Item No. <u>16 & 17</u> File No. <u>11006</u>

SUNSHINE ORDINANCE TASK FORCE

AGENDA PACKET CONTENTS LIST*

Mary	Miles against the	SFMTA	-	· · · · · · · · · · · · · · · · · · ·	
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Completed by: C

Chris Rustom

Date: March 17, 2011

*This list reflects the explanatory documents provided

 Late Agenda Items (documents received too late for distribution to the Task Force Members)

** The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

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CITY AND COUNTY OF SAN FRANCISCO



DENNIS J. HERRERA City Attorney

OFFICE OF THE CITY ATTORNEY

JERRY THREET Deputy City Attorney DIRECT DIAL: (415) 554-3914 E-MAIL: jerry.threet@sfgov.org

MEMORANDUM

March 18, 2011

MARY MILES v. MUNICIPAL TRANSPORTATION AGENCY (11006)

COMPLAINT

THE COMPLAINANT ALLEGES THE FOLLOWING:

Complainant Mary Miles alleges that the San Francisco Municipal Transportation Agency ("MTA") failed to adequately respond to her January 28, 2011 Immediate Disclosure Request ("IDR") for two items: 1) the complete MTA Board packet for Item 10.2 on the MTA Board meeting agenda for February 1, 2011; and 2) MTA files on all "traffic modifications" proposed in Item 10.2 on the MTA Board meeting agenda for February 1, 2011.

COMPLAINANT FILES COMPLAINT:

On February 25, 2011, Ms. Miles filed a complaint against the MTA.

JURISDICTION

The MTA is a policy body and charter department of the City; therefore the Task Force generally has jurisdiction to determine whether there was a violation, as alleged. Jurisdiction has not been contested by MTA.

APPLICABLE STATUTORY SECTION(S):

Section 67 of the San Francisco Administrative Code:

- Section 67.21 governs the process for gaining access to public records.
- Section 67.25 governs the immediacy of response.

Section 6250 et seq. of the Cal. Gov't Code

• Section 6253 governs the release of public records and the timing of responses.

APPLICABLE CASE LAW:

None.

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DATE:March 18, 2011PAGE:2RE:Complaint 11006: Miles v. MTA

ISSUES TO BE DETERMINED

Uncontested Facts: Complainant alleges that on January 28, 2011, she made an IDR to the MTA, through Nathaniel Ford and Roberta Boomer, for two items: 1) the complete MTA Board packet for Item 10.2 on the MTA Board meeting agenda for February 1, 2011; and 2) MTA files on all "traffic modifications" proposed in Item 10.2 on the MTA Board meeting agenda for February 1, 2011. She further alleges that she had received an inadequate response to her request by the time of her complaint, February 25, 2011.

MTA alleges that it responded to complainant's January 28, 2011 IDR on January 21, 2011 by 1) providing the MTA board packet for item 10.2 and 2) invoking a 14-day extension of time in which to respond to the remainder of the IDR. MTA alleges that it further responded to the remainder of the IDR in a February 1, 2011 letter, by informing her that a portion of the records were at MTA on a CD available for pick up, and by requesting clarification from Ms. Miles as to whether she wanted all the remaining items so identified. MTA further alleges that the CD was not picked up and that on February 11, 2011, Ms. Miles requested that the CD be mailed to her. MTA further alleges that on February 14, 2011, it emailed the remainder of the documents to complainant. On February 18, 2011, MTA alleges that complainant informed it that she had received neither the CDs in the mail, nor any of the remaining documents via email.

MTA further alleges that on February 23, 2011, it informed Ms. Miles that the second set of documents was available on CD and asked if she preferred that it be mailed or would like to pick it up from MTA. Ms. Miles stated that she preferred to pick up both disks of all responsive documents from MTA. MTA responded that it would have to recreate the first disk, but the second disk could be picked up immediately. MTA also alleges that it tried to send the documents as pdfs to complainant, but that she apparently was unable to open them. On February 28, 2011, Ms. Miles was informed by MTA that both disks were ready and available for pick up. Ms. Miles picked them both up on March 1, 2011. MTA alleges that, due to staff error, one of the disks was incorrect. MTA states that staff personally delivered a correct replacement disk to Ms. Miles on March 3, 2011.

On March 4, Ms. Miles complained to MTA that she could not open the new disk, and demanded a new disk or physical copies of the documents. The MTA staff person responsible for maintaining the documents on the first disk was then on vacation, making it difficult to immediately respond to this request. On March 10, 2011, the files were located and MTA made hard copies available for pick up by Ms. Miles. She picked them up that day.

QUESTIONS THAT MIGHT ASSIST IN DETERMINING FACTS:

- Did MTA timely respond to the initial IDR?
- Was the follow-up response of MTA timely?

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DATE:March 18, 2011PAGE:3RE:Complaint 11006: Miles v. MTA

LEGAL ISSUES/LEGAL DETERMINATIONS:

• Has the Commission complied with the requirements of the Ordinance and the Public Records Act?

CONCLUSION

THE TASK FORCE FINDS THE FOLLOWING FACTS TO BE TRUE:

THE TASK FORCE FINDS THE ALLEGED VIOLATIONS TO BE **TRUE OR NOT TRUE.**

ATTACHED STATUTORY SECTIONS FROM CHAPTER 67 OF THE SAN FRANCISCO ADMINISTRATIVE CODE (THE SUNSHINE ORDINANCE) UNLESS OTHERWISE SPECIFIED

SEC. 67.9. AGENDAS AND RELATED MATERIALS: PUBLIC RECORDS.

(a) Agendas of meetings and any other documents on file with the clerk of the policy body, when intended for distribution to all, or a majority of all, of the members of a policy body in connection with a matter anticipated for discussion or consideration at a public meeting shall be made available to the public. To the extent possible, such documents shall also be made available through the policy body's Internet site. However, this disclosure need not include any material exempt from public disclosure under this ordinance.

(b) Records which are subject to disclosure under subdivision (a) and which are intended for distribution to a policy body prior to commencement of a public meeting shall be made available for public inspection and copying upon request prior to commencement of such meeting, whether or not actually distributed to or received by the body at the time of the request.

(c) Records which are subject to disclosure under subdivision (a) and which are distributed during a public meeting but prior to commencement of their discussion shall be made available for public inspection prior to commencement of, and during, their discussion.

(d) Records which are subject to disclosure under subdivision (a) and which are distributed during their discussion at a public meeting shall be made available for public inspection immediately or as soon thereafter as is practicable.

(e) A policy body may charge a duplication fee of one cent per page for a copy of a public record prepared for consideration at a public meeting, unless a special fee has been established pursuant to the procedure set forth in Section 67.28(d). Neither this section nor the California Public Records Act (Government Code sections 6250 et seq.) shall be construed to limit or delay the

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public's right to inspect any record required to be disclosed by that act, whether or not distributed to a policy body.

SEC. 67.21. PROCESS FOR GAINING ACCESS TO PUBLIC RECORDS; ADMINISTRATIVE APPEALS.

(b) A custodian of a public record shall, as soon as possible and within ten days following receipt of a request for inspection or copy of a public record, comply with such request. Such request may be delivered to the office of the custodian by the requester orally or in writing by fax, postal delivery, or e-mail. If the custodian believes the record or information requested is not a public record or is exempt, the custodian shall justify withholding any record by demonstrating, in writing as soon as possible and within ten days following receipt of a request, that the record in question is exempt under express provisions of this ordinance.

SEC. 67.25. IMMEDIACY OF RESPONSE.

(a) Notwithstanding the 10-day period for response to a request permitted in Government Code Section 6256 and in this Article, a written request for information described in any category of non-exempt public information shall be satisfied no later than the close of business on the day following the day of the request. This deadline shall apply only if the words "Immediate Disclosure Request" are placed across the top of the request and on the envelope, subject line, or cover sheet in which the request is transmitted. Maximum deadlines provided in this article are appropriate for more extensive or demanding requests, but shall not be used to delay fulfilling a simple, routine or otherwise readily answerable request.

(b) If the voluminous nature of the information requested, its location in a remote storage facility or the need to consult with another interested department warrants an extension of 10 days as provided in Government Code Section 6456.1, the requester shall be notified as required by the close of business on the business day following the request.

(c) The person seeking the information need not state his or her reason for making the request or the use to which the information will be put, and requesters shall not be routinely asked to make such a disclosure. Where a record being requested contains information most of which is exempt from disclosure under the California Public Records Act and this article, however, the City Attorney or custodian of the record may inform the requester of the nature and extent of the non-exempt information and inquire as to the requester's purpose for seeking it, in order to suggest alternative sources for the information which may involve less redaction or to otherwise prepare a response to the request.

