

Date: May 26, 2009

Item No. 18

File No. \_\_\_\_\_

## SUNSHINE ORDINANCE TASK FORCE

### AGENDA PACKET CONTENTS LIST\*

- Administrators Report
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Completed by: Chris Rustom

Date: May 15, 2009

**\*This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

\*\* The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

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SUNSHINE ORDINANCE  
TASK FORCE



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-7724  
Fax No. 415) 554-7854  
TDD/TTY No. (415) 554-5227

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**MEMORANDUM**

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**Date:** May 15, 2009  
**To:** Sunshine Ordinance Task Force  
**From:** Chris Rustom  
**Subject:** Administrator's Report

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Requests from community persons

- From April 22, 2009, to May 19, 2009, the Task Force's office responded to approximately 230 calls/emails/office visits from individuals requesting information regarding the Sunshine Ordinance, or to mediate request for records.

Annual report to the Board of Supervisors

2009 Complaint Log

2009 Potential Complaint Log

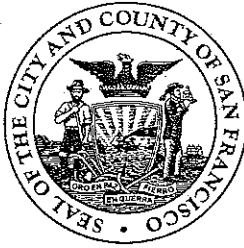
Communications Received Log  
(April 22, 2009 – May 19, 2009)

Letter to Supervisor Maxwell

Orders of Determination

- 09006\_Joshua Arce and Eric Brooks v SFPUC
- 09007\_David Larkin v Public Works
- 09013\_Steve Lawrence v SFPUC
- 09015\_Raymond Banks v HIV Health Service Planning Council
- 09017\_SORE v SFPUC
- 09018\_Anonymous Tenants v Dept. of Bldg Inspection

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SUNSHINE ORDINANCE TASK FORCE  
2008 ANNUAL REPORT

Honorable Board of Supervisors,

On behalf of my colleagues on the Sunshine Ordinance Task Force, I am proud to present our 2008 Annual Report which details our accomplishments for the year.

Over the last year the Task Force has, and will continue to, proactively seek opportunities for educating and advocating for open government to both the public and city departments. In addition we are developing recommended policies and procedures around the biggest open government issues to aid departments in responding to requests.

One of the most pressing open government issues facing San Francisco right now is the retention and disposal of all types of electronic documents including email. In recent years the Task Force has discovered that departments and agencies are managing these important public records in many different ways with varying degrees of success. The Task Force has an opportunity to develop best practices in this area and advocate for open government across the city. Unfortunately due to budget constraints in the Clerk of the Board's office, we are not able to address this issue with the urgency we would like. You will see, however, leadership in this area coming from SOTF in 2009.

After continuous work throughout 2008 we are ready to finalize the legislative amendments to the Sunshine Ordinance. Over the years it has become obvious that ambiguities and omissions in the Sunshine Ordinance have created unneeded tension between city departments and the public. In the amendments, we streamline open government processes in order to relieve that tension and set up clear expectations for all parties involved. In addition, we have added language to make the Ordinance more effective. We look forward to working with each Supervisor on this very exciting initiative in 2009.

During 2008 many of the members of the Task Force have changed which put us in a position to learn from the insights of new members while relying on the experience of continuing members. With the change of the members of the Task Force we took some time to look back at our work and see what we can learn. Some of the most significant findings and our general conclusions are:

- Most of the hearings are around public records (82%) rather than open meetings (18%). Public records issues should be a focus of education, policy developments and amendment priorities.
- If a complaint results in a hearing we usually find a violation (69% of the time).
- The success of Orders of Determinations and referrals should be studied and actions & alternatives developed.
- The highest frequency violation (42%) is 67.21, "Process for Gaining Access to Public Records; Administrative Appeals". 67.21 should be a focus of education, policy developments and amendments priorities.
- We have a concentrated number of complainants: 49% of hearings were initiated by 5 unique complainants. These 5 complainants should be included in policy and amendments development and a focus of outreach efforts.
- We have a group of respondents (city departments) with multiple hearings: 65% of hearings involved 11 unique respondents. These 11 respondents should be a focus of education and outreach efforts and their feedback consulted in policy and amendments development.

We are grateful for our Assistant Administrator Chris Rustom from the Clerk of the Board's office and thankful to Angela Cavillo for her continued commitment to open government. Budget cuts in the City Attorney's office have lead the Task Force to aggressively streamline processes to decrease our reliance on DCA Ernie Llorente. Even during these tough economic times, Chris and Ernie's support has remained thorough and professional.

Finally, we would like to thank the sunshine advocates and concerned members of the public who participate in this process with us providing insight, opinions and thought leadership on open government in San Francisco.

We look forward to working closely with the Board of Supervisors in 2009.



Kristin Chu  
Chair

## ACCOMPLISHMENTS

- The Sunshine Ordinance Task Force continued to undertake an extensive review and discussion of the Sunshine Ordinance and proposed amendments in order to clarify and streamline the process.
- Fifty-eight complaints were filed by community members in 2008. Of the 58 complaints, the Task Force issued 31 Orders of Determination, 20 to city departments, 10 to agencies and commissions and one to a member of the Board of Supervisors.
- A total of 2,429 public inquiries were responded to by the SOTF administrator.
- One hundred percent of requests made to the Task Force were responded to within five days.
- Eight potential complaints were resolved through mediation initiated by the SOTF administrator.
- The SOTF's Deputy City Attorney provided over 60 pieces of written legal analysis on open government complaints and issues.
- The Compliance & Amendments Committee heard 15 cases and referred eight to the Ethics Commission and three to the Board of Supervisors. The Commission dismissed all eight referrals. The three letters to the Board of Supervisors was for enforcement and policy matters.
- The Complaint Committee reviewed 19 complaints and forwarded 17 to the full task force for review.
- Thirty-four complainants requested a Task Force hearing outright.
- The web site for the SOTF was redesigned to provide greater access to individuals seeking information regarding open government laws.
- A new feature on the web site is a chart showing all the Orders of Determination issued in 2008. The chart is also linked to the Orders, the referrals and referral agency's responses.
- The Education, Outreach and Training Committee started the process of updating its Mission Statement and Work Program to better reflect its function and mission.

