

Date March 7, 2012

Item No. 13 & 14

File No. 12001

SUNSHINE ORDINANCE TASK FORCE
AGENDA PACKET CONTENTS LIST

ITEMS

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Complaint submittal
Respondent's Response
Correspondence

OTHER

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Completed by: Andrea Ausberry Date March 1, 2012

Completed by: _____ Date _____

*An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.



Sunshine Complaint

complaints

to:

sotf

01/13/2012 08:58 AM

Hide Details

From: <complaints@sfgov.org>

To: <sotf@sfgov.org>

To:sotf@sfgov.org

Email:complaints@sfgov.org

DEPARTMENT:Arts Commission

CONTACTED:

PUBLIC RECORDS VIOLATION:Yes

PUBLIC MEETING VIOLATION:No

MEETING DATE:

SECTIONS VIOLATED:

DESCRIPTION:Library Users Association requested Speaker Cards for specific Arts Commission meetings in Fall, 2009 and in Fall, 2011 and received the following: 1- No speaker cards for 2009. 2- Speaker cards for requested meetings in 2011 were sent electronically with no indication that there were redactions; many just had a blank in the space provided for contact information. When we insisted on reviewing the original documents at the office, and not just the photocopies we were offered, we found white pieces of paper pasted over perhaps half of the cards where contact information had been provided by the speakers. There was no explanation in the written material provided to us. Only when we asked about the originals being redacted were we told that these were [supposedly] confidential personal addresses, but without any citation of statutory authority.

HEARING:Yes

PRE-HEARING:No

DATE:1/13/2012

NAME:Library Users Association

ADDRESS:

CITY:

ZIP:

PHONE:753-2180

CONTACT_EMAIL:libraryusers2004@yahoo.com

ANONYMOUS:

CONFIDENTIALITY_REQUESTED:No



SAN FRANCISCO ARTS COMMISSION

EDWIN M. LEE
MAYOR

TOM DECAIGNY
DIRECTOR OF
CULTURAL AFFAIRS

PROGRAMS

CIVIC ART COLLECTION
CIVIC DESIGN REVIEW
COMMUNITY ARTS
& EDUCATION
CULTURAL EQUITY GRANTS
PUBLIC ART
STREET ARTISTS LICENSES

ARTS COMMISSION GALLERY
401 VAN NESS AVENUE
415.354.6050

February 6, 2012

Honorable Members
Sunshine Task Force
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102

Re: Sunshine Complaint #12001
Library Users Association v. Arts Commission

Dear Honorable Members of the Sunshine Task Force:

I am writing in response to complaint #12001, submitted on January 13, 2012 by Library Users Association, and received by our office on January 27, 2012.

The complaint says the following:

“Library Users Association requested Speaker Cards for specific Arts Commission meetings in Fall, 2009 and in Fall, 2011 and received the following: 1- No speaker cards for 2009. 2-Speaker cards for requested meetings in 2011 were sent electronically with no indication that there were redactions; many just had a blank in the space provided for contact information. When we insisted on reviewing the original documents at the office, and not just the photocopies we were offered, we found white pieces of paper pasted over perhaps half of the cards where contact information had been provided by the speakers. There was no explanation in the written material provided to us. Only when we asked about the originals being redacted were we told that these were [supposedly] confidential personal addresses, but without any citation of statutory authority.”

On December 15, 2011, Mr. Peter Warfield of Library Users Association submitted an e-mail request for the following:

1. Filled-out Speaker cards for the (a)Arts Commission meetings, and (b) Visual Arts Committee meetings of September, October, and November of 2009 (two years ago).
2. Speaker cards for Arts Commission meetings, September 2011 through December 4, 2011 (December 5 and 12, 2011 already received, thank you) and Visual Arts Committee meetings of August 17, 2011 through the present.”