(d) Notwithstanding any provisions of California Law or this ordinance, in response to a request for information describing any category of non-exempt public information, when so requested, the City and County shall produce any and all responsive public records as soon as reasonably possible on an incremental or "rolling" basis such that responsive records are produced as soon as possible by the end of the same business day that they are reviewed and collected. This section is intended to prohibit the withholding of public records that are responsive to a records request

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until all potentially responsive documents have been reviewed and collected. Failure to comply with this provision is a violation of this article.

SEC. 67.26. WITHHOLDING KEPT TO A MINIMUM.

No record shall be withheld from disclosure in its entirety unless all information contained in it is exempt from disclosure under express provisions of the California Public Records Act or of some other statute. Information that is exempt from disclosure shall be masked, deleted or otherwise segregated in order that the nonexempt portion of a requested record may be released, and keyed by footnote or other clear reference to the appropriate justification for withholding required by section 67.27 of this article. This work shall be done personally by the attorney or other staff member conducting the exemption review. The work of responding to a public-records request and preparing documents for disclosure shall be considered part of the regular work duties of any city employee, and no fee shall be charged to the requester to cover the personnel costs of responding to a records request.

SEC. 67.27. JUSTIFICATION OF WITHHOLDING.

Any withholding of information shall be justified, in writing, as follows:

(a) A withholding under a specific permissive exemption in the California Public Records Act, or elsewhere, which permissive exemption is not forbidden to be asserted by this ordinance, shall cite that authority.

(b) A withholding on the basis that disclosure is prohibited by law shall cite the specific statutory authority in the Public Records Act or elsewhere.

(c) A withholding on the basis that disclosure would incur civil or criminal liability shall cite any specific statutory or case law, or any other public agency's litigation experience, supporting that position.

(d) When a record being requested contains information, most of which is exempt from disclosure under the California Public Records Act and this Article, the custodian shall inform the requester of the nature and extent of the nonexempt information and suggest alternative sources for the information requested, if available.

CAL. PUBLIC RECORDS ACT (GOVT. CODE §§ 6250, ET SEQ.)

SECTION 6253

(c) Each agency, upon a request for a copy of records, shall, within 10 days from receipt of the request, determine whether the request, in whole or in part, seeks copies of disclosable public records in the possession of the agency and shall promptly notify the person making the request of the determination and the reasons therefor. In unusual circumstances, the time limit prescribed in this section may be extended by written notice by the head of the agency or his or her designee to the person making the request, setting forth the reasons for the extension and the date on which a determination is expected to be dispatched. No notice shall specify a date that would result in an extension for more than 14 days. When the agency dispatches the determination, and if the agency determines that the request seeks disclosable public records, the agency shall state

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the estimated date and time when the records will be made available. As used in this section, "unusual circumstances" means the following, but only to the extent reasonably necessary to the proper processing of the particular request:

(1) The need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request.

(2) The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records that are demanded in a single request.

(3) The need for consultation, which shall be conducted with all practicable speed, with another agency having substantial interest in the determination of the request or among two or more components of the agency having substantial subject matter interest therein.(4) The need to compile data, to write programming language or a computer program, or

to construct a computer report to extract data.

(d) Nothing in this chapter shall be construed to permit an agency to delay or obstruct the inspection or copying of public records. The notification of denial of any request for records required by Section 6255 shall set forth the names and titles or positions of each person responsible for the denial.

SECTION 6254

(a) Public records are open to inspection at all times during the office hours of the state or local agency and every person has a right to inspect any public record, except as hereafter provided. Any reasonably segregable portion of a record shall be available for inspection by any person requesting the record after deletion of the portions that are exempted by law.

(b) Except with respect to public records exempt from disclosure by express provisions of law, each state or local agency, upon a request for a copy of records that reasonably describes an identifiable record or records, shall make the records promptly available to any person upon payment of fees covering direct costs of duplication, or a statutory fee if applicable. Upon request, an exact copy shall be provided unless impracticable to do so.

(c) Each agency, upon a request for a copy of records, shall, within 10 days from receipt of the request, determine whether the request, in whole or in part, seeks copies of disclosable public records in the possession of the agency and shall promptly notify the person making the request of the determination and the reasons therefor. In unusual circumstances, the time limit prescribed in this section may be extended by written notice by the head of the agency or his or her designee to the person making the request, setting forth the reasons for the extension and the date on which a determination is expected to be dispatched. No notice shall specify a date that would result in an extension for more than 14 days. When the agency dispatches the determination, and if the agency determines that the request seeks disclosable public records, the agency shall state the estimated date and time when the records will be made available. As used in this section, "unusual circumstances" means the following, but only to the extent reasonably necessary to the proper processing of the particular request:

(1) The need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request.

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(2) The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records that are demanded in a single request.

(3) The need for consultation, which shall be conducted with all practicable speed, with another agency having substantial interest in the determination of the request or among two or more components of the agency having substantial subject matter interest therein.

(4) The need to compile data, to write programming language or a computer program, or to construct a computer report to extract data.



<complaints@sfgov.org> 03/02/2011 09:49 AM To <sotf@sfgov.org> cc

bcc

Subject Sunshine Complaint

To:sotf@sfgov.orgEmail:complaints@sfgov.orgDEPARTMENT:Municipal Transportation Agency CONTACTED: Nathaniel Ford, Carilone Celaya, Roberta Boomer PUBLIC_RECORDS_VIOLATION:Yes PUBLIC_MEETING_VIOLATION:No MEETING_DATE: SECTIONS VIOLATED: DESCRIPTION: Failure to res[pond to a public records request. HEARING:Yes PRE-HEARING:No DATE:3/2/2011 NAME:Mary Miles ADDRESS:364 Page St., #36 CITY:San Francisco ZIP:CA 94102 PHONE:863-2310 CONTACT_EMAIL:page364@earthlink.net ANONYMOUS: CONFIDENTIALITY REQUESTED:No



"Mary Miles" <page364@earthlink.net> 02/25/2011 06:30 PM

To <sotf@sfgov.org>

сс

bcc

Subject Fw: IMMEDIATE DISCLOSURE REQUEST DATED FEBRUARY 1, 2011 AND STILL NOT ANSWERED

AFTER MORE THAN ONE MONTH OF NUMEROUS TIME-WASTING EFFORTS, I HAVE RECEIVED NOTHING IN RESPONSE TO THIS REQUEST FOR ROUTINE MATERIALS. PLEASE CONSIDER THIS A COMPLAINT.

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

----- Original Message -----From: Mary Miles To: Nathaniel Ford ; Celaya, Caroline ; Boomer, Roberta Cc: <u>sotf@sfgov.org</u> Sent: Friday, February 25, 2011 6:23 PM Subject: IMMEDIATE DISCLOSURE REQUEST DATED FEBRUARY 1, 2011 AND STILL NOT ANSWERED

----- Original Message -----From: Mary Miles To: Celaya, Caroline Sent: Friday, February 25, 2011 6:20 PM Subject: Re: SFMTA response 2-cd ready

Mr. Ford, Ms. Celaya, and Ms. Boomer:

1. Who (full names, address, telephone, e-mail, and fax contact information) is the "staff" who "has b een asked to rush the cd?

2. When (exact date and time) will the first and the second cd be available?

3. Why would the documents on the first cd "need to be compiled again"????

Mary Miles

Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Friday, February 25, 2011 4:23 PM Subject: RE: SFMTA response 2-cd ready

Ms. Miles:

The second cd continues to be available at the front desk. The documents on the first cd need to be compiled again and placed on another cd. Staff has been asked to rush the cd. I haven't received that new copy yet.

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Thursday, February 24, 2011 11:41 AM To: Celaya, Caroline Subject: Re: SFMTA response 2-cd ready

Mr Ford and Ms. Celaya:

I have stated many times that I received NO cd on this subject after you have stated many times that it was placed in the mail. Perhaps you could find out who placed it in the mail and when, because they did not arrive. Instead, you and Mr. Folks started sending serial 12 mb. e-mail attachments after I told both of you many times that my server will not deliver such gigantic attachments. I am not interested in your selective account of what has taken place here, as I have an enormous file on this IMMEDIATE DISCLOSURE REQUEST for simple packet materials that you and your staff have deliberately refused to timely provide. I will not wait for another "time estimate" for routine records that should have been made available more than a month ago.

In any event, I have received NOTHING from your staff or you that is responsive to my Request. I already had the agenda, which is all that you have sent. I didn't ask for or need that. What, exactly, can possibly be a problem be with timely providing MTA packets to the public

as required?

I will not make two trips to MTA for this routine material. If you cannot have BOTH cd's available for me to pick up by noon tomorrow, I will deem this entire request deliberately denied. Therefore, please immediately advise me whether BOTH disks WILL be available by tomorrow noon.