## Complaints Received or Adjudicated during 2008

Date Received	Complainant	Department	Status	Violation
1/3	Kimo Crossman	District Attorney	Complaint Committee 2/12/08, Task Force 2/26/08	No violation
1/7	Hank Wilson	Health Dept. (HPPC)	Complaint Committee 2/12/08, withdrawn	
1/10	Christian Holmer	Mayor's Office	Complaint Committee 2/12/08, Task Force 2/26/08, withdrawn	
1/10	Kimo Crossman	City Attorney	Complaint Committee 2/12/08, Task Force 2/26/08, contd., 3/25/08, CAC 4/9/08. Referred to Task Force, Task Force 4/22/08, Referred to Ethics (sent:5/13/08, dismissed 11/5/08)	67.21 (a) & (i), 67.24 (b) (1) (iii)
1/10	Kimo Crossman	City Attorney	Complaint Committee 2/12/08, Task Force 2/26/08, 3/25/08, CAC 4/9/08. Referred to Task Force, Task Force 4/22/08. Referred to Ethics (sent:5/13/08, dismissed 11/5/08)	67.21 (a) & (i), 67.24 (b) (1) (iii)
1/10	Kimo Crossman	City Attorney	Complaint Committee 2/12/08, Task Force 2/26/08 contd, 3/25/08, CAC 4/9/08. Referred to Task Force, Task Force 4/22/08. Referred to Ethics (sent 5/13/08, dismissed 11/5/08)	67.21 (i), 67.24 (b) (1) (iii)
1/10	Kimo Crossman	City Attorney	Complaint Committee 2/12/08, Task Force 2/26/08, 3/25/08, heard with 08004, CAC 4/9/08. Referred to Task Force, Task Force 4/22/08. Referred to Ethics (sent:5/13/08, dismissed 11/5/08)	67.21 (a) & (i), 67.24 (b) (1) (iii)
1/14	Stephen Worsley	Rec & Park Dept.	Complaint Committee 2/12/08, Task Force 2/26/08.	No violation
2/9	Patrick Monett-Shaw	Board of Supervisors	Complaint Committee 3/11/08, withdrawn: 2/26/08	
2/11	Patrick Monett-Shaw	Health Dept.	Task Force 3/25/08, withdrawn 3/15/08	
2/20	David Waggoner	Ethics Commission	Complaint Committee 3/11/08; Task Force 3/25/08.	No action taken
3/2	Kimo Crossman	Clerk of the Board, SOTF Admin	Task Force 3/25/08, withdrawn 3/14/08	

Date Received	Complainant	Department	Status	Violation
3/2	Kimo Crossman	SOTF Admin	Task Force 3/25/08, CAC 4/9/08. Referred to Task Force; Task Force 4/22/08; 5/27/08 Referred to BOS (sent 06/13/08)	67.21 ( a )
3 / 4	Jason Berckart	Human Rights Commission	Unable to contact complainant	
3 / 4	Deneise Bolbol	Zoological Society	Task Force 3/25/08	67.25
3/7	Anonymous	Arts Commission	Task Force 4/22/08, withdrawn 3/20/08	
3/17	Kimo Crossman	Clerk of the Board, SOTF Admin	Task Force 4/22/08.	No violation
3/17	Kimo Crossman	Clerk of the Board, SOTF Admin	Task Force 4/22/08, CAC 5/14/08.	67.21-1 (a)
4/8	Kimo Crossman	Clerk of the Board, SOTF Admin, DTIS	Task Force 4/22/08	No violation
5/2	Peter Witt	Taxi Commission	Task Force 4/22/08, 5/27/08	67.15, 67.16
5/2	Kimo Crossman	City Attorney	Task Force 5/27/08	No violation
5/2	Kimo Crossman	Clerk of the Board	Task Force 5/27/08, 6/24/08, 7/22/08.	No action taken
5/20	Anonymous Tenants	Planning Department	Task Force 6/24/08, 7/22/08, CAC 8/13/08, 9/10/08.	67.21 (b) & (c)
5/20	Michael Addario	Arts Commission	Complaint 6/10/08, Task Force 6/24/08, 7/22/08, CAC 8/13/08, 9/10/08.	67.5
5/21	Kimo Crossman	City Attorney	Task Force 6/24/08, 7/22/08, withdrawn 6/27/08	
5/21	Kimo Crossman	City Attorney	Task Force 6/24/08, 7/22/08 withdrawn 6/27/08	
5/21	Kimo Crossman	Mayor's Office of Criminal Justice	Task Force 6/24/08, 7/22/08, withdrawn 8/21/08	
5/21	Kimo Crossman	City Attorney	Task Force 6/24/08, 7/22/08, withdrawn 6/27/08	



Date Received	Complainant	Department	Status	Violation
5/29	Barry Taranto	Taxi Commission	Task Force 6/24/08, 7/22/08, CAC 8/13/08	67.15 (c)
5/29	Kimo Crossman	Clerk of the Board, SOTF Admin	Complaint 8/12/08, withdrawn 8/11/08	
6/3	Kimo Crossman	Ethics Commission	Task Force 7/22/08, CAC 8/13/08, 9/10/08; Task Force 9/23/08. Letter sent to BOS, Ethics	67.21-1
6/4	Kimo Crossman	City Attorney	Task Force 7/22/08, CAC 8/13/08, Task Force 8/26/08, 9/23/08. Letter sent to BOS, CAO	67.21-1 and CPRA 6253.9 (a) (i) & (ii)
6/25	Charles Pitts	Human Services	Complaint 9/9/08; Task Force 9/23/08	Differences settled
6/27	Thomas Picarello	Supervisor McGoldrick	Task Force 7/22/08, 8/26/08, 9/23/08	No violation
6/30	Neils Welin	Municipal Transportation Authority	Complaint 8/12/08, withdrawn 7/14/08	
6/25	Juan De Anda	Health Dept.	Complaint 8/12/08 (No jurisdiction), Task Force 8/26/08 (Appeal denied)	
7/8	Kimo Crossman	Supervisor Peskin	Task Force 8/26/08, 9/23/08, EOT 10/9/08	67.31 (e) & 67.24 (a) (ii)
7/28	Kin Tso	Animal Control and Welfare Commission	Task Force 8/26/08, CAC 9/10/08	67.15
7/28	Allen Grossman	City Attorney	Task Force 8/26/08; 9/23/08, 10/28/08	No violation
7/30	Eula Walters	Rec & Park Dept.	Complaint 9/9/08, Task Force 9/23/08. Appealed 10/28/08	No violation
8/1	Kimo Crossman	DTIS & SFGTV	Task Force 8/26/08, withdrawn 8/19/08	
8/1	Kimo Crossman	DTIS, SFGTV, City Administrator, Media Services, SOTF-Admin & Clerk of the Board	Complaint 9/9/08, Task Force 9/23/08, 10/28/08 (1st cont.), 11/25/08 (2nd cont.), withdrawn 11/10/08	
8/5	Charles Pitts	Police Department	Task Force 8/26/08, withdrawn 8/11/08	

