

Date: Nov. 8, 2011

Item No. 12 & 13
File No. 11068

SUNSHINE ORDINANCE TASK FORCE

AGENDA PACKET CONTENTS LIST*

- Anonymous v Planning Department**
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Completed by: Chris Rustom

Date: Nov. 3, 2011

***This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

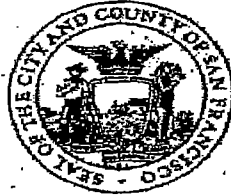
** The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

Sep 14 11 12:36p
Sep 14 11 12:03p

Sunshine Ord. Task Force

415-554-7854
415-████████

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SUNSHINE ORDINANCE TASK FORCE
1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102
Tel. (415) 554-7724; Fax (415) 554-7854
<http://www.sfgov.org/sunshine>

SUNSHINE ORDINANCE COMPLAINT

Complaint against which Department or Commission Planning Dept

Name of individual contacted at Department or Commission John Rahaim

Alleged violation public records access
 Alleged violation of public meeting. Date of meeting July 11, 2011

Sunshine Ordinance Section Listed Below
(If known, please cite specific provision(s) being violated)

Please describe alleged violation. Use additional paper if needed. Please attach any relevant documentation supporting your complaint.

67.21 a-b Process for gaining Access to Public Records
67.26 Withholding kept to a minimum, 67.28 Fees
for Duplication. and 67.33 Dept Head Declaration
and 67.25 Immediacy of Response.

Do you want a public hearing before the Sunshine Ordinance Task Force? yes no
Do you also want a pre-hearing conference before the Complaint Committee? yes no

(Optional)¹
Name _____ Address _____

Telephone No. _____ E-Mail Address ████████@hotmail.com

Date _____ Signature _____

I request confidentiality of my personal information. yes no

¹ NOTICE: PERSONAL INFORMATION THAT YOU PROVIDE MAY BE SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT AND THE SUNSHINE ORDINANCE, EXCEPT WHEN CONFIDENTIALITY IS SPECIFICALLY REQUESTED. YOU MAY LIST YOUR BUSINESS/OFFICE ADDRESS, TELEPHONE NUMBER AND E-MAIL ADDRESS IN LIEU OF YOUR HOME ADDRESS OR OTHER PERSONAL CONTACT INFORMATION. Complainants can be anonymous as long as the complainant provides a reliable means of contact with the SOTF (Phone number, fax number, or e-mail address).

Sep 09 11 04:20p Sunshine Ord. Task Force
Sep 09 11 03:54p [Redacted]

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415 [Redacted] p.2



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SUNSHINE ORDINANCE COMPLAINT

Complaint against which Department or Commission Planning Dept Employees

Name of individual contacted at Department or Commission John Rahaim

Alleged violation public records access
 Alleged violation of public meeting. Date of meeting Multiple Dates - Beginning

Sunshine Ordinance Section 67.25(a-d) 67.27(a-c) 67.28(b-c) 67.33, 67.36
in July 2011
(If known, please cite specific provision(s) being violated)

Please describe alleged violation. Use additional paper if needed. Please attach any relevant documentation supporting your complaint.

I would also include the following people as respondents:
Elizabeth Watty, Lily Hwang, Tom DiSanto and
Keith De Martin. I will fax the chronology on Monday
September 12, 2011 (This is in reference to the Aug 8, 2011 complaint)

Do you want a public hearing before the Sunshine Ordinance Task Force? yes no
Do you also want a pre-hearing conference before the Complaint Committee? yes no

(Optional)¹
Name _____ Address _____

Telephone No. _____ E-Mail Address [Redacted]@hotmail.com

Date _____ Signature _____

I request confidentiality of my personal information. yes no

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Sep 14 11 12:04p

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SUNSHINE ORDINANCE COMPLAINT

Complaint against which Department or Commission Planning Dept

Name of individual contacted at Department or Commission Lulu Hwang

Alleged violation public records access
 Alleged violation of public meeting. Date of meeting July 11, 2011

Sunshine Ordinance Section Listed Below
(If known, please cite specific provision(s) being violated)

Please describe alleged violation. Use additional paper if needed. Please attach any relevant documentation supporting your complaint.

67.21 a-b Process for Gaining Access to Public Records
67.26 Withholding Kept to a minimum, 67.28 Fees
for Duplication, Dept. Head Declaration

Do you want a public hearing before the Sunshine Ordinance Task Force? yes no
Do you also want a pre-hearing conference before the Complaint Committee? yes no

(Optional)¹ Name _____ Address _____

Telephone No. _____ E-Mail Address [REDACTED]@hotmail.com

Date _____

I request confidentiality of my personal information. yes no

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Sep 14 11 12:36p Sunshine Ord. Task Force
Sep 14 11 12:04p [redacted] [redacted]

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SUNSHINE ORDINANCE COMPLAINT

Complaint against which Department or Commission Planning Dept.