Again, please let me know that the entire request will be completed and that BOTH CD's will be available for pick-up by my assistant or me by noon tomorrow.

Sincerely, Mary Miles

----- Original Message ----From: <u>Celaya, Caroline</u>
To: <u>Mary Miles</u>
Cc: <u>Boomer, Roberta</u>
Sent: Thursday, February 24, 2011 11:10 AM
Subject: RE: SFMTA response 2-cd ready

Dear Ms. Miles:

Please note that on January 31, the calendar item was provide to you in response to your request.

The first cd was made available for pick up on February 1. A few days later, when it was not picked up, the cd was placed in the mail.

On February 14, staff emailed you the second set of documents in hopes that they would reach you faster than US mail.

Currently, the second cd is available at the front desk for pick up.

I'm working with staff to re-create the first cd and I haven't been given an estimate yet for when it will be ready. Staff has been asked to rush this item.

Sincerely,

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103 415.701.4670 From: Mary Miles [mailto:page364@earthlink.net] Sent: Thursday, February 24, 2011 10:53 AM To: Celaya, Caroline; Ford, Nathaniel Subject: Fw: SFMTA response 2-cd ready

Ms. Celaya:

Please let me know if *both* of the CDs are available for pick-up. I have received nothing in response to this Request, which has gone on for nearly two months now. Can we pick up all of these materials today?

Mary Miles (415) 863-2310

----- Original Message -----From: <u>Mary Miles</u> To: <u>Celaya, Caroline</u> Sent: Wednesday, February 23, 2011 4:19 PM Subject: Fw: SFMTA response 2-cd ready

To clarify: If you can make both CD's available, please let me know, and I will try to pick them up tomorrow. Thank you.

Mary Miles (415) 863-2310 ----- Original Message -----From: <u>Mary Miles</u> To: <u>Celaya, Caroline</u> Sent: Wednesday, February 23, 2011 4:16 PM Subject: Re: SFMTA response 2-cd ready

Ms. Celaya:

We did not receive the first CD. Could you please make another copy? If so, please let me know, and I will try to arrange to pick it up.

Thank you. Mary Miles (415) 863-2310

----- Original Message -----

From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Cc: <u>Folks, Tom</u>; <u>Boomer, Roberta</u> Sent: Wednesday, February 23, 2011 4:00 PM Subject: RE: SFMTA response 2-cd ready

Ms. Miles:

The first cd was mailed over a week ago and should have arrived by now. The second set of documents were placed on a cd today. Staff was asked to place the documents on a cd last week but I just received the completed cd today. I apologize for the delay.

Please let me know if you would like the cd placed in the mail or if you prefer to come by and pick it up.

Sincerely,

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, February 18, 2011 11:13 AM To: Celaya, Caroline; Ford, Nathaniel; Folks, Tom Cc: Boomer, Roberta Subject: Re: SFMTA response 2

Mr. Ford, Ms. Celaya, and Mr.Folks:

THIS WILL ADVISE THAT I HAVE RECEIVED NONE OF THE REQUESTED MATERIALS.

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415)863-2310 ----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Monday, February 14, 2011 4:19 PM Subject: RE: SFMTA response 2

Please see the attached response from the SFMTA. Responsive documents are being sent in separate emails due the size of the files.

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, February 11, 2011 11:00 AM To: Celaya, Caroline Subject: Re: SFMTA response 2

Ms. Celaya:

Please send the disk and then let me know when the remaining documents are available. If there is a charge for the disk, please let me know.

Thank you.

Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Tuesday, February 01, 2011 3:37 PM Subject: RE: SFMTA response 2

Only items A-K are on the disc. I will check with staff on the amount of paper and the cost to you for the remainder.

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Tuesday, February 01, 2011 1:19 PM To: Celaya, Caroline Subject: Re: SFMTA response 2 Also, could you please let me know if there is a charge, and if so, the amount? I will try to pick it up or get someone else to pick it up as soon as possible, but if we need a check, could you please let me know the amount?

Thank you.

Mary Miles (415) 863-2310

----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Tuesday, February 01, 2011 11:51 AM Subject: SFMTA response 2

Dear Ms. Miles:

Please see the attached response from the SFMTA. The disc is available for pick up at the address listed below.

Sincerely,

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Celaya, Caroline On Behalf Of SFMTA Sunshine Requests Sent: Tuesday, February 01, 2011 9:38 AM To: 'Mary Miles' Cc: MTABoard Subject: RE: SFMTA response

Dear Ms. Miles:

By copy of this email, I am providing your comments regarding the Board agenda to MTABoard@sfmta.com.

Note that staff is working diligently to produce the remaining items as soon as possible.

Sincerely,

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Monday, January 31, 2011 5:25 PM To: SFMTA Sunshine Requests Subject: Re: SFMTA response

Dear Ms. Celaya:

Thank you for the MTA agenda. We would like to get the 200 pages estimated for the other related documents, and can pick them up as soon as they are available. Since the MTA Board is apparently considering these items tomorrow, the Board needs to continue that proceeding so that the public can get the complete materials that the Board is considering.

Thank you.

Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

----- Original Message -----From: <u>SFMTA Sunshine Requests</u> To: <u>Mary Miles</u> Sent: Monday, January 31, 2011 4:49 PM Subject: SFMTA response

Please see the attached response from the SFMTA.

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] **Sent:** Monday, January 31, 2011 1:33 PM

To: SFMTA Sunshine Requests Subject: Re: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Celaya:

I have not had success downloading materials from your website and would therefore appreciate it if you could provide a copy. Thanks again.

Mary Miles (415) 863-2310

----- Original Message -----From: <u>SFMTA Sunshine Requests</u> To: <u>Mary Miles</u> Sent: Monday, January 31, 2011 10:18 AM Subject: FW: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Miles:

As noted below the calendar item for Item 10.2 on the February 1 agenda is posted on our website. Please let me know if you would still like a copy provided. Staff is gathering the additional documents requested and a response will be provided by COB today, Monday, January 31, 2011.

Sincerely,

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Boomer, Roberta Sent: Friday, January 28, 2011 2:38 PM To: 'Mary Miles'; Ford, Nathaniel Cc: SFMTA Sunshine Requests; Yee, Bond Subject: RE: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Miles:

By copy of this e-mail, I am providing your request to <u>sunshinerequests@sfmta.com</u>. Please be advised that the calendar item for Item 10.2 on the February 1 agenda is posted on-line at <u>www.sfmta.com</u>

Sincerely,

Roberta Boomer Secretary, SFMTA Board of Directors From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, January 28, 2011 2:35 PM To: Ford, Nathaniel; Boomer, Roberta Subject: IMMEDIATE DISCLOSURE REQUEST

FROM:

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

TO:

Nathaniel Ford, Executive Director Roberta Boomer, Secretary San Francisco Municipal Transportation Agency 1 S. Van Ness Ave. San Francisco, CA 94103

DATE: January 28, 2011

IMMEDIATE DISCLOSURE REQUEST REQUEST PURSUANT TO THE PUBLIC RECORDS ACT AND THE SAN FRANCISCO SUNSHINE ORDINANCE

Dear Mr. Ford and Ms. Boomer:

This is an IMMEDIATE DISCLOSURE REQUEST pursuant to the Public Records Act (Gov. Code secs. 6253 *et seq.*) and the San Francisco Sunshine Ordinance (SF Admin.Code secs. 67.1 *et seq.*) for access to and the opportunity to make or get copies of the following:

1. The complete MTA Board packet for Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

2. The MTA files on all "traffic modifications" proposed in Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

If these records are available electronically, please provide them on a CD or by other electronic means, but please do not e-mail attachments of greater than 2 mb or suggest downloading documents greater than 2 mb. If these records are not available electronically, please advise me if the cost of hard copy will exceed \$10.00. If I do not receive a response to this Request by 5:00 p.m. Monday, January 31, 2011, I shall deem this Request denied.

Thank you for your prompt attention to this Request.

Sincerely, Mary Miles

SFMTA Municipal Transportation Agency

Edwin M. Lee | Mayor

Tom Nolan | Chairman Jerry Lee | Vice-Chairman Cameron Beach | Director Leona Bridges | Director Cheryl Brinkman | Director Malcolm Heinlcke | Director Bruce Oka | Director

Nathaniel P. Ford Sr. | Executive Director/CED

March 4, 2011

SENT VIA EMAIL

Mary Miles Page364@earthlink.net

RE: Immediate Disclosure Request dated March 3, 2011

Dear Ms. Miles:

On behalf of the San Francisco Municipal Transportation Agency (the "SFMTA"), this letter responds to your immediate disclosure request dated and received on March 3, 2011.

The Records Requested

You have requested:

"all of the materials related to the "Cesar Chavez files" in hard copy."