Date Received	Complainant	Department	Status	Violation
8/19	Brian Brown	Building Inspection Dept.	Task Force 9/23/08, 10/28/08, withdrawn 10/17/08	
8/26	Barry Taranto	Municipal Transportation Authority	Complaint Committee 10/14/08, contd 11/12/08, Task Force 12/2/08	67.15
8/26	Karl Beale	Rec and Park Dept. & Library	Complaint Committee 10/14/08, Task Force 10/28/08	No violation
8/26	Peter Witt	Taxi Commission	Task Force 10/28/08, CAC 11/12/08	67.16
8/26	Anonymous Tenants	Building Inspection	Task Force 10/28/08, withdrawn 10/27/08	
9/3	John Caldera	Veteran Affairs Commission	Complaint 10/14/08	No action taken
10/17	Charles Pitts	Office of Criminal Justice	Task Force 11/25/08, 12/2/08	No violation
11/3	Paul Horcher	Planning Dept.	Complaint 12/09/08, Task Force 01/06/09. Referred to Education, Outreach and Training Committee	67.21 (a) & (c)
11/13	Alvin Xex	Arts Commission	Complaint 12/09/08, Task Force 01/06/09. Referred to Education, Outreach and Training Committee	No violation
11/19	Peter Witt	Taxi Commission	Complaint 01/13/09, Task Force 1/27/09	No action taken
12/2	Anonymous Tenants	Building Inspection	Task Force 12/23/08, rescheduled 01/06/09, complaint 01/13/2009, Task Force 1/27/09	No further action
12/2	Kimo Crossman	City Attorney, DTIS, SFGTV	Task Force 12/23/08, rescheduled 01/06/09. Referred to Compliance and Amendments Committee	67.21 (l)
12/4	Anonymous	Police Department	Referred to Education, Outreach and Training Committee	67.29
12/16	Laborers' Union-Local 261	Labor Standards Enforcement	Task Force 01/27/09, 1 <sup>st</sup> cont., Task Force 02/24/09, 2 <sup>nd</sup> contd. Task Force 03/24/09	No violation
12/16	Peter Warfield	Capital Planning Committee	Task Force 01/27/09, Withdrawn 1/20/09	

## ORGANIZATION & COMMITTEE STRUCTURE

The Chair of the Task Force appoints committee chairs and its members. Each member of the Task Force must also be a member of a committee.

Ad Hoc Committees are appointed as needed. There have been several Ad Hoc Committee meetings to deal with suggested Sunshine Ordinance provisions for the City College Board, access to public meetings and public records at the San Francisco Community College District, and the San Francisco Unified School District's proposed Open Government Policy.

**The Task Force has four Standing Committees:**

**Complaint Committee:** The committee monitors the complaint process and makes recommendations to the Task Force regarding how the complaints should be handled. If the efforts of the Administrator and the Deputy City Attorney fail to obtain the information to which a complainant is legally entitled, the matter will be referred to the Complaint Committee for a hearing to determine whether the Task Force has jurisdiction over the complaint, and to clarify the complaint. If jurisdiction is found, a Task Force hearing will be held at which time the complainant and the respondent will present the merits of their respective cases. See § VII, Addendum # 2 for a copy of the complaint form.

Members of the Complaint Committee are Nick Goldman (Chair); Doyle Johnson and James Knoebber.

**Compliance & Amendments Committee:** This Committee was appointed in 2002. This Committee monitors compliance with the Orders of Determinations adopted by the Task Force and recommends to the Task Force amendments to the Sunshine Ordinance regarding enforcement of the Orders of Determination. The Committee also considers recommendations, amendments, and changes to the Sunshine Ordinance as provided by members of the Task Force, City departments, and the general public.

Members of the Compliance and Amendments Committee are Richard Knee (Chair), Erica Craven-Green and Doyle Johnson.

**Education, Outreach, and Training Committee:** The Education, Outreach and Training Committee may monitor compliance with the Orders of Determination adopted by the Task Force; shall make recommendations to the Task Force regarding outreach and publicity to the media and to the general public about the Sunshine Ordinance and the Task Force.

Members of the Education, Outreach, and Training Committee are Sue Cauthen (Chair); Marjorie Williams, Doyle Johnson, Allyson Washburn and Hanley Chan.

**Rules Committee:** This committee was established to review matters related to amendments to the Task Force by-laws and procedures so the Task Force's work could proceed in an orderly manner. The committee also helps to ensure that all annual objectives enumerated in the Sunshine Ordinance are met by the Task Force. As with all committees, recommendations for action are made to the full Task Force for final action.

Members of the Rules Committee are Doyle Johnson (Chair), Kristin Chi and Hanley Chan.

**ADDENDA**

1. Membership of Task Force
2. Complaint Form and Overview of Procedures
3. Sunshine Ordinance Task Force Web Page Contents

