

Date: Sept. 11, 2008

Item No. 1

File No. _____

SUNSHINE ORDINANCE TASK FORCE

Education, Outreach and Training Committee

AGENDA PACKET CONTENTS LIST*

- Draft Minutes: Education, Outreach and Training of Feb. 26, 2007**
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Completed by: Chris Rustom

Date: Sept. 8, 2008

***This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

** The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

Sunshine Ordinance Task Force



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**SUNSHINE ORDINANCE TASK FORCE
EDUCATION, OUTREACH AND TRAINING COMMITTEE
RESCHEDULED REGULAR MEETING
DRAFT MINUTES**

Thursday, February 26, 2007
3:00 p.m., City Hall, Room 400

Committee Members: David Pilpel, Chair; Marjorie Williams; Bruce Wolfe

Call to Order: The meeting was called to order at 3:20 PM
Roll Call: Present: Pilpel; Wolfe
Excused: Williams

Agenda Changes: None
Administrator: Frank Darby

1. Adoption of minutes of November 9, 2006

Speakers: None

Motion to adopt minutes of November 9, 2006 (Wolfe / Pilpel)

Ayes: Pilpel, Wolfe

Excused: Williams

2. Discussion re: Annual Sunshine Training pursuant to Administrative Code Section 67.33.

Speakers: Deputy City Attorney Chad Jacobs discussed the Sunshine Training including the proposal to replace the annual training with a taped training session available to all on DVD, VCR, or online; that live Sunshine training would be required bi-annually in odd numbered years.

John St. Croix, Executive Director, Ethics Commission discussed the proposed plan to change the due date for the annual Sunshine Declarations from April 1, to December 31 to coincide with requirement of AB1234 filing requirements.

The Rules Committee, by consensus, made the following recommendation for consideration by the Task Force in response to the City Attorney's and Ethic Commissions proposals.

- 1) That live training be provided in every odd year.
- 2) Sunshine training and filing requirement occurs within 30 days after assuming office and/or appointment; that filling of the annual Sunshine Declarations remain

due on April 1.

- 3) That a training budget be developed for both the City Attorney's Office and Ethics Commission for Sunshine and Ethics training.
- 4) Authorizes the Task Force to communicate its recommendations to the Ethics Commission, the City Attorney, the Mayor, and the Board of Supervisors as appropriate.

3. Public comment for items not listed on the agenda.

Speakers: None

4. Committee Members' Comments, Questions, and Requests for Future Agenda Items

Speakers: None

Adjournment: The meeting was adjourned at 4:20

This meeting has been audio recorded and is on file in the office of the Sunshine Ordinance Task Force