Response

Michael Sallaberry, PE, Livable Streets Subdivision, SFMTA, Sustainable Streets Division, indicated that he would personally deliver a compact disc to you on Thursday, March 3, 2011 in response to your previous request. In your email of today, you acknowledge receiving a disc. We apologize if you were unable to open that disc.

We understand you are seeking the documents in hard copy format and unfortunately are unable to immediately provide the documents because Mr. Sallaberry, who is the custodian of those records, is now out of town. We are taking steps to contact him and locate the documents as soon as possible and will do our best to have them available to you early next week.

Please contact the Sunshine request line at (415) 701-4670 or at sfintasunshine requests@sfinta.com if you have any further questions regarding this matter or if you would like additional information.

Sincerely. Caroline Celava

San Francisco Municipal Transportation Agency One South Van Ness Avenue, Seventh Fl. San Francisco, CA 94103 | Tel: 415.701.4500 | Fax: 415.701.4430 | www.sfmta.com

Celaya, Caroline

From:	Celaya, Caroline		
Sent:	Tuesday, February 01, 2011 11:52 AM		
То:	'Mary Miles'		
Subject:	SFMTA response 2		
Importance:	High		
Attachments	: Miles, Mary 2.1.11.pdf		

Dear Ms. Miles:

Please see the attached response from the SFMTA. The disc is available for pick up at the address listed below.

Sincerely,

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Celaya, Caroline On Behalf Of SFMTA Sunshine Requests Sent: Tuesday, February 01, 2011 9:38 AM To: 'Mary Miles' Cc: MTABoard Subject: RE: SFMTA response

Dear Ms. Miles:

By copy of this email, I am providing your comments regarding the Board agenda to MTABoard@sfmta.com.

Note that staff is working diligently to produce the remaining items as soon as possible.

Sincerely,

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Monday, January 31, 2011 5:25 PM To: SFMTA Sunshine Requests Subject: Re: SFMTA response

Dear Ms. Celaya:

Thank you for the MTA agenda. We would like to get the 200 pages estimated for the other related documents, and can pick them up as soon as they are available. Since the MTA Board is apparently considering these items tomorrow, the Board needs to continue that proceeding so that the public can get the complete materials that the Board is considering.

Thank you.

Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

----- Original Message -----From: <u>SFMTA Sunshine Requests</u> To: <u>Mary Miles</u> Sent: Monday, January 31, 2011 4:49 PM Subject: SFMTA response

Please see the attached response from the SFMTA.

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Monday, January 31, 2011 1:33 PM To: SFMTA Sunshine Requests Subject: Re: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Celaya:

I have not had success downloading materials from your website and would therefore appreciate it if you could provide a copy. Thanks again.

Mary Miles (415) 863-2310

----- Original Message -----

From: <u>SFMTA Sunshine Requests</u> To: <u>Mary Miles</u> Sent: Monday, January 31, 2011 10:18 AM Subject: FW: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Miles:

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Sincerely,

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Boomer, Roberta Sent: Friday, January 28, 2011 2:38 PM To: 'Mary Miles'; Ford, Nathaniel Cc: SFMTA Sunshine Requests; Yee, Bond Subject: RE: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Miles:

By copy of this e-mail, I am providing your request to <u>sunshinerequests@sfmta.com</u>. Please be advised that the calendar item for item 10.2 on the February 1 agenda is posted on-line at <u>www.sfmta.com</u>

Sincerely,

Roberta Boomer Secretary, SFMTA Board of Directors

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, January 28, 2011 2:35 PM To: Ford, Nathaniel; Boomer, Roberta Subject: IMMEDIATE DISCLOSURE REQUEST

FROM:

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

TO:

Nathaniel Ford, Executive Director Roberta Boomer, Secretary San Francisco Municipal Transportation Agency

1 S. Van Ness Ave. San Francisco, CA 94103

DATE: January 28, 2011

IMMEDIATE DISCLOSURE REQUEST REQUEST PURSUANT TO THE PUBLIC RECORDS ACT AND THE SAN FRANCISCO SUNSHINE ORDINANCE

Dear Mr. Ford and Ms. Boomer:

This is an IMMEDIATE DISCLOSURE REQUEST pursuant to the Public Records Act (Gov. Code secs. 6253 *et seq.*) and the San Francisco Sunshine Ordinance (SF Admin.Code secs. 67.1 *et seq.*) for access to and the opportunity to make or get copies of the following:

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2. The MTA files on all "traffic modifications" proposed in Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

If these records are available electronically, please provide them on a CD or by other electronic means, but please do not e-mail attachments of greater than 2 mb or suggest downloading documents greater than 2 mb. If these records are not available electronically, please advise me if the cost of hard copy will exceed \$10.00. If I do not receive a response to this Request by 5:00 p.m. Monday, January 31, 2011, I shall deem this Request denied.

Thank you for your prompt attention to this Request.

Sincerely, Mary Miles

Celaya, Caroline

From: Celaya, Caroline

Sent: Friday, February 11, 2011 11:05 AM.

To: 'Mary Miles'

Subject: RE: SFMTA response 2

The disc has been placed in the mail and you should receive it shortly. The remaining documents should be available early next week.

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, February 11, 2011 11:00 AM To: Celaya, Caroline Subject: Re: SFMTA response 2

Ms. Celaya:

Please send the disk and then let me know when the remaining documents are available. If there is a charge for the disk, please let me know.

Thank you.

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----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Tuesday, February 01, 2011 3:37 PM Subject: RE: SFMTA response 2

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Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103 From: Mary Miles [mailto:page364@earthlink.net] Sent: Tuesday, February 01, 2011 1:19 PM To: Celaya, Caroline Subject: Re: SFMTA response 2

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Thank you.

Mary Miles (415) 863-2310

----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Tuesday, February 01, 2011 11:51 AM Subject: SFMTA response 2

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From: Boomer, Roberta Sent: Friday, January 28, 2011 2:38 PM To: 'Mary Miles'; Ford, Nathaniel Cc: SFMTA Sunshine Requests; Yee, Bond Subject: RE: IMMEDIATE DISCLOSURE REQUEST

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FROM: Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

TO:

Nathaniel Ford, Executive Director Roberta Boomer, Secretary San Francisco Municipal Transportation Agency 1 S. Van Ness Ave. San Francisco, CA 94103

DATE: January 28, 2011

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Thank you for your prompt attention to this Request.

Sincerely, Mary Miles

Celaya, Caroline

From:	Celaya, Caroline		
Sent:	Monday, February 14, 2011 4:20 PM		
То:	'Mary Miles'		
Subject:	RE: SFMTA response 2		
Importance:	High		
• · · · · ·	****		

Attachments: Miles, Mary 2.14.11.pdf

Please see the attached response from the SFMTA. Responsive documents are being sent in separate emails due the size of the files.

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

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FROM:

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

TO:

Nathaniel Ford, Executive Director Roberta Boomer, Secretary San Francisco Municipal Transportation Agency 1 S. Van Ness Ave. San Francisco, CA 94103

DATE: January 28, 2011

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Sincerely, Mary Miles

Celaya, Caroline

From:	Celaya, Caroline			
Sent:	Wednesday, February 23, 2011 4:00 PM			
То:	'Mary Miles'			
Cc:	Folks, Tom; Boomer, Roberta			
Subject:	RE: SFMTA response 2-cd ready			
Importance: High				
Tracking:	Recipient Read			

'Mary Miles' Folks, Tom Read: 2/23/2011 4:01 PM Boomer, Roberta Read: 2/23/2011 4:01 PM

Ms. Miles:

The first cd was mailed over a week ago and should have arrived by now. The second set of documents were placed on a cd today. Staff was asked to place the documents on a cd last week but I just received the completed cd today. I apologize for the delay.

Please let me know if you would like the cd placed in the mail or if you prefer to come by and pick it up.

Sincerely,

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, February 18, 2011 11:13 AM To: Celaya, Caroline; Ford, Nathaniel; Folks, Tom Cc: Boomer, Roberta Subject: Re: SFMTA response 2

Mr. Ford, Ms. Celaya, and Mr.Folks:

THIS WILL ADVISE THAT I HAVE RECEIVED NONE OF THE REQUESTED MATERIALS.

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco,CA 94102 (415)863-2310

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Subject:	RE: SFMTA response 2-cd ready
Importance	: High
Tracking:	Recipient Read 'Mary Miles'
	•
	Boomer, Roberta Read: 2/28/2011 3:26 PM

Ms. Miles:

Both cd's are available for pick up at the front desk at One South Van Ness Avenue, Seventh Floor.