**SUNSHINE ORDINANCE TASK FORCE  
MEMBERS DURING 2008**

Seat 1	Submitted by the local chapter of the Society of Professional Journalists and be an attorney. Appt 8/25/04, reappointed 5/27/08.	Erica L. Craven-Green Term ends 4/10 District 8
Seat 2	Submitted by the local chapter of the Society of Professional Journalists and be a journalist. Appt 5/3/02, reappointed 5/27/08	Richard Knee Term ends 4/10 District 3
Seat 3	Member of the press or electronic media with an interest in citizen access. Appt 5/3/02, reappointed 5/27/08	Sue Cauthen Term ends 4/10 District 3
Seat 4	Appointed from names submitted by New California Media now know as New America Media; be a journalist from a racial/ethnic-minority-owned news organization. Pueng Vongs appt 4/1/06, resigned 2/13/07 Ketaki Gokhale appt 5/27/08, resigned 9/2/08	Vacant
Seat 5	Submitted by the League of Women Voters. Replaced Kristin Chu. Appt 5/27/08	Allyson Washburn Term ends 4/10 District 2
Seat 6	Experienced in consumer advocacy. Replaced Doug Comstock. Appt 6/20/08:	James Knoebber Term ends 4/10 District 3
Seat 7	Experienced in consumer advocacy. Replaced David Pipel. Appt 11/7/08	Doyle Johnson Term ends 4/10 District 8
Seat 8	Demonstrated interest in or has experience in the issues of citizen access and participation in local government. Replaced Bruce Wolfe. Appt 5/27/08	Kristin Chu Term ends 4/10 District 1
Seat 9	Demonstrated interest in or has experience in the issues of citizen access and participation in local government. Appt 4/1/06, reappointed 5/27/08	Hanley Chan Term ends 4/10 District 3
Seat 10	Demonstrated interest in or has experience in the issues of citizen access and participation in local government. Appt 6/2/05. Reappointed 5/27/08	Nick Goldman Term ends 4/10 District 8
Seat 11	Demonstrated interest in or has experience in the issues of citizen access and participation in local government. Appt 5/25/01; re-appointed 5/9/03; 6/2/05; 1/14/08	Marjorie A. Williams Term ends 4/09 District 10
Ex- Officio	Clerk of the Board or her designee (non-voting): Gloria Young served from 1/06 to 4/07, Angela Calvillo served from 7/07 to 2/09	Tanene A. Allison Begins 3/09
Ex- Officio	Mayor or his designee (non-voting) Richard Sklar (replaced Harrison Sheppard)7/30/08 - 1/27/09	(Vacant)



## SUNSHINE ORDINANCE TASK FORCE

1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102

Tel. (415) 554-7724; Fax (415) 554-7854

<http://www.sfgov.org/sunshine>

Thank you for your interest in the implementation of the San Francisco Sunshine Ordinance.

The Sunshine Ordinance adopted by the citizens of the City & County of San Francisco declares that:

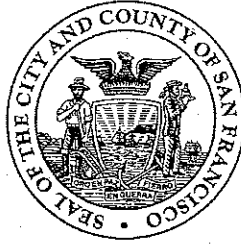
- (a) Government's duty is to serve the public, reaching its decisions in full view of the public.
- (b) Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance will assure that their deliberations are conducted before the people and that City operations are open to the people's review.

The role of the Sunshine Ordinance Task Force is to advise the Board of Supervisors and provide information to other City departments on appropriate ways in which to implement the Ordinance. The Task Force is responsible for developing appropriate goals to ensure the practical and timely implementation of the Ordinance and to report to the Board on practical or policy problems encountered in the administration of the Ordinance.

If you have encountered problems regarding compliance with the Ordinance, the Public Records Act or the Ralph M. Brown (Public Meetings) Act, we ask that you fill out the attached complaint form. Please deliver the form to Frank Darby, Administrator of the Sunshine Ordinance Task Force, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683.

We attempt to resolve complaints informally where possible, through the affected departments and the City Attorney's office. Matters that cannot be adequately resolved, or matters that involve substantial policy considerations, may be set for hearing at a Task Force meeting. The Task Force meets the fourth Tuesday of each month at 4:00 p.m. at City Hall, Room 408.

Notice: Personal information that you provide is subject to disclosure under the California Public Records Act and the Sunshine Ordinance, except when confidentiality is specifically requested. Complainants can be anonymous as long as the complainant provides a reliable means of contact with the SOTF (Phone number, fax number, or e-mail address).



SUNSHINE ORDINANCE TASK FORCE  
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<http://www.sfgov.org/sunshine>

SUNSHINE ORDINANCE COMPLAINT

Complaint against which Department or Commission \_\_\_\_\_

Name of individual contacted at Department or Commission \_\_\_\_\_

- Alleged violation public records access
- Alleged violation of public meeting. Date of meeting \_\_\_\_\_

Sunshine Ordinance Section \_\_\_\_\_

*(If known, please cite specific provision(s) being violated)*

Please describe alleged violation. Use additional paper if needed. Please attach any relevant documentation supporting your complaint.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Do you want a public hearing before the Sunshine Ordinance Task Force?  yes  no
- Do you also want a pre-hearing conference before the Complaint Committee?  yes  no

*(Optional)*<sup>1</sup>

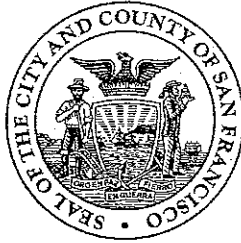
Name \_\_\_\_\_ Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

I request confidentiality of my personal information.  yes  no

<sup>1</sup> NOTICE: PERSONAL INFORMATION THAT YOU PROVIDE MAY BE SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT AND THE SUNSHINE ORDINANCE, EXCEPT WHEN CONFIDENTIALITY IS SPECIFICALLY REQUESTED. YOU MAY LIST YOUR BUSINESS/OFFICE ADDRESS, TELEPHONE NUMBER AND E-MAIL ADDRESS IN LIEU OF YOUR HOME ADDRESS OR OTHER PERSONAL CONTACT INFORMATION. Complainants can be anonymous as long as the complainant provides a reliable means of contact with the SOTF (Phone number, fax number, or e-mail address).



### Filing a Complaint with the Sunshine Ordinance Task Force

1. You may fill out a Complaint Form, or you may send your own letter filing a formal complaint. The complaint is filed with the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Pl., Room 244, San Francisco CA 94102-4689. (Fax # 415 554 7854)
2. Once your complaint is received, the Complaint Committee of the Sunshine Ordinance Task Force reviews the complaint to determine if the Sunshine Ordinance Task Force has jurisdiction.
  - Jurisdiction is defined as those items the Task Force may address as outlined in the Sunshine Ordinance
3. Once the Complaint Committee completes its consideration, the complainant is notified of the Committee's decision.
4. If the Complaint Committee finds no jurisdiction over the alleged violations in the complaint, the complainant could request reconsideration before the full Task Force at its next scheduled meeting. Should the full Task Force find jurisdiction, a full hearing on the merits would be scheduled.
5. If the Complaint Committee finds the Task Force has jurisdiction, the complainant, respondent, and the Task Force Members are notified in writing of the jurisdiction decision, and the specific matters, which the Complaint Committee has found jurisdiction.
6. The complaint is then scheduled for a hearing before the next meeting of the Sunshine Ordinance Task Force.
7. If additional information is to be submitted from the complainant or respondent, the additional material must be submitted to the Sunshine Ordinance Task Force Administrator at least seven days before the scheduled hearing before the Task Force.
  - (a) If the complainant submits any additional material after the seven day deadline, the complainant will be informed that
    - The Task Force may proceed without considering the new material, or
    - The complainant may waive the 45-day time line set and continue the hearing to the next Task Force meeting (the question to be the matter on which the Complaint Committee has granted jurisdiction), or
    - The complainant may withdraw the complaint and file a new complaint to be considered by the Complaint Committee, or
    - The complainant may proceed to hearing with their current complaint and file a new complaint and use the new information to support the freestanding separate complaint.
8. After the Task Force completes its public hearing, the Task Force would make an Order of Determination regarding the complaint.
9. For further information, contact the Sunshine Ordinance Task Force Administrator at (415) 554 7724.



