

Date: March 12, 2008

Item No. 9
File No. 07094

SUNSHINE ORDINANCE TASK FORCE
Compliance and Amendments Committee
AGENDA PACKET CONTENTS LIST*

- Order Of Determination of Crossman vs City Attorney**
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Completed by: Frank Darby

Date: March 6, 2008

***This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

** The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

SUNSHINE ORDINANCE
TASK FORCE



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-7724
Fax No. 415) 554-7854
TDD/TTY No. (415) 554-5227

ORDER OF DETERMINATION

February 26, 2008

March 6, 2008

Kimo Crossman
kimo@webnetic.net

Alexis Thompson
City Attorney's Office
City Hall, Room 234
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

Re: Complaint # 07094 filed by Kimo Crossman against the City Attorney's Office for alleged violation of Sections 67.21 (b) and (l) and 67.21-1 of the Sunshine Ordinance for failure to respond to a request for records, failure to provide records, and failure to post the Department Heads calendar on the website.

Based on the information provided to the Task Force from the Complainant Kimo Crossman, the Respondent Alexis Thompson and hearing public comment, the following Order of Determination is adopted:

The Sunshine Ordinance Task Force finds that the City Attorney's Office violated Sections 67.25, 67.26, and 67.29-5 of the Sunshine Ordinance for failure to respond in a timely manner, failure to keep withholding to a minimum, and failure to provided the requested daily calendar. The department is instructed to provide the responsive documents that have not been provided to Mr. Crossman within 5 days after the issuance of this Order of Determination.

This Order of Determination was adopted by the Sunshine Ordinance Task Force on February 26, 2008 by the following vote: (Pilpel / Williams)

Ayes: Knee, Cauthen, Chu, Comstock, Wolfe, Chan, Goldman, Williams

Noes: Pilpel

Excused: Craven

A handwritten signature in black ink, appearing to read "D. Comstock".

Douglas Comstock, Chair
Sunshine Ordinance Task Force

cc: Ernie Llorente, Deputy City Attorney
Matt Dorsey, Deputy City Attorney

CITY AND COUNTY OF SAN FRANCISCO

OFFICE OF THE CITY ATTORNEY



DENNIS J. HERRERA
City Attorney

MARIAM MORLEY
Deputy City Attorney

DIRECT DIAL: (415) 554-4633
E-MAIL: mariam.morley@sfgov.org

January 15, 2008

Honorable Members, Sunshine Ordinance Task Force
c/o Frank Darby, Jr., Administrator
Office of the Clerk, Board of Supervisors
Room 244, City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Re: Complaint No. 07094, Kimo Crossman v. City Attorney's Office

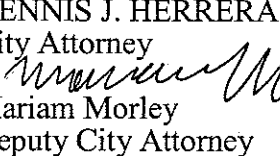
Dear Task Force Members:

Mr. Crossman is correct. Our Office inadvertently failed to respond to Mr. Crossman's request of November 21, 2007 for December 2007 calendars maintained by the City Attorney. Our confusion was caused by the fact that we had previously responded to similar requests from Mr. Crossman for the City Attorney's calendars.

Had we responded immediately to Mr. Crossman's November 21, 2007 request, we would have explained that San Francisco Administrative Code Section 67.29-5 provides that the "Prop. G" calendars maintained by City officials will be disclosed three business days subsequent to the calendar entry dates. Thus, we would have declined to disclose the City Attorney's December 2007 Prop G calendar prior to January 4, 2008. If Mr. Crossman is still interested in receiving a copy of the City Attorney's Prop G calendar for the month of December 2007, we would be happy to provide it to him.

To the extent that Mr. Crossman's November 21, 2007 request seeks disclosure of a calendar other than the City Attorney's Prop G calendar, we would have declined to provide such documents. Our reasons for this refusal are set forth in our response to Mr. Crossman's previous request for such a calendar. A copy of that response -- an August 23, 2007 email from Alexis Thompson of our office to Mr. Crossman -- is attached hereto. Please refer to our discussion of this issue in the third, fourth and fifth paragraphs of that email.