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From: Mary Miles [mailto:page364@earthlink.net] Sent: Thursday, February 24, 2011 11:41 AM To: Celaya, Caroline Subject: Re: SFMTA response 2-cd ready

Mr Ford and Ms. Celaya:

I have stated many times that I received NO cd on this subject after you have stated many times that it was placed in the mail. Perhaps you could find out who placed it in the mail and when, because they did not arrive. Instead, you and Mr. Folks started sending serial 12 mb. e-mail attachments after I told both of you many times that my server will not deliver such gigantic attachments. I am not interested in your selective account of what has taken place here, as I have an enormous file on this IMMEDIATE DISCLOSURE REQUEST for simple packet materials that you and your staff have deliberately refused to timely provide. I will not wait for another "time estimate" for routine records that should have been made available more than a month ago.

In any event, I have received NOTHING from your staff or you that is responsive to my Request. I already had the agenda, which is all that you have sent. I didn't ask for or need that. What, exactly, can possibly be a problem be with timely providing MTA packets to the public as required?

I will not make two trips to MTA for this routine material. If you cannot have BOTH cd's available for me to pick up by noon tomorrow, I will deem this entire request deliberately denied. Therefore, please immediately advise me whether BOTH disks WILL be available by tomorrow noon.

Again, please let me know that the entire request will be completed and that BOTH CD's will be available for pick-up by my assistant or me by noon tomorrow.

Sincerely, Mary Miles

> ----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Cc: <u>Boomer, Roberta</u> Sent: Thursday, February 24, 2011 11:10 AM Subject: RE: SFMTA response 2-cd ready

Dear Ms. Miles:

Please note that on January 31, the calendar item was provide to you in response to your request.

The first cd was made available for pick up on February 1. A few days later, when it was not picked up, the cd was placed in the mail.

On February 14, staff emailed you the second set of documents in hopes that they would reach you faster than US mail.

Currently, the second cd is available at the front desk for pick up.

I'm working with staff to re-create the first cd and I haven't been given an estimate yet for when it will be ready. Staff has been asked to rush this item.

Sincerely,

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103 415.701.4670

From: Mary Miles [mailto:page364@earthlink.net] Sent: Thursday, February 24, 2011 10:53 AM To: Celaya, Caroline; Ford, Nathaniel Subject: Fw: SFMTA response 2-cd ready

Ms. Celaya:

Please let me know if *both* of the CDs are available for pick-up. I have received nothing in response to this Request, which has gone on for nearly two months now. Can we pick up all of these materials today?

Mary Miles (415) 863-2310

----- Original Message -----From: <u>Mary Miles</u> To: <u>Celaya, Caroline</u> Sent: Wednesday, February 23, 2011 4:19 PM Subject: Fw: SFMTA response 2-cd ready

To clarify: If you can make both CD's available, please let me know, and I will try to pick them up tomorrow.

Thank you. Mary Miles (415) 863-2310 ----- Original Message -----From: <u>Mary Miles</u> To: <u>Celaya, Caroline</u> Sent: Wednesday, February 23, 2011 4:16 PM Subject: Re: SFMTA response 2-cd ready

Ms. Celaya:

We did not receive the first CD. Could you please make another copy? If so, please let me know, and I will try to arrange to pick it up.

Thank you. Mary Miles (415) 863-2310 ----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Cc: <u>Folks, Tom</u>; <u>Boomer, Roberta</u> Sent: Wednesday, February 23, 2011 4:00 PM Subject: RE: SFMTA response 2-cd ready

Ms. Miles:

The first cd was mailed over a week ago and should have arrived by now. The second set of documents were placed on a cd today. Staff was asked to place the documents on a cd last week but I just received the completed cd today. I apologize for the delay.

Please let me know if you would like the cd placed in the mail or if you prefer to come by and pick it up.

Sincerely,

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, February 18, 2011 11:13 AM To: Celaya, Caroline; Ford, Nathaniel; Folks, Tom Cc: Boomer, Roberta Subject: Re: SFMTA response 2

Mr. Ford, Ms. Celaya, and Mr.Folks:

THIS WILL ADVISE THAT I HAVE RECEIVED NONE OF THE REQUESTED MATERIALS.

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco,CA 94102 (415)863-2310

----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Monday, February 14, 2011 4:19 PM Subject: RE: SFMTA response 2

Please see the attached response from the SFMTA. Responsive documents are being sent in separate emails due the size of the files.

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, February 11, 2011 11:00 AM To: Celaya, Caroline Subject: Re: SFMTA response 2

Ms. Celaya:

Please send the disk and then let me know when the remaining documents are available. If there is a charge for the disk, please let me know.

Thank you.

Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

---- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Tuesday, February 01, 2011 3:37 PM Subject: RE: SFMTA response 2

Only items A-K are on the disc. I will check with staff on the amount of paper and the cost to you for the remainder.

caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Tuesday, February 01, 2011 1:19 PM To: Celaya, Caroline Subject: Re: SFMTA response 2

Also, could you please let me know if there is a charge, and if so, the amount? I will try to pick it up or get someone else to pick it up as soon as possible, but if we need a check, could you please let me know the amount?

Thank you.

Mary Miles (415) 863-2310

---- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Tuesday, February 01, 2011 11:51 AM Subject: SFMTA response 2

Dear Ms. Miles:

Please see the attached response from the SFMTA. The disc is available for pick up at the address listed below.

Sincerely,

caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Celaya, Caroline On Behalf Of SFMTA Sunshine Requests Sent: Tuesday, February 01, 2011 9:38 AM To: 'Mary Miles' Cc: MTABoard Subject: RE: SFMTA response

Dear Ms. Miles:

By copy of this email, I am providing your comments regarding the Board agenda to <u>MTABoard@sfmta.com</u>.

Note that staff is working diligently to produce the remaining items as soon as possible.

Sincerely,

caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Monday, January 31, 2011 5:25 PM Fo: SFMTA Sunshine Requests Subject: Re: SFMTA response

Dear Ms. Celaya:

Thank you for the MTA agenda. We would like to get the 200 pages estimated for the other related documents, and can pick them up as soon as they are available. Since the MTA Board is apparently considering these items tomorrow, the Board needs to continue that proceeding so that the public can get the complete materials that the Board is considering.

Thank you.

Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

---- Original Message -----From: <u>SFMTA Sunshine Requests</u> To: <u>Mary Miles</u> Sent: Monday, January 31, 2011 4:49 PM Subject: SFMTA response

Please see the attached response from the SFMTA.

caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Monday, January 31, 2011 1:33 PM To: SFMTA Sunshine Requests Subject: Re: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Celaya:

have not had success downloading materials from your website and would therefore appreciate it if you could provide a copy. Thanks again.

Mary Miles (415) 863-2310 ----- Original Message -----From: <u>SFMTA Sunshine Requests</u> To: <u>Mary Miles</u> Sent: Monday, January 31, 2011 10:18 AM Subject: FW: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Miles:

As noted below the calendar item for Item 10.2 on the February 1 agenda is posted on our website. Please let me know if you would still like a copy provided. Staff is gathering the additional documents requested and a response will be provided by COB today, Monday, January 31, 2011.

Sincerely,

caroline

Garoline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Boomer, Roberta Sent: Friday, January 28, 2011 2:38 PM To: 'Mary Miles'; Ford, Nathaniel Cc: SFMTA Sunshine Requests; Yee, Bond Subject: RE: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Miles:

By copy of this e-mail, I am providing your request to <u>sunshinerequests@sfmta.com</u>. Please be advised that the calendar item for Item 10.2 on the February 1 agenda is posted on-line at <u>www.sfmta.com</u>

\$incerely,

Roberta Boomer Secretary, SFMTA Board of Directors

firom: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, January 28, 2011 2:35 PM To: Ford, Nathaniel; Boomer, Roberta Subject: IMMEDIATE DISCLOSURE REQUEST

FROM:

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

Nathaniel Ford, Executive Director

Roberta Boomer, Secretary San Francisco Municipal Transportation Agency 1 S. Van Ness Ave. San Francisco, CA 94103

DATE: January 28, 2011

IMMEDIATE DISCLOSURE REQUEST REQUEST PURSUANT TO THE PUBLIC RECORDS ACT AND THE SAN FRANCISCO SUNSHINE ORDINANCE

Dear Mr. Ford and Ms. Boomer:

This is an IMMEDIATE DISCLOSURE REQUEST pursuant to the Public Records Act (Gov. Code secs. 6253 *et seq.*) and the San Francisco Sunshine Ordinance (SF Admin.Code secs. 67.1 *et seq.*) for access to and the opportunity to make or get copies of the following:

1. The complete MTA Board packet for Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

2. The MTA files on all "traffic modifications" proposed in Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

If these records are available electronically, please provide them on a CD or by other electronic means, but please do not e-mail attachments of greater than 2 mb or suggest downloading documents greater than 2 mb. If these records are not available electronically, please advise me if the cost of hard copy will exceed \$10.00. If I do not receive a response to this Request by 5:00 p.m. Monday, January 31, 2011, I shall deem this Request denied.