Name of individual contacted at Department or Commission Tom DiSanto

Alleged violation public records access
 Alleged violation of public meeting. Date of meeting 7/29/2011

Sunshine Ordinance Section _____
(If known, please cite specific provision(s) being violated)

Please describe alleged violation. Use additional paper if needed. Please attach any relevant documentation supporting your complaint.

67.21 a-b Process for Gaining Access to Public Records
67.26 Withholding kept to a minimum, 67.28 Fees
for Duplication, Dept. Head Declaration

Do you want a public hearing before the Sunshine Ordinance Task Force? yes no
Do you also want a pre-hearing conference before the Complaint Committee? yes no

(Optional)¹
Name _____ Address _____

Telephone No. _____ E-Mail Address [redacted]@hotmail.com

Date 9/13/2011

I request confidentiality of my personal information. yes no
Signature _____

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Sunshine Ord. Task Force

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SUNSHINE ORDINANCE COMPLAINT

Complaint against which Department or Commission Planning

Name of individual contacted at Department or Commission Keith De Martini

[X] Alleged violation public records access
[] Alleged violation of public meeting. Date of meeting 7/29/2011

Sunshine Ordinance Section (If known, please cite specific provision(s) being violated)

Please describe alleged violation. Use additional paper if needed. Please attach any relevant documentation supporting your complaint.

67.21 a-b Process for Gaining Access to Public Records,
67.26 Withholding kept to a minimum, 67.28 Fees for Duplication, Dept. Head Declaration

Do you want a public hearing before the Sunshine Ordinance Task Force? [] yes [] no
Do you also want a pre-hearing conference before the Complaint Committee? [] yes [] no

(Optional) Name Address

Telephone No. E-Mail Address

Date

I request confidentiality of my personal information. [] yes [] no Signature

NOTICE: PERSONAL INFORMATION THAT YOU PROVIDE MAY BE SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT AND THE SUNSHINE ORDINANCE, EXCEPT WHEN CONFIDENTIALITY IS SPECIFICALLY REQUESTED. YOU MAY LIST YOUR BUSINESS/OFFICE ADDRESS, TELEPHONE NUMBER AND E-MAIL ADDRESS IN LIEU OF YOUR HOME ADDRESS OR OTHER PERSONAL CONTACT INFORMATION. Complainants can be anonymous as long as the complainant provides a reliable means of contact with the SOTF (Phone number, fax number, or e-mail address).

07/31/08

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http://www.sfgov.org/sunshine

SUNSHINE ORDINANCE COMPLAINT

Complaint against which Department or Commission Planning Dept

Name of individual contacted at Department or Commission Elizabeth Watty

Alleged violation public records access
Alleged violation of public meeting. Date of meeting July 7, 2011

Sunshine Ordinance Section Listed Below
(if known, please cite specific provision(s) being violated)

Please describe alleged violation. Use additional paper if needed. Please attach any relevant documentation supporting your complaint.
67.21a-b for Gaining Access to Public Records,
67.26 Withholding key to a minimum, 67.28 Fees for Duplication, and 67.25 Immediacy of Response

Do you want a public hearing before the Sunshine Ordinance Task Force?
Do you also want a pre-hearing conference before the Complaint Committee?

(Optional) Name Address

Telephone No. E-Mail Address

Date

I request confidentiality of my personal information. Signature

1 NOTICE: PERSONAL INFORMATION THAT YOU PROVIDE MAY BE SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT AND THE SUNSHINE ORDINANCE, EXCEPT WHEN CONFIDENTIALITY IS SPECIFICALLY REQUESTED. YOU MAY LIST YOUR BUSINESS/OFFICE ADDRESS, TELEPHONE NUMBER AND E-MAIL ADDRESS IN LIEU OF YOUR HOME ADDRESS OR OTHER PERSONAL CONTACT INFORMATION. Complainants can be anonymous as long as the complainant provides a reliable means of contact with the SOTF (Phone number, fax number, or e-mail address).

