Two vacancies are to be filled by the Local Homeless Coordinating Board at its February 6, 2012 meeting. The seat requirements are:

\*Seat 2-Member shall have experience providing direct service to the homeless through a community setting and be formerly homeless. Applicants should attach a letter from the provider s/he currently work with or has worked with in the past with the application verifying experience.

\*Seat 4-Member shall be homeless or formerly homeless and selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to homeless individuals. Applicants should attach a letter of support from the community agency nominating them for this seat.

Applications for these seats must be submitted by January 23, 2012 to the Local Homeless Coordinating Board.

There is currently one seat vacant with the Board of Supervisors appointments. The seat requirements are:

\*Seat 2-Must be homeless of formerly homeless within the 3 years prior to appointment with a disability

The Rules Committee will hear from applicants at the February 16, 2012 meeting.

For application information and more about the requirements of the positions, please go to the Committee' web-site, <http://www.sfgov3.org/index.aspx?page=662>

Please outreach to the community to get committed individuals to apply.

### Training Reminders

Deputy City Attorney Linda Ross will be at the January 18, 2012 Committee Member and will review the packet of information covering confidentiality in the shelters circulated to you in August 2012 and for the newest three appointees, this month. Please review the materials before the meeting.

For the three individuals who requested computer access to complete outstanding trainings, please contact me so that you can come in on Friday, January 20, 2012 between 9 am and 12 noon to complete the trainings. You should allot 90 minutes for the computer use. You will need to complete the training by 12:00 noon.

Please let me know if you have additional trainings you would like to receive.

**Web site**

I have made changes to the web-site. Please take a few minutes to navigate the site and give me your feedback. In addition, I would like short bios on all of you to post to the site. Please check out David and Cindy's. **Please get those to me by February 3, 2012.**