Thank you for your prompt attention to this Request.

Sincerely, Mary Miles

Celaya, Caroline

From:	Celaya, Caroline
Sent:	Thursday, March 10, 2011 11:36 AM
То:	'Mary Miles'
Subject:	RE: SFMTA response-copies ready
Importance: High	

Dear Ms. Miles:

The copying is complete and the hard copies are now available for pick up at One South Van Ness, Seventh Floor.

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Celaya, Caroline Sent: Wednesday, March 09, 2011 4:41 PM To: 'Mary Miles' Subject: FW: SFMTA response Importance: High

Dear Ms. Miles:

A copy of the disc containing the Cesar Chavez files has been located and is available for pick up. We are making hard copies but there are over 150 documents and approximately 700 pages. The copying should be complete by midday tomorrow, Thursday, March 10.

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Wednesday, March 09, 2011 8:01 AM To: Ford, Nathaniel; Celaya, Caroline; Sallaberry, Mike; Boomer, Roberta Subject: Re: SFMTA response

Mr. Ford and Ms. Celaya:

We need to get these materials today. I have tested Mr. Sallaberry's disk on other computers, and its

files are not openable. As I have already told you, I regard your and Mr. Sallabery's actions as a deliberate refusal to comply with the Public Records Act and the Sunshine Ordinance.

Given the time frame and the huge effort required to produce these materials, perhaps you would prefer getting a subpoena. Please let me know your preference today. If your preference is to produce the materials, please deliver a hard copy of all of the requested materials today.

Sincerely, Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Friday, March 04, 2011 4:39 PM Subject: SFMTA response

Please see the response from the SFMTA.

caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, March 04, 2011 10:45 AM To: Ford, Nathaniel Cc: Celaya, Caroline; Boomer, Roberta; Sallaberry, Mike Subject: Fw: IMMEDIATE DISCLOSURE REQUEST

Mr. Ford:

On Thursday, March 3, 2011, at 5:00 p.m. a disk was left on the floor of the mailbox area of the building where my office is located with no envelope or wrapper. The disk was not in a sleeve and was on the floor face down. The disk is labeled "Cesar Chavez files." Nothing indicated that the disk was from your agency. It had no address or return address. Since it was not in an envelope indicating a return address, or in any other wrapper, I am not considering the disk a response to my public records Request of more than one month ago.

This will further advise that I have not been able to open any files on that disk.

Your agency has steadfastly, deliberately refused to properly respond to my Request for public records requested more than one month ago, has cost me hours of time, and I still do not have a

readable answer to my Request. Therefore, as stated yesterday, this will advise you that I intend to take further action in court to compel your production of all of the "Cesar Chavez files" in fully retrievable and readable form or hard copy, and to get attorney fees for all of my time taken up for this request for public records as applicable. I asked yesterday that you produce these materials in hard copy because your agency does not appear to be able to put them in a readable electronic form, but that did not happen.

If you have any wish to avert further action, please make certain that your staff deliver <u>all of the</u> <u>files</u> in hard copy or a readable form by 5:00 p.m. today, Friday, March 4, 2011. If not, I will deem all of your actions a deliberate refusal to provide the materials I requested more than one month ago, and a deliberate waste of my time. In summary, you need to properly and completely reply to this public records act request today to avoid further action.

Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415)863-2310

----- Original Message -----From: <u>Mary Miles</u> To: <u>Nathaniel Ford</u> Cc: <u>Celaya, Caroline</u>; <u>Boomer, Roberta</u>; <u>Michael Sallaberry</u> Sent: Wednesday, March 02, 2011 7:43 PM Subject: IMMEDIATE DISCLOSURE REQUEST

FROM:

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

TO: Nathaniel Ford, Director Municipal Transportation Agency 1 S. Van Ness Ave., 7th Flr. San Francisco, CA 94102

Re: IMMEDIATE DISCLOSURE REQUEST dated

Mr. Ford and Ms. Celaya:

I took an hour of my day yesterday, March 1, 2011, to pick up the records that Ms. Celaya claimed were avaiable in response to a routine request more than one full month ago, for the MTA's records on its actions appearing on the MTA Board Agenda of February 1, 2011.

I picked up an envelope from your reception desk area. There were two cd disks in an envelope. The disk labeled "Cesar Chavez files" is blank. It has nothing on it.

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If you do not hand-deliver the complete Cesar Chavez files to my address by close of business (5:00 p.m.) tomorrow, March 3, 2010, I will take further action, which may include a subpoena to you, Mr. Ford, and to Ms. Celaya, Ms. Boomer, and Mr. Sallaberry, so that each of you can appear in court with the materials you have failed to provide and explain to the court why you have refused to provide these public records. This will further advise that if such court action is necessary, your agency will likely have to pay my attorney fees for all of my time that you have taken in getting production of these records. Please make sure that all of the records I requested aon the Cesar Chavez action re on that disk or produced in hard copy, and that the complete records are delivered to my address appearing above by 5:00 p.m. tomorrow.

Thank you for you immediate attention to this matter.

Sincerely, Mary Miles

> ----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Cc: <u>Boomer, Roberta</u> Sent: Monday, February 28, 2011 3:24 PM Subject: RE: SFMTA response 2-cd ready

Ms. Miles:

Both cd's are available for pick up at the front desk at One South Van Ness Avenue, Seventh Floor.

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Celaya, Caroline Sent: Friday, February 25, 2011 4:24 PM To: 'Mary Miles' Subject: RE: SFMTA response 2-cd ready

Ms. Miles:

The second cd continues to be available at the front desk. The documents on the first cd need to be compiled again and placed on another cd. Staff has been asked to rush the cd. I haven't received that new copy yet.

Caroline

Caroline Celaya

San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Thursday, February 24, 2011 11:41 AM To: Celaya, Caroline Subject: Re: SFMTA response 2-cd ready

Mr Ford and Ms. Celaya:

I have stated many times that I received NO cd on this subject after you have stated many times that it was placed in the mail. Perhaps you could find out who placed it in the mail and when, because they did not arrive. Instead, you and Mr. Folks started sending serial 12 mb. e-mail attachments after I told both of you many times that my server will not deliver such gigantic attachments. I am not interested in your selective account of what has taken place here, as I have an enormous file on this IMMEDIATE DISCLOSURE REQUEST for simple packet materials that you and your staff have deliberately refused to timely provide. I will not wait for another "time estimate" for routine records that should have been made available more than a month ago.

In any event, I have received NOTHING from your staff or you that is responsive to my Request. I already had the agenda, which is all that you have sent. I didn't ask for or need that. What, exactly, can possibly be a problem be with timely providing MTA packets to the public as required?

I will not make two trips to MTA for this routine material. If you cannot have BOTH cd's available for me to pick up by noon tomorrow, I will deem this entire request deliberately denied. Therefore, please immediately advise me whether BOTH disks WILL be available by tomorrow noon.

Again, please let me know that the entire request will be completed and that BOTH CD's will be available for pick-up by my assistant or me by noon tomorrow.

Sincerely, Mary Miles

> ----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Cc: <u>Boomer, Roberta</u> Sent: Thursday, February 24, 2011 11:10 AM Subject: RE: SFMTA response 2-cd ready

Dear Ms. Miles:

Please note that on January 31, the calendar item was provide to you in response to your request.

The first cd was made available for pick up on February 1. A few days later, when it was not picked up, the cd was placed in the mail.

On February 14, staff emailed you the second set of documents in hopes that they would reach you faster than US mail.

Currently, the second cd is available at the front desk for pick up.

I'm working with staff to re-create the first cd and I haven't been given an estimate yet for when it will be ready. Staff has been asked to rush this item.

Sincerely,

Carolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103 415.701.4670

From: Mary Miles [mailto:page364@earthlink.net] Sent: Thursday, February 24, 2011 10:53 AM To: Celaya, Caroline; Ford, Nathaniel Subject: Fw: SFMTA response 2-cd ready

Ms. Celaya:

Please let me know if *both* of the CDs are available for pick-up. I have received nothing in response to this Request, which has gone on for nearly two months now. Can we pick up all of these materials today?

Mary Miles (415) 863-2310

----- Original Message -----From: <u>Mary Miles</u> To: <u>Celaya, Caroline</u> Sent: Wednesday, February 23, 2011 4:19 PM Subject: Fw: SFMTA response 2-cd ready

To clarify: If you can make both CD's available, please let me know, and I will try to pick them up tomorrow. Thank you.

