

Date: Oct. 10, 2011

Item No. 4
File No. _____

SUNSHINE ORDINANCE TASK FORCE
Compliance and Amendments Committee
AGENDA PACKET CONTENTS LIST*

- Next steps on Ethics Commission proposed policy**
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Chris Rustom

Date: Oct. 7, 2011

***This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

** The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

(SOTF letterhead)

October 6, 2011

San Francisco Ethics Commission

Honorable Commissioners:

The Sunshine Ordinance Task Force (SOTF), through its five-member Compliance and Amendments Committee, completed a thorough review of the Commission staff's August 17, 2010 draft "Regulations for Complaints Alleging Violations of the Sunshine Ordinance" (Staff's Draft) several months ago. Suggested changes, many of which reflect extensive public input, were recently forwarded to you.

The SOTF and the Committee believe it would be helpful for the Commission and the Committee to conduct at least one joint, open meeting to discuss the proposed policy before the Commission considers its adoption. A joint meeting was also suggested by Supervisor David Campos as Chair of the Government Audit & Oversight Committee during that Committee's September 22, 2011 hearing on the San Francisco Civil Grand Jury's report on the Commission.

As previously requested by the SOTF Chair, we are requesting you please contact Committee Chair Dr. Allyson Washburn through the office of our Administrator, Chris Rustom: phone (415) 554-7724, e-mail sotf@sfgov.org with suggestions for meeting dates and times. We look forward to continuing our work together to ensure that San Francisco's Sunshine Ordinance is enforced in all aspects. Thank you for your kind attention.

Sincerely,

Allyson Washburn, Ph.D.

Chair, Sunshine Ordinance Task Force Compliance and Amendments Committee

cc: Hope Johnson, Chair, Sunshine Ordinance Task Force; Chris Rustom, Sunshine Ordinance Task Force Administrator

Jerry Threet, Deputy City Attorney