Very truly yours,

DENNIS J. HERRERA
City Attorney

Mariam Morley
Deputy City Attorney



Alexis Thompson /CTYATT

08/23/2007 12:12 PM

To kimo@webnetic.net

cc

bcc

Subject Response to Your Request Regarding the City Attorney's Calendar(s)

Dear Mr. Crossman:

This e-mail responds to your requests under Section 67.21 (b) and Section 67.21 (c) of the Sunshine Ordinance regarding the City Attorney's calendar or calendars.

As you know, this office has already provided you with the City Attorney's "Prop G" calendar, as required by Section 67.29-5 of the Sunshine Ordinance, with redactions as permitted by law. The Prop G calendar contains entries pertaining to the City Attorney's activities that generally are not privileged and must be disclosed in response to a request for the City Attorney's calendar. For the City Attorney, the function of the Prop G calendar is to record non-privileged meetings he has attended that pertain to his official duties.

This office will not provide another calendar maintained by the City Attorney's Office for the City Attorney that is in fact the basis for the public Prop G calendar. This other calendar contains private information about the City Attorney's personal activities; private phone numbers and addresses of others; identities of constituents who meet with the City Attorney to petition their elected representative; identities of whistleblowers or other persons complaining about violations of law; information acquired in confidence from others; information pertaining to pending investigations; and information protected by the attorney-client privilege or attorney work product privilege. In addition, the calendar contains entries for events not attended by the City Attorney.

These entries are protected from disclosure under Section 6254 (k) of the Public Records Act and a host of laws, including Cal. Const., Art. I §1 (privacy); Cal. Const., Art. I, §3 (right to petition elected representatives); Cal. Gov. Code § 6254 (c) (privacy) [see also Cal. Gov. Code § 6250, indicating that in adopting the Public Records Act, the Legislature was "mindful of the rights of individuals to privacy," and S.F. Admin Code § 67.1 (g), recognizing that "Private entities and individuals and employees and officials of the City and County of San Francisco have rights to privacy that must be respected"]; S.F. Admin Code Chapter 12M (privacy as to personal information); Cal. Evid. Code §1040 (official information privilege, protecting information acquired in confidence by the City); Cal. Evid. Code §1041 (identity of informant privilege, protecting identity of individuals who report violations of law); Cal. Evid. Code §954 (attorney-client privilege); Cal Code Civ. Procedure § 2018.30 (attorney work product privilege). Further, for purposes of maintaining the City Attorney's schedule, some information appears on the calendar that does not pertain to City business, and that information does not constitute a public record within the meaning of the Public Records Act or Sunshine Ordinance.

The Prop G calendar provides information as to time, date and subject matter of meetings attended by the City Attorney, without providing privileged information, such as the information described above. The Prop G calendar is essentially the equivalent of the other calendar properly redacted. Under these circumstances, disclosure of the Prop G calendar is all that the Public Records Act and Sunshine Ordinance require.

With respect to your request under Section 67.21 (c), this e-mail moots that request in that it discloses the existence of the City Attorney's calendar. There are no others. However, we do not agree that Section 67.21 (c) is apposite in this case. That provision is intended to assist requesters in finding out enough about categories of records in a department's possession so that the requester could then submit a request that reasonably identifies the record or category of records being sought. It states: "A custodian of a public record...shall, when requested to do so, provide in writing within seven days following receipt of a

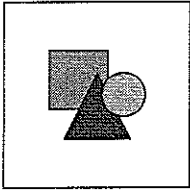
request, a statement as to the existence, quantity, form and nature of records relating to a particular subject or questions with enough specificity *to enable a requester to identify records in order to make a request under (b)*" (Emphasis added.) In this case, you have already made a request that encompasses calendars maintained by the City Attorney, and have made clear that you seek all such calendars.

Best,
ALEXIS THOMPSON
Deputy Press Secretary

OFFICE OF CITY ATTORNEY DENNIS HERRERA
San Francisco City Hall, Room 234
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102-4682

(415) 554-4653 Direct
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<http://www.sfgov.org/cityattorney/>



DENNIS J. HERRERA
City Attorney

ERNEST H. LLORENTE
Deputy City Attorney

DIRECT DIAL: (415) 554-4236
E-MAIL: ernest.llorente@sfgov.org

MEMORANDUM

January 14, 2008

KIMO CROSSMAN v. THE CITY ATTORNEY'S OFFICE (07094)

COMPLAINT

THE COMPLAINANT ALLEGES THE FOLLOWING FACTS:

On November 21, 2007, Kimo Crossman made a public records request with Matt Dorsey of the City Attorney's Office for City Attorney Herrera's calendar for December 2007. On November 23, 2007, Kimo Crossman renewed his request and asked that the calendar be posted on the City website. On November 28, 2007, Kimo Crossman stated that compliance on his request is overdue. As of November 29, 2007, Kimo Crossman stated that he did not receive a response from the City Attorney's Office.

