

Date: April 14, 2011

Item No. 1  
File No. \_\_\_\_\_

**SUNSHINE ORDINANCE TASK FORCE**  
**Education, Outreach and Training Committee**  
**AGENDA PACKET CONTENTS LIST\***

- Draft Minutes: Education, Outreach and Training March 10, 2011**
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Completed by: Chris Rustom

Date: April 12, 2011

**\*This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

\*\* The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

Sunshine Ordinance Task Force



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<http://www.sfgov.org/sunshine/>

**SUNSHINE ORDINANCE TASK FORCE  
EDUCATION, OUTREACH AND TRAINING COMMITTEE  
DRAFT MINUTES**

Thursday, March 10, 2011  
4:00 p.m., City Hall, Room 406

**Committee Members:** Hanley Chan (Chair), Suzanne Manneh, Hope Johnson

**Call to Order:** 4:05 p.m.

**Roll Call:** Present: Cauthen, Manneh, Chan  
Absent:

**Agenda Changes:** None

**Deputy City Attorney:** Jerry Threet (not present)  
**Clerk:** Gail Johnson

1. Adoption of February 10, 2011, regular meeting minutes.

**Member Cauthen, seconded by Member Manneh, motioned to approve the minutes.**

**Public Comment:** None.

**The motion passed by the following vote.**

Ayes: 3 – Cauthen, Manneh, Chan

2. 10027 Hearing on the status of the August 6, 2010, Order of Determination of Barry Taranto against the Municipal Transportation Board.

**The matter was sent back to the full Task Force without objection.**

**Public Comment:** None

3. Outreach presentations:

- Matthew Smith of SF Weekly to talk about ideas on outreach and improvements.
- Follow up for the March 7, 2011, Local Homeless Coordinating Board meeting.

**The matter was continued to the April 14, 2011, meeting without objection.**

**Public Comment: None**

4. Inviting ethnic media to promote the Sunshine Ordinance.

**The matter was continued to the April 14, 2011, meeting without objection.**

**Public Comment: None**

5. Inviting other Cities and Counties to discuss Sunshine issues.

**The matter was continued to the April 14, 2011, meeting without objection.**

**Public Comment: None**

6. Creation of guide for City employees on how to respond to a Sunshine request.

**The matter was continued to the April 14, 2011, meeting without objection.**

**Public Comment: None**

7. Creation of a Facebook page.

**The matter was continued to the April 14, 2011, meeting without objection.**

**Public Comment: None**

8. Public comment for items not listed on the agenda: None

9. Committee Members' Comments, Questions, and Requests for Future Agenda Items: None.

## **Adjournment**

*There being no further business, the Education, Outreach and Training Committee adjourned at the hour of 4:22 p.m.*

This meeting has been audio recorded and is on file in the Office of the Sunshine Ordinance Task Force, Rm. 244, City Hall, No. 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102, Phone 554-7724 and at <http://www.sfbos.org/index.aspx?page=9811>