## SUNSHINE ORDINANCE TASK FORCE

### WEB SITE INFORMATION

In 2008 the Sunshine Ordinance Task Force web page received 3,738,109 hits. The web page consists of:

- Current agendas and minutes
- Meeting notices
- Past years' agendas and minutes
- Public records listing and retention schedule
- By-laws of the Task Force
- Other related documents and information

Information on:

- The Sunshine Ordinance
- Membership of the Task Force
- Committee structure of the Task Force
- Non-profit requirements (Administrative Code, Chapter 12L)
- Duties and responsibilities of the Task Force
- Complaint Procedures and Form
- Frequently asked questions

# Complaints 2009

Date Received	Complainant	Department/Respondent	Status
1/5/2009	Ray Hartz (09001)	CAO, Matt Dorsey	Complaint 2/10/09, Task Force 02/24/09, Contd, 03/24/09, Withdrawn
1/6/2009	Michael Petrellis (09002)	Public Health STD Unit	Task Force 1/27/09, No violation
1/19/2009	Rita O'Flynn (09003)	Dept of Technology	Task Force 02/24/09, continued, Complaint Committee 3/10/09, Task Force 3/24/09, Violated 67.21-1 and CPRA 6253.9, CAC 5/12/09, Contd 6/9/09
1/23/2009	Ray Hartz (09004)	City Attorney, Matt Dorsey	Task Force 2/24/09, No violation motion failed. No further action, petitioned 3/24/09, rejected.
1/23/2009	Steve Lawrence (09005)	Public Utilities Commission	Task Force 2/24/09 withdrawn 2/9/09
1/26/2009	Joshua Arce & Brooks (09006)	Public Utilities Commission	Task Force 2/24/09, quorum loss, Task Force 3/24/09, violated 67.29-7, CAC 5/12/09, Task Force 5/26/09
1/30/2009	David Larkin (09007)	Public Works	Complaint 03/10/09, Task Force 3/24/09, 4/28/09, Violated 67.21, CAC 5/12/09, Task Force 5/26/09
2/4/2009	Ray Hartz (09008)	Police Commission	Task Force 2/24/09, violated 67.29 & 67.21(e), EOT 4/9/09
2/9/2009	Charles Pitts (09009)	Health Dept	Complaint 03/10/09, Task Force 3/24/09, No violation, faulted for non-presence
2/20/2009	Ray Hartz (09010)	Arts Commission	Task Force 3/24/09, EOT 4/9/09
2/23/2009	Ray Hartz (09011)	CAO, Matt Dorsey	Task Force 3/24/09, Withdrawn
2/23/2009	Ray Hartz (09012)	Office of Citizen Complaints	Complaint 4/14/09, Withdrawn
2/27/2009	Steve Lawrence (09013)	Public Utilities Commission	Task Force 3/24/09, 4/28/09, violated 67.21 (b), EOT 5/14/09, 6/11/09
3/18/2009	Ahimsa Porter Sumchal (09014)	Board of Supervisors	Task Force 4/28/09, Contd 5/26/09
3/18/2009	Raymond Bank (09015)	SF HIV Health Services Planning Council	Complaint Committee 4/14/09, Task Force 4/28/09, violated 67.21 (b), EOT 5/14/09, 6/11/09
3/23/2009	Peter Green (09016)	Public Health	Task Force 4/28/09, Contd 5/26/09
23-Mar	SORE (09017)	SFPUC	Task Force 4/28/09, violated 67.21 (b), EOT 5/14/09, 6/11/09

## Complaints 2009

3/27/2009	Anonymous Tenants (09018)	Dept of Bldg Inspection	Complaint Committee 4/14/09, Task Force 4/28/09, Violated 67.28, CAC 5/12/09, Contd 7/14/09
4/3/2009	Christian Holmer (09019)	COB & SOTF	Task Force 5/26/09, Withdrawn
4/7/2009	Anonymous (09020)	MTA	Task Force 5/26/09
4/23/2009	SORE (09021)	SFPUC	Task Force 5/26/08
5/13/2009	Raymond Banks (09022)	SF HIV Health Services Planning Council	Task Force 5/26/08
5/13/2009	SORE (09023)	SFPUC	Task Force 5/26/08
5/15/2009	Paul Weston (09024)	Dept. of Human Services	Complaint 6/9/09
5/15/2009	Charles Pitts (09025) Hanna Leung & Lydia Fong (09026)	Dept of Human Services	Task Force 6/23/09
5/18/2009	Alvin Xex (09027)	Dept. of Human Services Office of Economic and Workforce Development	Complaint 6/9/09
5/18/2009	Alin Xex (09028)	Dept. of Human Resources	Complaint 6/9/09

Potential Complaints 2009

Date Received	Name	Concerns	Status
4/2/2009	Michael Chen	Emergency Communications	Resolved
4/14/2009	Jim Flannery	Entertainment Commission	Resolved
4/21/2009	Stuart Blumstein	MTA	Resolved
4/28/2009	Carti Hawkins Okoria	Arts Commission (Bayview Opera House)	Resolved
5/20/2009	Paul Weston	Health Dept (St Vincent dePaul Society)	Mediating