THE COMPLAINANT FILES THE COMPLAINT:

On November 29, 2007 Complainant Kimo Crossman filed a complaint against the City Attorney's Office alleging violations of Sections 67.21(b), 67.21(l), and 67.21-1, of the Sunshine Ordinance and possibly California Public Records Action Section 6254.

THE RESPONDENT AGENCY STATES THE FOLLOWING:

In a letter dated December 31, 2008, DCA Miriam Morley acknowledged that the Task Force has jurisdiction to hear the complaint and stated it will supplement this letter with a subsequent letter addressing the merits of the complaint.

APPLICABLE STATUTORY SECTIONS:

1. Sunshine Ordinance § 67.21 addresses general requests for public documents.
2. Sunshine Ordinance § 67.25 addresses Immediate Disclosure Requests.
3. Sunshine Ordinance § 67.26 deals with redaction of records.
4. Sunshine Ordinance § 67.27 addresses legal justification for withholding of records.
5. Sunshine Ordinance § 67.29.5 requires a Department Head to maintain a daily calendar that is a public record.

Memorandum

- 6. Sunshine Ordinance § 67.29-7 requires a Department Head to maintain and preserve documents and correspondence.
- 7. Sunshine Ordinance § 67.34 deals with willful failure to comply with the requirements of the Sunshine Ordinance and the comparable state statutes to be Official Misconduct.
- 8. State Government Code § 6253 addresses requests for public records.
- 9. State Government Code § 6255 addresses legal justification for withholding of records.

APPLICABLE CASE LAW:

none

ISSUES TO BE DETERMINED

1. FACTUAL ISSUES

A. Uncontested Facts:

The parties agree to the following facts:

During November 2007, Kimo Crossman requested the City Attorney's calendar for December 20007.

The Task Force must determine what facts are true.

i. Relevant facts in dispute: Whether the information released by the Assessor's Office complied with the Sunshine Ordinance and the State Public Records Act.

QUESTIONS THAT MIGHT ASSIST IN DETERMINING FACTS:

- 1. What is the statutory authority that justifies non-disclosure of the requested records?

2. LEGAL ISSUES/ LEGAL DETERMINATIONS:

- Were sections of the Sunshine Ordinance, Brown Act, and/or Public Records Act violated?

Memorandum

- **Was there an exception to the Sunshine Ordinance, under State, Federal, or case law?**

CONCLUSION

THE TASK FORCE FINDS THE FOLLOWING FACTS:

THE TASK FORCE FINDS THAT THE ALLEGED VIOLATIONS TO BE **TRUE OR NOT TRUE.**

Memorandum**ATTACHED STATUTORY SECTIONS FROM CHAPTER 67 OF THE SAN FRANCISCO ADMINISTRATIVE CODE (THE SUNSHINE ORDINANCE) UNLESS OTHERWISE SPECIFIED**

Section 67.21 addresses general requests for public documents.

This section provides:

(a) Every person having custody of any public record or public information, as defined herein, ... shall, at normal times and during normal and reasonable hours of operation, without unreasonable delay, and without requiring an appointment, permit the public record, or any segregable portion of a record, to be inspected and examined by any person and shall furnish one copy thereof upon payment of a reasonable copying charge, not to exceed the lesser of the actual cost or ten cents per page.

(b) A custodian of a public record shall as soon as possible and within **ten days** (emphasis added) following receipt of a request for inspection or copy of a public record, comply with such request. Such request may be delivered to the office of the custodian by the requester orally or in writing by fax, postal delivery, or e-mail. If the custodian believes the record or information requested is not a public record or is exempt, the custodian shall justify withholding any record by demonstrating, in writing as soon as possible and within ten days following receipt of a request, that the record in question is exempt under express provisions of this ordinance.