Mary Miles (415) 863-2310 ----- Original Message -----From: <u>Mary Miles</u> To: <u>Celaya, Caroline</u> Sent: Wednesday, February 23, 2011 4:16 PM Subject: Re: SFMTA response 2-cd ready

Ms. Celaya:

We did not receive the first CD. Could you please make another copy? If so, please let me know, and I will try to arrange to pick it up.

Thank you. Mary Miles (415) 863-2310

> ----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Cc: <u>Folks, Tom</u> ; <u>Boomer, Roberta</u> Sent: Wednesday, February 23, 2011 4:00 PM Subject: RE: SFMTA response 2-cd ready

Ms. Miles:

The first cd was mailed over a week ago and should have arrived by now. The second set of documents were placed on a cd today. Staff was asked to place the documents on a cd last week but I just received the completed cd today. I apologize for the delay.

Please let me know if you would like the cd placed in the mail or if you prefer to come by and pick it up.

Sincerely,

Caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, February 18, 2011 11:13 AM To: Celaya, Caroline; Ford, Nathaniel; Folks, Tom Cc: Boomer, Roberta Subject: Re: SFMTA response 2

Mr. Ford, Ms. Celaya, and Mr.Folks:

THIS WILL ADVISE THAT I HAVE RECEIVED NONE OF THE REQUESTED MATERIALS.

Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco,CA 94102 (415)863-2310 ---- Original Message -----From: <u>Celaya, Caroline</u> Fo: <u>Mary Miles</u> Sent: Monday, February 14, 2011 4:19 PM Subject: RE: SFMTA response 2

Please see the attached response from the SFMTA. Responsive documents are being sent in separate emails due the size of the files.

caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, February 11, 2011 11:00 AM To: Celaya, Caroline Subject: Re: SFMTA response 2

Ms. Celaya:

Please send the disk and then let me know when the remaining documents are available. If there is a charge for the disk, please let me know.

Thank you,

Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

---- Original Message -----From: <u>Celaya, Caroline</u> Fo: <u>Mary Miles</u> Sent: Tuesday, February 01, 2011 3:37 PM Subject: RE: SFMTA response 2

Dnly items A-K are on the disc. I will check with staff on the amount of paper and the cost to you for he remainder.

caroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

3/15/2011 152 From: Mary Miles [mailto:page364@earthlink.net] Sent: Tuesday, February 01, 2011 1:19 PM To: Celaya, Caroline Subject: Re: SFMTA response 2

Also, could you please let me know if there is a charge, and if so, the amount? I will try to pick it up or get someone else to pick it up as soon as possible, but if we need a check, could you please let me know the amount?

Thank you.

Mary Miles (415) 863-2310

> ----- Original Message -----From: <u>Celaya, Caroline</u> To: <u>Mary Miles</u> Sent: Tuesday, February 01, 2011 11:51 AM Subject: SFMTA response 2

Dear Ms. Miles:

Please see the attached response from the SFMTA. The disc is available for pick up at the address listed below.

\$incerely,

Garoline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

Firom: Celaya, Caroline **On Behalf Of** SFMTA Sunshine Requests **Sent:** Tuesday, February 01, 2011 9:38 AM **To:** 'Mary Miles' **GC:** MTABoard **Subject:** RE: SFMTA response

Dear Ms. Miles:

By copy of this email, I am providing your comments regarding the Board agenda to MTABoard@sfmta.com.

Note that staff is working diligently to produce the remaining items as soon as possible.

Sincerely

aroline

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Monday, January 31, 2011 5:25 PM To: SFMTA Sunshine Requests Subject: Re: SFMTA response

Dear Ms. Celaya:

Thank you for the MTA agenda. We would like to get the 200 pages estimated for the other related documents, and can pick them up as soon as they are available. Since the MTA Board is apparently considering these items tomorrow, the Board needs to continue that proceeding so that the public can get the complete materials that the Board is considering.

Thank you.

Mary Miles Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

---- Original Message ----From: <u>SFMTA Sunshine Requests</u> To: <u>Mary Miles</u> Sent: Monday, January 31, 2011 4:49 PM Subject: SFMTA response

Please see the attached response from the SFMTA.

darolíne

Caroline Celaya San Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor San Francisco, CA 94103

From: Mary Miles [mailto:page364@earthlink.net] Sent: Monday, January 31, 2011 1:33 PM To: SFMTA Sunshine Requests Subject: Re: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Celaya:

I have not had success downloading materials from your website and would therefore appreciate it if you could provide a copy. Thanks again.

Mary Miles (415) 863-2310

----- Original Message -----From: <u>SFMTA Sunshine Requests</u> To: <u>Mary Miles</u> Sent: Monday, January 31, 2011 10:18 AM Subject: FW: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Miles:

As noted below the calendar item for Item 10.2 on the February 1 agenda is posted on our website. Please let me know if you would still like a copy provided. Saff is gathering the additional documents requested and a response will be provided by COB today, Monday, January 31, 2011.

Sincerely,

Chroline

Chroline Celaya Sin Francisco Municipal Transportation Agency One South Van Ness Avenue, 7th Floor Sin Francisco, CA 94103

Fom: Boomer, Roberta Sent: Friday, January 28, 2011 2:38 PM Tp: 'Mary Miles'; Ford, Nathaniel Cc: SFMTA Sunshine Requests; Yee, Bond Subject: RE: IMMEDIATE DISCLOSURE REQUEST

Dear Ms. Miles:

By copy of this e-mail, I am providing your request to <u>sunshinerequests@sfmta.com</u>. Please be advised that the calendar item for Item 10.2 on the February 1 agenda is posted on-line at <u>www.sfmta.com</u>

Sincerely,

Roberta Boomer Secretary, SFMTA Board of Directors

From: Mary Miles [mailto:page364@earthlink.net] Sent: Friday, January 28, 2011 2:35 PM Tp: Ford, Nathaniel; Boomer, Roberta Subject: IMMEDIATE DISCLOSURE REQUEST FROM: Mary Miles (#230395) Attorney at Law 364 Page St., #36 San Francisco, CA 94102 (415) 863-2310

TO:

Nathaniel Ford, Executive Director Roberta Boomer, Secretary San Francisco Municipal Transportation Agency 1 S. Van Ness Ave. San Francisco, CA 94103

DATE: January 28, 2011

IMMEDIATE DISCLOSURE REQUEST REQUEST PURSUANT TO THE PUBLIC RECORDS ACT AND THE SAN FRANCISCO SUNSHINE ORDINANCE

Dear Mr. Ford and Ms. Boomer:

This is an IMMEDIATE DISCLOSURE REQUEST pursuant to the Public Records Act (Gov. Code secs. 6253 *et seq.*) and the San Francisco Sunshine Ordinance (SF Admin.Code secs. 67.1 *et seq.*) for access to and the opportunity to make or get copies of the following:

1. The complete MTA Board packet for Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

2. The MTA files on all "traffic modifications" proposed in Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

If these records are available electronically, please provide them on a CD or by other electronic means, but please do not e-mail attachments of greater than 2 mb or suggest downloading documents greater than 2 mb. If these records are not available electronically, please advise me if the cost of hard copy will exceed \$10.00. If I do not receive a response to this Request by 5:00 p.m. Monday, January 31, 2011, I shall deem this Request denied.

Thank you for your prompt attention to this Request.

Sincerely, Mary Miles

3/15/2011

SFMTA Municipal Transportation Agency

Edwin M. Lee | Mayor

Tom Nolan | Chairman Jerry Lee | Vice-Chairman Cameron Beach | Director Leona Bridges | Director Cheryl Brinkman | Director Malcolm Heinicke | Director Bruce Oka | Director

Nathaniel P. Ford Sr. | Executive Director/CEO

March 15, 2011

Mr. Rick Knee Chairman, Sunshine Ordinance Task Force City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Re: Complaint against the Municipal Transportation Agency Complaint No. 11006

Dear Mr. Knee:

I am writing in response to complaint #11006 filed by Ms. Mary Miles. Ms. Miles initially contacted the Task Force about this matter on February 25, 2011. Ms. Miles complains that the San Francisco Municipal Transportation Agency ("SFMTA") failed to respond to her January 28, 2011 request for public records. As explained below, SFMTA did complete a response to this request in a timely manner, although Ms. Miles apparently did not receive a portion of the responsive records. Although SFMTA encountered delays in doing so, the Agency has provided Ms. Miles with all of the records responsive to her request.

On Friday, January 28, 2011, Ms. Miles made an immediate disclosure request for documents related to Item 10.2 on the February 1, 2011 SFMTA Board agenda. Item 10.2 concerned proposed traffic modifications. The request sought copies of the materials provided to the SFMTA Board members for that calendar item, as well as copies of SFMTA's files concerning the proposed modifications.

On Monday, January 31, 2011, a copy of the calendar item was provided to Ms. Miles and a 14 day extension was invoked for the remaining items. (Exhibit A, January 31 letter from C. Celaya to M. Miles).