COMMUNICATIONS RECEIVED LOG  
April 22, 2009, through May 19, 2009

	DATE	FROM	DESCRIPTION
1	22-Apr	Dr Ahimsa Sumchai	Shipyard cleanup
2	28-Apr	CFAC	Open govt news (2)
3	29-Apr	Kimo Crossman	Electronic Frontier Foundation
4	29-Apr	Christian Holmer	Mayor's Office calendars (6)
5	29-Apr	Katie Hickox	Voting system
6	29-Apr	Dr Ahimsa Sumchai	#09014 (7)
7	29-Apr	Bruce Brugman	Propositions
8	1-Apr	Dr Ahimsa Sumchai	Vexatious requestor
9	1-May	Joe Lynn	SOTF-EC meeting 3
1	1-May	Kimo Crossman	SOTF-EC meeting 6
11	2-May	Larry Bush	SOTF-EC meeting
12	2-May	Doug Comstock	SOTF-EC meeting
13	2-May	Bruce Wolfe	SOTF-EC meeting 4
14	2-May	Eric Brooks	SOTF-EC meeting 2
15	3-May	Eric Brooks	SFGTV videos
16	3-May	Kimo Crossman	SFGTV videos (2)
17	3-May	Christian Holmer	SFGTV videos (2)
18	3-May	Bruce Wolfe	SFGTV videos
19	4-May	Melvin Banks	Planning Council (3)
20	4-May	Kimo Crossman	Redactions
21	4-May	Dominic Maionchi	Marina
22	5-May	Frank Darby	#09014 (3)
23	5-May	Mark Molnar	Planning Council (3)
24	6-May	Amy Kniss	Safe Path of Travel Ordinance
25	6-May	Kimo Crossman	Google groups
26	6-May	Kimo Crossman	Editorial
27	6-May	Mark Brennan	Liquor license
28	7-May	Bruce Wolfe	Editorial
29	7-May	Martin MacIntyre	Editorial
30	7-May	Martin MacIntyre	Ethics Commission
31	7-May	Kimo Crossman	Sunshine training
32	7-May	Joe Lynn	Ethics Commission (3)
33	7-May	Bruce Wolfe	Ethics Commission (2)
34	7-May	S-O-R-E	SFPUC
35	7-May	Kimo Crossman	Sunshine response time
36	8-May	Richard Knee	Ethics Commission (2)
37	8-May	Bruce Wolfe	Sunshine in NY
38	8-May	David Waggoner	Ethics Commission
39	8-May	Christian Holmer	Ethics Commission (2)
40	8-May	Eric Brooks	Ethics Commission
41	8-May	Larry Bush	Ethics Commission
42	8-May	Kimo Crossman	Meeting audio tapes
43	11-May	Kimo Crossman	email preservation
44	11-May	Eric Brooks	email preservation (2)
45	11-May	Kimo Crossman	email preservation
46	11-May	Richard Knee	Electronic storage
47	11-May	Kimo Crossman	EC regulations (2)
48	11-May	Eric Brooks	EC regulations
49	11-May	Jeff Ente	Finding willful
50	11-May	Kimo Crossman	Finding willful
51	12-May	Larry Chan	Complaint against Assessor
52	12-May	District 5	Report
53	14-May	Frank Darby	COB calendar

COMMUNICATIONS RECEIVED LOG

54	14-May	Bldg Insp	Anonymous (2)
55	15-May	Kimo Crossman	Metadata
56	17-May	Rita O'Flynn	Dept of Technology (2)
57	18-May	Christian Holmer	Sunshine log

SUNSHINE ORDINANCE  
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MEMORANDUM

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**Date:** May 14, 2009  
**To:** Supervisor Maxwell  
**From:** Sue Cauthen, Sunshine Task Force Education & Outreach Committee  
**Subject:** Request response time

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Dear Supervisor Maxwell:

In the response to the Sumchai complaint against your office, your aide noted that there would be a response in 24 days. We assume that this was a typo, as the California Public Records Act permits a 14 day response to a complex document request.

Thank you for your anticipated attention to this matter.

**SUNSHINE ORDINANCE  
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**ORDER OF DETERMINATION**  
April 17, 2009

**DATE THE DECISION ISSUED**  
March 24, 2009

*JOSHUA ARCE AND ERIC BROOKS V PUC (09006)*

**FACTS OF THE CASE**

Complainants represent environmental and social justice organizations that have spent the past several years seeking closure of the Potrero Power Plant in Southeast San Francisco without the construction of new power plants to replace it. Complainant Joshua Arce represents the Brightline Defense Project and Complainant Eric Brooks represents the San Francisco Green Party, Sustainability Working Group.

On May 14, 2008, Joshua Arce as Executive Director/Staff Attorney for the Brightline Defense Project made a Public Records Request for all communications between the San Francisco Public Utilities Commission ("SFPUC") staff and the California System Operator ("Cal-ISO") state regulatory body during the period of March 1, 2008 through May 13, 2008. To this request, the SFPUC provided 8 e-mails.

Joshua Arce and Eric Brooks believed that there should be more e-mails since what was provided alluded to other communications that were ongoing between the SFPUC and Cal-ISO. From May 16 through June 11, 2008, complainants communicated with the SFPUC in their effort to obtain other e-mails that the Complainants believed were being withheld by the SFPUC. The SFPUC responded that they did not have any further records.

The Complainants made an identical Public Records Request with Cal-ISO and received 20 e-mails.

**COMPLAINT FILED**

On January 26, 2009, Joshua Arce and Eric Brooks filed a complaint against the SFPUC for its alleged failure to disclose e-mails under Section 67.21 and/or its willful failure to maintain and preserve correspondence and records under Section 67.29-7.

The complainants further allege that the willful failure to maintain correspondence was official misconduct as defined in Section 67.34.



## HEARING ON THE COMPLAINT

On March 24, 2009, complainant Joshua Arce and co-complainant Eric Brooks appeared before the Task Force and presented their claims. Respondent Agency was represented by Tony Winnicker, the Agency's director of communications.

## FINDINGS OF FACT AND CONCLUSIONS OF LAW

Based on the testimony and evidence presented the Task Force finds that even though staff at the SFPUC have authorization to delete emails that they deem not important, the task should have been undertaken judiciously and from the viewpoint of the public. The Task Force also found that the department did not err on the side of openness and it failed to seek the City Attorney's advice on the issue.

## DECISION AND ORDER OF DETERMINATION

The Task Force finds that the agency violated Section 67.29-7 of the Sunshine Ordinance for not maintaining and preserving in a professional and businesslike manner all documents and correspondence. The agency shall review their backup tapes for additional records and appear before the Compliance and Amendments Committee on May 12, 2009.

Further, the Task Force requests that the PUC search for additional email records in their email backup files and provide them to the complainants as soon as possible.