Section 67.25 provides:

a.) Notwithstanding the 10-day period for response to a request permitted in Government Code Section 6256 and in this Article, a written request for information described in any category of non-exempt public information shall be satisfied no later than the close of business on the day following the day of the request. This deadline shall apply only if the words "Immediate Disclosure Request" are placed across the top of the request and on the envelope, subject line, or cover sheet in which the request is transmitted. Maximum deadlines provided in this article are appropriate for more extensive or demanding requests, but shall not be used to delay fulfilling a simple, routine or otherwise readily answerable request.

b.) If the voluminous nature of the information requested, its location in a remote storage facility or the need to consult with another interested department warrants an extension of 10 days as provided in Government

Memorandum

Code Section 6456.1, the requestor shall be notified as required by the close of business on the business day following the request.

c.) The person seeking the information need not state his or her reason for making the request or the use to which the information will be put, and requesters shall not be routinely asked to make such a disclosure. Where a record being requested contains information most of which is exempt from disclosure under the California Public Records Act and this article, however, the City Attorney or custodian of the record may inform the requester of the nature and extent of the non-exempt information and inquire as to the requester's purpose for seeking it, in order to suggest alternative sources for the information which may involve less redaction or to otherwise prepare a response to the request

Section 67.26 provides:

No record shall be withheld from disclosure in its entirety unless all information contained in it is exempt from disclosure under express provisions of the California Public Records Act or of some other statute. Information that is exempt from disclosure shall be masked, deleted or otherwise segregated in order that the nonexempt portion of a requested record may be released, and keyed by footnote or other clear reference to the appropriate justification for withholding required by section 67.27 of this article. This work shall be done personally by the attorney or other staff member conducting the exemption review. The work of responding to a public-records request and preparing documents for disclosure shall be considered part of the regular work duties of any city employee, and no fee shall be charged to the requester to cover the personnel costs of responding to a records request.

Section 67.27 provides:

Any withholding of information shall be justified in writing, as follows:

- a.) A withholding under a specific permissive exemption in the California Public Records Act, or elsewhere, which permissive exemption is not forbidden to be asserted by this ordinance, shall cite that authority.
- b.) A withholding on the basis that disclosure is prohibited by law shall cite the specific statutory authority in the Public Records Act of elsewhere.
- c.) A withholding on the basis that disclosure would incur civil or criminal liability shall cite any specific statutory or case law, or any other public agency's litigation experience, supporting that position.
- d.) When a record being requested contains information, most of which is exempt from disclosure under the California Public Records Act and this Article, the custodian shall inform the requester of the nature and

Memorandum

extent of the nonexempt information and suggest alternative sources for the information requested, if available.

Section 67.29-5 provides:

The Mayor, the City Attorney, and every Department Heads shall deep or cause to be kept a daily calendar wherein is recorded the time and place of each meeting or event attended by that official, with the exclusion of purely personal or social events at which no city business is discussed and that do not take place a city Offices or at the offices or residences of people who do substantial business with or are otherwise substantially financially affected by actions of the city. For meetings not otherwise publicly recorded, that calendar shall include a general statement of issues discussed Such calendars shall be public records and shall be available to any requester three business days subsequent tot eh calendar entry date.

Section 67.29-7 provides:

The Mayor and all Department Heads shall maintain and preserve in a professional and businesslike manner all documents and correspondence, including but not limited to letters, e-mails, drafts, memorandum, invoices, reports and proposals and shall disclose all such records in accordance with this ordinance.

Section 67.34 addresses willful failure as official misconduct.

The willful failure of any elected official, department head, or other managerial city employee to discharge any duties imposed by the Sunshine Ordinance, the Brown Act or the Public Records Act shall be deemed official misconduct. Complaints involving allegations of willful violations of this ordinance, the Brown Act or the Public Records Act by elected officials or department heads of the City and County of San Francisco shall be handled by the Ethics Commission.

THE CALIFORNIA PUBLIC RECORDS ACT IS LOCATED IN THE STATE GOVERNMENT CODE SECTIONS 6250 ET SEQ. ALL STATUTORY REFERENCES, UNLESS STATED OTHERWISE, ARE TO THE GOVERNMENT CODE.