CITY AND COUNTY OF
SAN FRANCISCO

On December 19, 2011, I replied to his request by e-mail with the explanation that there were no speaker cards responsive to his request number 1, and I supplied pdf copies of speaker cards for the following meetings in response to his request number 2:

full Commission September 12, 2011
full Commission November 16, 2011
Visual Arts Committee August 17, 2011
Visual Arts Committee October 19, 2011

I further explained that there were no cards for any of the other meetings he had requested. To protect the individuals' right to privacy under the California Constitution, Article I, Section 1, I blocked out any personal addresses (but not business addresses) that had been written on the above cards before making pdf files and photocopies. I also advised Mr. Warfield that paper copies of the same documents were at our front desk for him to pick up at his convenience.

For your convenience, we are enclosing a copy of the e-mail messages referred to above.

Finally, please be advised that the Arts Commission has revised the design of its speaker cards to remove the line for the speaker's address.

Very truly yours,

Sharon Page Ritchie
Commission Secretary

spr

cc: Tom DeCaigny, Director of Cultural Affairs

Encl: E-mail from Library Users Association, December 15, 2011 and reply from Sharon Page Ritchie, San Francisco Arts Commission, December 19, 2011

Page_Ritchie, Sharon

From: Page_Ritchie, Sharon
Sent: Monday, December 19, 2011 11:37 AM
To: 'libraryusers2004@yahoo.com'; Beltran, JD
Cc: Krell, Rebekah
Subject: RE: Immediate Disclosure Request - Speaker Cards, additional dates
Attachments: September_12_2011_comment_cards.pdf; VAC Public Comment Cards Aug-Dec 2011.pdf; November_16_2011_comment_cards.pdf

In response to your request below, there are no speaker cards responsive to your request number 1 below.

In response to your request number 2 below, I am attaching copies of speaker cards for the following meetings:
full Commission September 12, 2011
full Commission November 16, 2011
Visual Arts Committee August 17, 2011
Visual Arts Committee October 19, 2011

There are no speaker cards for any of the other meetings you have requested.

Hard copies of these cards are waiting for you at the front desk of the Arts Commission office. You may pick them up at your convenience during regular business hours.

In response to your voicemail this morning, requesting times to listen to recordings of meetings (copies of which have been supplied to you), available times are today, Monday, December 19 from 2:30 to 3:30, or tomorrow, Tuesday, December 20 from 2:30 to 3:30. Please let me know when you expect to come in.

Please note that the Arts Commission offices will be closed during the entire week of December 26 and the City holiday of Monday, January 2, 2012.

Sharon Page Ritchie
Commission Secretary
San Francisco Arts Commission
415/252-2591

Website: <http://www.sfartscommission.org>
e-newsletter: <http://sfartscommission.org/newsletter>
Twitter: <http://www.twitter.com/SFAC>
Facebook: <http://www.facebook.com/sfartscommission>
YouTube: <http://www.youtube.com/ArtsCommission>
Flickr: <http://www.flickr.com/photos/sfac>

From: Library Users Association [mailto:libraryusers2004@yahoo.com]
Sent: Thursday, December 15, 2011 3:48 PM
To: Beltran, JD
Cc: Page_Ritchie, Sharon
Subject: Immediate Disclosure Request - Speaker Cards, additional dates

Dear Ms. Beltran:

A. Library Users Association would like to inspect, at your offices, the following:

1. Filled-out Speaker cards for the (a)Arts Commission meetings, and (b) Visual Arts Committee meetings of September,

October, and November of 2009 (two years ago).

2. Speaker cards for Arts Commission meetings, September 2011 through December 4, 2011 (December 5 and 12, 2011 already received, thank you) and Visual Arts Committee meetings of August 17, 2011 through the present.

If there are no speaker cards for a particular date, please provide a blank speaker card for that date.

Please provide these on a rolling basis, if necessary.

B. We would also like to receive these electronically as well.

Please note that a few of the speaker card copies recently supplied for December 5 and 12, 2011 are difficult or impossible to read, so we would like to see the originals of those, as well as the ones above, at a future visit to the department.

Thank you for your attention to this.

Sincerely,

Peter Warfield
Executive Director
Library Users Association
415/7 5 3 - 2 1 8 0