This Order of Determination was adopted by the Sunshine Ordinance Task Force on March 24, 2009, by the following vote: ( Goldman / Johnson )

Ayes: Knee, Cauthen, Washburn, Knoebber, Johnson, Chan, Goldman, Chu

Recused: Craven, Williams

The enforcement of this Order of Determination is referred to the Compliance and Amendments Committee to work with the PUC to provide all additional emails produced during the period in question.



Kristin Murphy Chu, Chair  
Sunshine Ordinance Task Force

c: Rosa Sanchez, Deputy City Attorney  
Ernie Llorente, Deputy City Attorney  
Joshua Arce, complainant  
Eric Brooks, complainant  
Tony Winnicker, respondent

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**ORDER OF DETERMINATION**

May 5, 2009

**DATE THE DECISION ISSUED**

April 28, 2009

*DAVID LARKIN v. DEPARTMENT OF PUBLIC WORKS (09007)*

**FACTS OF THE CASE**

On January 7, 2009, Complainant David Larkin requested information about an investigation into the conduct of DPW surveyor Bruce Storrs following a complaint filed by David Larkin against Bruce Storrs. The investigation was conducted by Bureau manager Barbara Moy. Frank Lee of DPW disclosed some records but withheld others citing California Public Records Act section 6254 (c) and Article 1, Section of the California Constitution. The basis for the redaction or withholding of information cited by DPW is because the disclosure of the information would constitute an unwarranted invasion of personal privacy. Other correspondence from the agency indicated that draft documents were also withheld.

**COMPLAINT FILED**

On January 29, 2009, David Larkin filed a complaint against DPW and Barbara Moy alleging violations of the Sunshine Ordinance and the Public Records Act.

**HEARING ON THE COMPLAINT**

On April 28, 2009, Complainant David Larkin appeared before the Task Force and presented his claim. Respondent Agency was not present but had earlier submitted a letter requesting a continuance. No motion was made to continue the matter, and the Task Force proceeded with the hearing.

**FINDINGS OF FACT AND CONCLUSIONS OF LAW**

The Task Force found, as an initial matter, that preliminary drafts of documents must be released under the Sunshine Ordinance, section 67.24(a)(1). The Task Force also found that under controlling CPRA case law (e.g., *Bakersfield City Sch. Dist. v. Superior Court* (2004) 118 Cal. App. 4<sup>th</sup> 1041) where "complaints of a public employee's

wrongdoing and resulting disciplinary investigation reveal allegations of a substantial nature, as distinct from baseless or trivial, and there is reasonable cause to believe the complaint is well founded, public employee privacy must give way to the public's right to know" even if no misconduct was found to have occurred. Under this standard, which governs over the narrower standard in 67.24(c)(7), the Department was not, on the facts presented to the Task Force, justified in withholding records regarding the investigation of the complaint into Mr. Storrs' conduct. Finally, unless a specific employee had a good faith basis to fear retaliation or was a whistle-blower (neither of which apply to the case at hand) the names of the employees interviewed during the investigation could not be withheld under 67.24(c) and should be released.

### DECISION AND ORDER OF DETERMINATION

The Task Force finds that the agency violated Section 67.21 of the Sunshine Ordinance for failure to produce responsive documents including witness statements, reports and drafts regarding well-founded allegations of employee misconduct as the documents are required to be produced under sections 67.24 (a) (1) and Sec 67.24 (c)(7), as supplemented by CPRA case law.

The agency shall release the records requested within 5 business days of the issuance of this Order and appear before the Compliance and Amendments Committee on May 12, 2009.

This Order of Determination was adopted by the Sunshine Ordinance Task Force on April 28, 2009, by the following vote: ( Craven-Green / Goldman )  
Ayes: Craven-Green, Knee, Cauthen, Washburn, Knoebber, Goldman, Williams, Chu  
Excused: Johnson, Chan



Kristin Murphy Chu, Chair  
Sunshine Ordinance Task Force

c: David Larkin, complainant  
Frank Lee, Dept of Public Works  
Ernie Llorente, Deputy City Attorney

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**ORDER OF DETERMINATION**  
May 6, 2009

**DATE THE DECISION ISSUED**  
April 28, 2009

*STEVE LAWRENCE v. SAN FRANCISCO PUBLIC UTILITIES COMMISSION*  
(09013)

**FACTS OF THE CASE**

On February 2, 2009, Steven Lawrence sent to the SFPUC records section a Sunshine request to review nine documents or categories. Later that day, Steven Lawrence received back from Public Records acknowledging his request. However, 15 days passed and Steven Lawrence did not receive the records. Steven Lawrence then contacted Tony Winnicker, director of communications at SFPUC. Tony Winnicker stated that he would look into the matter. Another 3 days passed and Steven Lawrence still did not receive the documents.

**COMPLAINT FILED**

On February 27, 2009, Steven Lawrence filed a complaint against the SFPUC alleging violations of Section 67.21 of the Sunshine Ordinance because of the agency's failure to timely respond to a Public Records request.

**HEARING ON THE COMPLAINT**

On April 28, 2009, Complainant Steven Lawrence was not present at the hearing. Suzanne Gautier of the SFPUC presented the Agency's defense.

**FINDINGS OF FACT AND CONCLUSIONS OF LAW**

Respondent Suzanne Gautier of the SFPUC admitted that the agency violated Sec. 67.21 (b) and had no plans to contest it. She noted that the Agency had already produced the records that were requested.

## DECISION AND ORDER OF DETERMINATION

The Task Force finds that the agency violated Sec 67.21 (b) for failure to produce documents in a timely manner. The agency shall appear before the Education, Outreach and Training Committee on May 14, 2009.

This Order of Determination was adopted by the Sunshine Ordinance Task Force on April 28, 2009, by the following vote: (Goldman / Cauthen)

Ayes: Knee, Cauthen, Knoebber, Goldman, Williams, Chu

Recused: Craven-Green

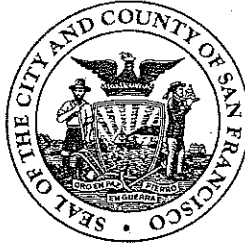
Excused: Washburn, Johnson, Chan



Kristin Murphy Chu, Chair  
Sunshine Ordinance Task Force

c: Steve Lawrence, complainant  
Suzanne Gautier, respondent  
Ernie Llorente, Deputy City Attorney

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**ORDER OF DETERMINATION  
May 5, 2009**

**DATE THE DECISION ISSUED**  
April 28, 2009

*RAYMOND BANKS v. SAN FRANCISCO HIV HEALTH SERVICES PLANNING  
COUNCIL (09015)*

**FACTS OF THE CASE**

Complainant Raymond Banks is a member of the San Francisco HIV Health Services Planning Council. The Council is a federally mandated and supported program made up of volunteers who are appointed by the Mayor of San Francisco. The authority for the Council comes from Title I and II of the Ryan White CARE Act of 2006. From November 2008 up until the time that Raymond Banks filed his complaint with the SOTF, Raymond Banks requested information about the Council's contract with Veronica Neal of VAKN Consulting.