Section 6253 provides.

- a.) Public records are open to inspection at all times during the office hours of the state or local agency and every person has a right to inspect any public record, except as hereafter provided. Any reasonably segregable portion of a record shall be available for inspection by any person requesting the records after deletion of the portions that are exempted by law.

Memorandum

b.) Except with respect to public records exempt from disclosure by express provisions of law, each state or local agency, upon a request for a copy of records that reasonably describes an identifiable record or records, shall make the records promptly available to any person upon payment of fees covering direct costs of duplication, or a statutory fee if applicable. Upon request, an exact copy shall be provided unless impracticable to do so.

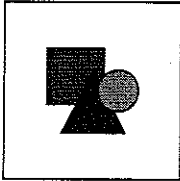
c.) Each agency, upon a request for a copy of records, shall within 10 days from receipt of the request, determine whether the request, in whole or in part, seeks copies of disclosable public records in the possession of the agency and shall promptly notify the person making the request of the determination and the reasons therefore....

d.) Nothing in this chapter shall be construed to permit an agency to delay or obstruct the inspection or copying of public records. The notification of denial of any request for records required by Section 6255 shall set forth the names and titles or positions of each person responsible for the denial.

Section 6255 provides:

a.) The agency shall justify withholding any record by demonstrating that the record in question is exempt under express provisions of this chapter or that on the facts of the particular case the public interest served by not disclosing the record clearly outweighs the public interest served by disclosure of the record.

b.) A response to a written request for inspection or copies of public records that includes a determination that the request is denied, in whole or in part, shall be in writing.



DENNIS J. HERRERA
City Attorney

ERNEST H. LLORENTE
Deputy City Attorney

DIRECT DIAL: (415) 554-4236
E-MAIL: ernest.llorente@sfgov.org

December 28, 2007

Sue Cauthen, Chair
Members of the Complaint Committee

Re: Kimo Crossman v. City Attorney's Office (07094)

Dear Chair Cauthen and Members of the Complaint Committee:

This letter addresses the issue of whether the Sunshine Ordinance Task Force ("Task Force") has jurisdiction over the complaint of Kimo Crossman against the San Francisco City Attorney's Office.

BACKGROUND

On November 21, 2007, Kimo Crossman made a public records request with Matt Dorsey of the City Attorney's Office for City Attorney Herrera's calendar for December 2007. On November 23, 2007, Kimo Crossman renewed his request and asked that the calendar be posted on the City website. On November 28, 2007, Kimo Crossman stated that compliance on his request is overdue. As of November 29, 2007, Kimo Crossman stated that he did not receive a response from the City Attorney's Office.

COMPLAINT

On November 29, 2007 Complainant Kimo Crossman filed a complaint against the City Attorney's Office alleging violations of the Sunshine Ordinance.

SHORT ANSWER

Based on Complainant's allegation and the applicable sections of the Sunshine Ordinance and the California Public Records Act, which are cited below, the Sunshine Ordinance Task Force *does* have jurisdiction over the allegation. The allegations are covered under 67.21 and 67.29-5 of the Ordinance.

DISCUSSION AND ANALYSIS

Article I Section 3 of the California Constitution as amended by Proposition 59 in 2004, the State Public Records Act, the State Brown Act, and the Sunshine Ordinance as amended by Proposition G in 1999 generally covers the area of Public Records and Public Meeting laws that the Sunshine Ordinance Task Force uses in its work.

The Sunshine Ordinance is located in the San Francisco Administrative Code Chapter 67. All statutory references, unless stated otherwise, are to the Administrative Code.

Letter to the Complaint Committee

Page 2

December 28, 2007

Section 67.21 generally covers requests for documents and Section 67.29-5 covers the responsibility of every Department Head to keep a daily calendar.

In this case Kimo Crossman alleges that he made several requests for the calendar of City Attorney Dennis Herrera and did not receive a response to his requests. The Task Force has subject matter jurisdiction over this complaint and will have to determine if the City Attorney's Office violated the Ordinance.



