

Date: August 9, 2011

Item No. 2  
File No. \_\_\_\_\_

## SUNSHINE ORDINANCE TASK FORCE

Compliance and Amendments Committee

AGENDA PACKET CONTENTS LIST\*

- Draft Minutes: Compliance and Amendments April 12, 2011**
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Completed by: Chris Rustom

Date: August 4, 2011

**\*This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

\*\* The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.



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**SUNSHINE ORDINANCE TASK FORCE  
COMPLIANCE AND AMENDMENTS COMMITTEE  
DRAFT MINUTES**

Tuesday, April 12, 2011  
4:00 p.m., City Hall, Room 406

**Committee Members:** Allyson Washburn, David Snyder, Richard Knee, Bruce Wolfe, Hope Johnson

**Call to Order:** 4:05 p.m.

**Roll Call:** Present: Snyder (out at 5:40), Knee, Washburn, Wolfe (in at 4:15), Johnson (in at 4:15)

**Deputy City Attorney:** Jerry Threet (not present)

**Clerk:** Chris Rustom

**Agenda Changes:** None

1. Approval of March 8, 2011, regular meeting minutes.

Starts about 0:00:36 **Member Snyder, seconded by Member Knee, motioned to approve the minutes.**

**Public Comment:** Tomas Picarello said the minutes are supposed to enlighten the public as to what was said and done during a meeting. Allen Grossman said complete minutes are required for those, including Ethics Commission staff, who want to review how the Task Force reached a certain decision. He said the Clerk of the Board should not dictate the administrator's actions. Charles Pitts read aloud Section 67.16 and said it must be followed.

**The motion was withdrawn.**

**Member Washburn, seconded by Member Knee, motioned to continue the minutes to the next regularly scheduled meeting because it needed revision as it did not meet the requirements of Sunshine Ordinance Section 67.16.**

**Public Comment:** Allen Grossman, Tomas Picarello, Debra Benedict and Charles Pitts spoke on the importance of having expanded minutes.

**The motion carried on the following vote:**

Ayes: 5 – Snyder, Knee, Wolfe, Johnson, Washburn

2. Ethics Commission proposed policy for handling Sunshine-related complaints.
 

Starts about 0:33:04 **Chair Washburn invited Allen Grossman to the podium to discuss the issue. The discussion continued until 5:40 p.m. when Member Snyder left the room. He was followed by Mr. Grossman. Chair Washburn called for a 5-minute recess. The meeting reconvened at 5:50 p.m. and discussion continued.**

**Public Comment:** Tomas Picarello suggested holding a joint meeting with Ethics Commission members.

Member Snyder noted leaving room at 5:40 p.m.

**Public Comment:** Tomas Picarello said the public is losing in the turf war between the Task Force and the Ethics Commission. He suggested both parties to meet and solve the issues.

**Chair Washburn instructed Mr. Rustom to put together the proposed response and send the document to Committee members.**
3. Administrator's Report.
 

Starts about 1:57:30 Mr. Rustom made the report.

**Public Comment:** None.
4. Public Comment on items not listed on the agenda.
 

Starts about 1:58:45 Tomas Picarello wanted to know how the Task Force would handle complaints concerning closed session issues. He also said he has noticed that the Board of Supervisors has increased the number of closed sessions recently.
5. Starts about 2:07:23 Announcements, questions, and future agenda items from Committee members.
 

None.

### **Adjournment**

*There being no further business, the Compliance and Amendments Committee adjourned at the hour of 6:15 p.m.*

This meeting has been audio recorded and is on file in the Office of the Sunshine Ordinance Task Force, Rm. 244, City Hall, No. 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102, Phone 554-7724 and at <http://www.sfbos.org/index.aspx?page=9811>