**COMPLAINT FILED**

On March 18, 2009, Raymond Banks filed a complaint against the Council alleging violations of the Sunshine Ordinance and the Public Records Act.

**HEARING ON THE COMPLAINT**

On April 28, 2009, Complainant Raymond Banks appeared before the Task Force and presented his claim. Respondent Agency was represented by Mark Molnar who presented the HIV Health Services Planning Council's defense.

**FINDINGS OF FACT AND CONCLUSIONS OF LAW**

Based on the testimony and evidence presented the Task Force finds that the HIV Planning Council took about six months to respond to the request for a copy of the Neal/VAKN contract. The council was urged to improve its responsiveness and comply with the deadlines for production of public records as well as the other San Francisco open government laws in the future.

## DECISION AND ORDER OF DETERMINATION

The Task Force finds that the agency violated section 67.21 (b) for failure to produce documents in a timely manner. The agency shall appear before the Education and Outreach and Training Committee on May 14, 2009, to discuss ways to improve its responsiveness to Sunshine requests.

This Order of Determination was adopted by the Sunshine Ordinance Task Force on April 28, 2009, by the following vote: ( Cauthen / Goldman )  
Ayes: Craven-Green, Knee, Cauthen, Washburn, Knoebber, Goldman, Williams, Chu  
Excused: Johnson, Chan



Kristin Murphy Chu, Chair  
Sunshine Ordinance Task Force

c: Raymond Banks, complainant  
Mark Molnar, HIV Health Services Planning Council  
Michelle Long, Health Department  
Ernie Llorente, Deputy City Attorney

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**ORDER OF DETERMINATION**

May 6, 2009

**DATE THE DECISION ISSUED**

April 28, 2009

*SAVE OUR RICHMOND ENVIRONMENT v. SAN FRANCISCO PUBLIC  
UTILITIES COMMISSION (09017)*

**FACTS OF THE CASE**

On February 13, 2009, a community group named Save Our Richmond Environment made a public records request to the San Francisco Public Utilities Commission.

**COMPLAINT FILED**

On March 27, 2009, Wing Fat who identified himself as Chair of the PUC Committee of the Save Our Richmond Environment group filed a complaint against the SFPUC alleging that the agency did not respond to the public records request that was filed on February 13, 2009.

**HEARING ON THE COMPLAINT**

On April 28, 2009, a hearing was held and Complainant Wing Fat was not present. Representatives of Save Our Richmond Environment were also not present. Suzanne Gautier of the SFPUC presented the agency's defense.

**FINDINGS OF FACT AND CONCLUSIONS OF LAW**

Suzanne Gautier admitted that the agency was late in its response to the public records requests and was working toward improving its response time. She noted that Save Our Richmond Environment's request was for answers and not for any particular document.

**DECISION AND ORDER OF DETERMINATION**

The Task Force finds that the agency violated Sec 67.21 (b) for failure to produce documents in a timely manner. The agency shall appear before the Education, Outreach and Training Committee on May 14, 2009.



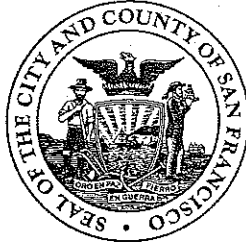
This Order of Determination was adopted by the Sunshine Ordinance Task Force on April 28, 2009, by the following vote: (Goldman / Cauthen)  
Ayes: Knee, Cauthen, Knoebber, Goldman, Williams, Chu  
Recused: Craven-Green  
Excused: Washburn , Johnson, Chan



Kristin Murphy Chu, Chair  
Sunshine Ordinance Task Force

c: Wing Fat, complainant  
Suzanne Gautier, respondent  
Ernie Llorente, Deputy City Attorney

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**ORDER OF DETERMINATION  
May 5, 2009**

**DATE THE DECISION ISSUED**  
April 28, 2009

*ANONYMOUS TENANTS v. DEPARTMENT OF BUILDING INSPECTION (09018)*

**FACTS OF THE CASE**

Anonymous Tenants filed a complaint with the Task Force regarding whether DBI could appropriately charge \$6.50 per page for copies of public records under the Sunshine Ordinance.

**COMPLAINT FILED**

On March 27, 2009, the tenants filed a complaint against DBI and alleged that DBI allegedly violated the Sunshine Ordinance Section 67.28 for failure to provide an itemized cost analysis establishing that its cost per page impression exceeds 10 cents or one cent as the case may be.

**HEARING ON THE COMPLAINT**

On April 28, 2009 Complainant Anonymous Tenants appeared before the Task Force and presented his claim. William Strawn, Communications Manager for the Department of Building Inspection, presented the Agency's defense.

**FINDINGS OF FACT AND CONCLUSIONS OF LAW**

Task Force members indicated they were concerned about imposing requirements on enterprise departments that attempt to cover their cost by fee structures. However, the Task Force found that the Department had failed to conduct or provide an "itemized cost analysis" justifying the \$6.50 per page cost as required by section 67.28 or the Ordinance.

## DECISION AND ORDER OF DETERMINATION


The Task Force finds that the agency violated section 67.28 (d) of the Sunshine Ordinance by failing to prepare and post an itemized cost analysis justifying the \$6.50 per page charged by the department. The agency shall appear before the Compliance and Amendments Committee on May 12, 2009, to discuss steps it will take to come into compliance with this Order of Determination:

This Order of Determination was adopted by the Sunshine Ordinance Task Force on April 28, 2009, by the following vote: ( Chu / Knee )

Ayes: Knee, Cauthen, Knoebber, Goldman, Williams, Chu

Recused: Craven-Green

Excused: Washburn, Johnson, Chan



Kristin Murphy Chu, Chair  
Sunshine Ordinance Task Force

- c: Anonymous Tenants, complainant  
William Strawn, Dept of Bldg Inspection  
Ernie Llorente, Deputy City Attorney