"Kimo Crossman"
 <kimo@webnetic.net>
 11/29/2007 09:40 PM

To "SOTF" <sotf@sfgov.org>
 "Matt Dorsey" <Matt.Dorsey@sfgov.org>, "Alexis
 Thompson" <Alexis.Thompson@sfgov.org>,
 <home@prosf.org>, "Allen Grossman"
 bcc
 Subject Sunshine Complaint - City Attorney Herrera Calendar

Submitted on: 11/29/07

Department: City Attorney,
 Contacted: Robin Reitzes (City Attorney) & Dennis Herrera (City Attorney),
 SFMTA board (please list all members), Caroline Celaya (SFMTA employee)

Public_Records_Violation: Yes

Public_Meeting_Violation: No

Meeting_Date: n/A

Section(s)_Violated:, 67.21 b, 67.21 l, 67.21-1, 6254?

Description: I requested Mr. Herrera's December 2007 calendar and his office
 has not responded to my request even after multiple reminders. So failure to
 respond to a request, and failure to produce public records. I asked for the
 Calendars to be posted on the city website

Please note, I am asking for ALL CALENDARS not just the one stored in Lotus
 Notes

Please include attached email in the records for this complaint.

Hearing: Yes

Date: 11/29/07

Name: Kimo Crossman

Address:

City:

Zip:

Phone:

Email: kimo@webnetic.net

Anonymous:

----- Message from "Kimo Crossman" <kimo@webnetic.net> on Wed, 28 Nov 2007 04:25:33 -0800 -----

To: "Matt Dorsey" <Matt.Dorsey@sfgov.org>, "Cityattorney" <CityAttorney@sfgov.org>,
 "Alexis Thompson" <Alexis.Thompson@sfgov.org>
 <home@prosf.org>, "Allen Grossman" <grossman356@mac.com>, "Wayne Lanier"
 cc: <w_lanier@pacbell.net>, "Amanda Witherell" <amanda@sfbg.com>

Subj OVERDUE: Immediate Disclosure Request City Attorney December 2007
 ect:

From: Kimo Crossman [mailto:kimo@webnetic.net]

Sent: Friday, November 23, 2007 6:01 AM

To: 'Matt Dorsey'; 'Cityattorney'; 'Alexis Thompson'
Cc: 'home@prosf.org'; 'Allen Grossman'; 'Wayne Lanier'; 'Amanda Witherell'
Subject: RE: Immediate Disclosure Request City Attorney December 2007

Rather than emailing me this information, Per 67.21 (l) & 67.21-1 please post this information on the city website..

(l) Inspection and copying of documentary public information stored in electronic form shall be made available to the person requesting the information in any form requested which is available to or easily generated by the department, its officers or employees, including disk, tape, printout or monitor at a charge no greater than the cost of the media on which it is duplicated. Inspection of documentary public information on a computer monitor need not be allowed where the information sought is necessarily and unseparably intertwined with information not subject to disclosure under this ordinance. Nothing in this section shall require a department to program or reprogram a computer to respond to a request for information or to release information where the release of that information would violate a licensing agreement or copyright law.

SEC. 67.21-1. POLICY REGARDING USE AND PURCHASE OF COMPUTER SYSTEMS.

(a) It is the policy of the City and County of San Francisco to utilize computer technology in order to reduce the cost of public records management, including the costs of collecting, maintaining, and disclosing records subject to disclosure to members of the public under this section. To the extent that it is technologically and economically feasible, departments that use computer systems to collect and store public records shall program and design these systems to ensure convenient, efficient, and economical public access to records and shall make public records easily accessible over public networks such as the Internet.

(b) Departments purchasing new computer systems shall attempt to reach the following goals as a means to achieve lower costs to the public in connection with the public disclosure of records:

(1) Implementing a computer system in which exempt information is segregated or filed separately from otherwise disclosable information.

(2) Implementing a system that permits reproduction of electronic copies of records in a format that is generally recognized as an industry standard format.

(3) Implementing a system that permits making records available through the largest non-profit, non-proprietary public computer network, consistent with the requirement for security of information.