On February 1, 2011 a portion of the remaining documents (items A-K, Cesar Chavez Streetscape Project) were placed on a compact disc and made available for pick up. (Exhibit B, February 1, 2011 email from C. Celaya to M. Miles). The disc was not picked up, however, and on February 11, 2011, Ms. Miles requested the disc be placed in the mail via USPS (Exhibit C, February 11, 2011 email from M. Miles to C. Celaya). In addition, on February 14, SFMTA sent a response letter and emailed copies of the remaining documents to Ms. Miles. (Exhibit D, February 14, 2011 letter from C. Celaya to M. Miles; Exhibit E, February 14, 2011 email from C. Celaya to M. Miles). On February 18, 2011, Ms. Miles alerted staff that she hadn't received the disc that she had requested on February 11, and asserted in an email that she had received none of the responsive documents. (Exhibit F, February 18, 2011 email from M. Miles to C. Celaya.]

San Francisco Municipal Transportation Agency One South Van Ness Avenue, Seventh FI. San Francisco, CA 94103 | Tel: 415.701.4500 | Fax: 415.701.4430 | www.sfmta.com Subsequently, in an email exchange on February 23, 2011, Ms. Celaya informed Ms. Miles that the second set of documents was now available on disc, and asked whether the disc should be mailed or held for pickup. Ms. Miles responded that she would like to pick up both discs, and Ms. Celaya replied that staff would need to recreate the first disc (Exhibit G, February 23, 2011 email exchange between C. Celaya and M. Miles). Staff also sent the documents via email in an attempt to be responsive to the request. Unfortunately, Ms. Miles was unable to recreate these pdf's.

While the second disc remained available for pickup during this time, Ms. Miles was informed on February 28, 2011, that both discs were now available for pickup. (Exhibit H, February 25-28 emails from C. Celaya to M. Miles). Ms. Miles picked up these discs on March 1, 2011. Unfortunately, due to an error by SFMTA staff responsible for preparing the disc, one of the discs was incorrect. On March 3, that staff personally dropped of a new copy of the disc that he had personally tested at Ms. Miles' address. Nonetheless, Ms. Miles responded on March 4 that she was unable to open the disc, and demanded a readable copy or hard copies of the files. SFMTA was unable to immediately comply with this request because the staff person who maintained the documents on the first disc had gone on vacation. On Friday, March 4, Ms. Miles was informed of these facts, and of a continuing effort by SFMTA staff to locate the files in the absence of the vacationing staff member.

On Thursday, March 10, 2011, the files were located and hard copies were made available for Ms. Miles to pick up. The files were picked up by Ms. Miles on March 10, 2011.

Sincerely. Caroline Celaya

cc: Mary Miles

SFMTA Municipal Transportation Agency

January 31, 2011

SENT VIA EMAIL AND USPS

Mary Miles Attorney at Law 364 Page Street, 336 San Francisco, CA 94102

RE: Immediate Disclosure Request dated January 28, 2011

Dear Ms Miles:

On behalf of the San Francisco Municipal Transportation Agency (the "SFMTA"), this letter responds to your immediate disclosure request dated January 28, 2011.

The Records Requested

You have requested a copy of:

"1. The complete MTA Board packet for Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

2. The MTA files on all "traffic modifications" proposed in Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011."

Document Production

Attached please find records responsive to your request.

Please be advised we are hereby invoking an extension of an additional fourteen (14) calendar days from January 31, 2011, to respond to the remainder of your request.

Under the California Public Records Act and the San Francisco Sunshine Ordinance, the deadline can be extended for an additional fourteen days due to "the need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records that are demanded in a single request," and "the need for consultation, which shall be conducted with all practicable speed, with another agency having substantial interest in the determination of the request or among two or more components of the agency having substantial subject matter interest therein." Cal. Gov't Code §6253(c)(2), and (3). The SFMTA is invoking the extension on these grounds because staff must (1) collect and examine a voluminous amount of material, and (2) consult with another City agency having substantial subject matter interest in the request. We will endeavor to respond to your request as soon as possible, but not later than February 14, 2011

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Nathaniel P. Ford Sr. | Executive Director/CED

Staff has indicated that item 10.2 is composed of 23 separate items as follows:

- A-K Cesar Chavez Streetscape Project
- L-W Various Locations throughout the City
- L Unmetered Motorcycle Parking on Duncan Street
- M-O Crosswalk Re-opening at Columbus/Leavenworth, Bay/Leavenworth, Pine/Stockton
- P STOP signs at 4th/Kirkham
- Q Herbst Road Bus Zone
- R Speed Limit on King St and The Embarcadero
- S Parking Meters on 6th Street
- T Unmetered Motorcycle Parking on Hayes Street
- U Permit Parking on Laguna Honda Boulevard
- V Harrison Street Tow-Away and Transit Lane Revocation
- W San Bruno Avenue Area Tall Vehicle Parking Restriction

These are not available electronically as these are all paper files. Staff estimates that items L through W will be approximately 200 pages. In order to minimize the amount of paper, please clarify if you are seeking all 23 items:

Please do not hesitate to contact the Sunshine Request line at 415-701-4670 or sfmtasunshinerequests@sfmta.com if you have any questions.

Sincerely, roline Celaya

SFMTA Municipal Transportation Agency

February 1, 2011

SENT VIA EMAIL AND USPS

Mary Miles Attorney at Law 364 Page Street, 336 San Francisco, CA 94102

> RE: Immediate Disclosure Request dated January 28, 2011

Dear Ms Miles:

On behalf of the San Francisco Municipal Transportation Agency (the "SFMTA"), this letter responds to your immediate disclosure request dated January 28, 2011. On January 31, 2011 the agency responded to your request and provided a copy of the SFMTA Board item 10.2 and also invoked a 14 day extension - until February 14, 2011 - to respond to the remainder of our request.

The Records Requested

You have requested a copy of:

"1. The complete MTA Board packet for Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011.

2. The MTA files on all "traffic modifications" proposed in Item 10.2 on the MTA Board Meeting Agenda for February 1, 2011."

Document Production

Enclosed please find records responsive to your request, specifically to items A-K, Cesar Chavez Streetscape Project. The item was available in electronic format and is on the enclosed compact disc.

Please note again, that staff has indicated that item 10.2 is composed of 23 separate items as follows:

A-K Cesar Chavez Streetscape Project

L-W Various Locations throughout the City

- Unmetered Motorcycle Parking on Duncan Street L
- Crosswalk Re-opening at Columbus/Leavenworth, Bay/Leavenworth, Pine/Stockton M-O STOP signs at 4th/Kirkham Ρ
- Herbst Road Bus Zone Q -
- R Speed Limit on King St and The Embarcadero

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- S Parking Meters on 6th Street
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These are not all available electronically as these are all paper files. Staff estimates that items L through W will be approximately 200 pages. Again, in order to minimize the amount of paper, please clarify if you are seeking all 23 items.

Please do not hesitate to contact the Sunshine Request line at 415-701-4670 or sfmtasunshinerequests@sfmta.com if you have any questions.

Sincerely Caroline Celava

SFMTA Municipal Transportation Agency

March 1, 2011

SENT VIA EMAIL

Mary Miles Page364@earthlink.net

RE: Immediate Disclosure Request dated February 25, 2011

Dear Ms. Miles:

On behalf of the San Francisco Municipal Transportation Agency (the "SFMTA"), this letter responds to your immediate disclosure request dated February 25, 2011 and received on February 28, 2011.

Edwin M. Lee | Mayor Tom Nolan | Chairman Jerry Lee | Vice-Chairman Cameron Beach | Director Leona Bridges | Director Cheryl Brinkman | Director

Malcolm Heinicke | Director Bruce Oka | Director

Nathaniel P. Ford Sr. | Executive Director/CEO

The Records Requested

You have requested:

"1. Who (full names, address, telephone, e-mail, and fax contact information) is the "staff" who "has been asked to rush the cd?

When (exact date and time) will the first and the second cd be available?
 Why would the documents on the first cd "need to be compiled again"????"

Response

1. Michael Sallaberry, PE

Livable Streets Subdivision, SFMTA | Municipal Transportation Agency Sustainable Streets Division, One South Van Ness Ave, 7th Floor San Francisco, CA 94103, (415) 701-4563 | (415) 701-4343 fax mike.sallaberry@sfinta.com, www.sfinta.com/livablestreets

2. The cd's together were both made available February 28, 2011.

3. The documents on the first cd had to be compiled again because a copy wasn't kept of the original cd made.

Please contact the Sunshine request line at (415) 701-4670 or at sfintasunshinerequests@sfinta.com if you have any further questions regarding this matter or if you would like additional information.

Sincerely aroline Celaya

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