From: Kimo Crossman [mailto:kimo@webnetic.net]
Sent: Wednesday, November 21, 2007 5:04 PM
To: 'Matt Dorsey'; 'Cityattorney'; 'Alexis Thompson'
Cc: 'home@prosf.org'; 'Allen Grossman'; 'Wayne Lanier'
Subject: Immediate Disclosure Request City Attorney December 2007

Immediate Disclosure Request

Under Sunshine, CPRA and Prop 59, I am requesting all calendars maintained by and for Mr. Herrera for December 2007. This includes personal calendars which contain city business.

Please provide these calendars in their original electronic format or as scanned PDF if only exists in paper format. Please keep redactions to what are minimally legally permitted including a footnote and legal basis for each Redaction.

Please provide calendars in their most detailed hourly, meeting level rather that weekly or

monthly.

Please email this information to me on a daily incremental basis



"Kimo Crossman"
 <kimo@webnetic.net>
 12/13/2007 08:07 PM

To "SOTF" <sotf@sfgov.org>
 cc
 bcc
 Subject RE: Respondents re: #07094_Kimo Crossman v. City Attorney

I corrected the names in the email reply - but they should be Matt Dorsey, Alexis Thompson and Dennis Herrera only.

-----Original Message-----

From: SOTF [mailto:sotf@sfgov.org]
 Sent: Thursday, December 13, 2007 4:38 PM
 To: Kimo Crossman
 Subject: Respondents re: #07094_Kimo Crossman v. City Attorney

Mr. Crossman,

Please identify the name of the parties(s) of the Department that this complaint relate to so that I can notify the right individuals.

Frank Darby, Administrator
 Sunshine Ordinance Task Force
 1 Dr. Carlton B. Goodlett Place
 City Hall, Room 244
 San Francisco, CA 94102-4689
 SOTF@SFGov.org
 OFC: (415) 554-7724
 FAX: (415) 554-7854

Complete a SOTF Customer Satisfaction Survey by clicking the link below.
http://www.sfgov.org/site/sunshine_form.asp?id=34307

"Kimo Crossman"
 <kimo@webnetic.net>
 12/13/2007 12:52 PM

To
 "'SOTF'" <sotf@sfgov.org>, "'Robin M Reitzes'" <Robin.Reitzes@sfgov.org>, <Murray.Bond@sfmta.com>, "'John Kennedy'" <John.Kennedy@sfgov.org>
 cc
 "'Matt Dorsey'" <Matt.Dorsey@sfgov.org>, "'Alexis Thompson'" <Alexis.Thompson@sfgov.org>, "'Cityattorney'" <CityAttorney@sfgov.org>
 Subject
 RE: Sunshine Complaint Received: #07094_Kimo Crossman v. City Attorney (Dennis Herrera)

I apologize some of the names like Robin Reitzes and SFMTA should not be part of this complaint - I have edited it below

Mariam
Morley/CTYATT@CTYATT
12/20/2007 05:00 PM

To Frank Darby/BOS/SFGOV@SFGOV
cc
bcc
Subject Complaint # 07094

Dear Mr. Darby:

The above-referenced complaint lacks merit. The Office of the City Attorney reserves its right to respond further to the merits of the complaint prior to any hearing on the merits.

Sincerely,
Mariam Morley

Mariam M. Morley
Deputy City Attorney
Office of the City Attorney
City Hall, Room 234
San Francisco, CA 94102
Tel: 415-554-4633
Fax: 415-554-4747

CITY AND COUNTY OF SAN FRANCISCO



DENNIS J. HERRERA
City Attorney

OFFICE OF THE CITY ATTORNEY

MARIAM MORLEY
Deputy City Attorney

DIRECT DIAL: (415) 554-4633
E-MAIL: mariam.morley@sfgov.org

December 31, 2007

Honorable Members, Sunshine Ordinance Task Force
c/o Frank Darby, Jr., Administrator
Office of the Clerk, Board of Supervisors
Room 244, City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Re: Complaint No. 07094
Kimo Crossman v. City Attorney's Office

Dear Task Force Members:

This letter addresses the jurisdiction of the Task Force over the subject complaint. We acknowledge that the Task Force has jurisdiction. However, in our view, this complaint should be dismissed on the merits. We will supplement this letter with a subsequent letter addressing the merits of the complaint.

Very truly yours,

DENNIS J. HERRERA
City Attorney

Mariam Morley
Deputy City Attorney

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2007 DEC 31 PM 3:17
BY *[initials]*