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 Sep 14 11 12:06p

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SF Planning Dept. Communications

Name	Date	Violation Section	Incident
Pastor Gavin	Sept. 10/11 Sept. 12/11 Sept. 13/11		Resubmit previous claim filed on Aug 8, 2011 did not have proper contact information and there were some questions about the filing. Therefore the case was not put on the hearing schedule. I have added other people to the Land Use Committee Meeting as respondents.
Pastor Gavin	09/07/11		Submitted a complaint against City Attorney Charles Sullivan and SF Planning Director John Rahaim who are associated with the Land Use Com. hearing.
Pastor Gavin	08/08/11		File complaint with SOTF. Complaint was not scheduled for a hearing because there was no contact information to ask complainant questions regarding the complaint.
Keith DeMartini, Tom DiSanto & Lulu Hwang See Ex pg 1	07/29/11	67.21 a-b Process for Gaining Access to Public Records, 67.26 Withholding Kept to a Minimum, 67.28 Fees for Duplication and 67.33 Dept. Head Declaration	Last communication I received from Planning Dept. All signatures on the letter verifies an unanimous consensus that I should not receive a copy of the information requested unless I am able to pay for it. The letter also refers to how much the SF Planning Dept can charge for photocopies and states that the Controller's Office sets the cost of photocopies. I took their letter to the Controller's Office and the secretary immediately stated that they had nothing to do with what I was requesting and that they were in violation of the Sunshine Ordinance. Furthermore she called a co-worker to come and speak with me about the information and they concurred with her the under the Sunshine Ordinance I should have access to the information.
Pastor Gavin See Ex pg 2A	07/21/11		Last letter sent to the SF Planning Dept regarding Parkmerced Project.
Pastor Gavin See Ex pg 2B	07/14/11		Sent Ms. Hwang another letter because her response did not include all of the information that pertains to the Parkmerced Project. Such as: memos, contracts and emails of elected officials.

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Name	Date	Violation Section	Incident
Pastor Gavin See Ex pg 3A-3D	07/13/11	67.21 a-b Process for Gaining Access to Public Records, 67.26 Withholding Kept to a Minimum, 67.28 Fees for Duplication and 67.33 Dept. Head Declaration	Letter faxed to Ms. Hwang and Director Rahaim requesting all information that pertains to the Parkmerced Project be released. This the second letter Director Rahaim. It was sent certified and delivered at 10:54 am on July 14, 2011.
Lulu Hwang See Ex pg 4A-4B	07/13/11	67.21 a-b Process for Gaining Access to Public Records, 67.26 Withholding Kept to a Minimum, 67.28 Fees for Duplication and 67.33 Dept. Head Declaration	Letter received from Ms. Hwang stating I should pay \$347.00 for the information requested and submit documentation of income. She did not include all of the information I was requesting therefore, I sent Director Rahaim a copy of the letter I wrote her.
Lulu Hwang See Ex pg 5	07/11/11		Ms. Hwang refers to the letter I sent to Ms. Watty dated July 7, 2011 and how much it would cost me to obtain a copy of the information that I am requesting
Pastor Gavin See Ex pg 6A-6C	07/11/11	67.25 Immediacy of Response	I sent Director Rahaim a copy of the letter I sent to Ms. Watty asking for his assistance in receiving the Parkmerced Project information.
Pastor Gavin See Ex pg 7	06/29/11	67.25 Immediacy of Response	Sent second letter to Ms. Elizabeth Watty who is in charge of the entire Parkmerced Project file. She has never responded to my letter.
Pastor Gavin See Ex pg 8	06/23/11		Sent a fax to Mr. Cooper request the Phantom 14 pages.
Richard Cooper	06/02/11	67.25 Immediacy of Response	Receive a letter from Mr. Cooper acknowledging my letter sent on June 2, 2011 and states that my name will be added to the mailing list regarding the Parkmerced Project. This is a 3 week delay in response to my letter.

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Pastor Gavin	06/02/11	Faxed	Receive a letter from Mr. Cooper acknowledging my letter sent on June 2, 2011 and states that my name will be added to the mailing list regarding the Parkmerced Project.
Name	Date	Violation Section	Incident
Richard Cooper See Ex pg 10A-B	05/31/11	67.25 Immediacy of Response	Mr. Cooper responds to my inquires about bilingual information. He sites a language ordinance but there has never been translation of the information for tenant of Parkmerced that I am aware of.
Pastor Gavin	05/14/11		Letter sent to Mr. Cooper and City Attorney Herrea regarding translation of Parkmerced Project material.

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Ex pg 1A

SAN FRANCISCO PLANNING DEPARTMENT

July 27, 2011

[REDACTED]
[REDACTED]
[REDACTED]

Subject: Public Records Request for the Park Merced Project

Dear Ms. Hambolu:

Thank you for your response on July 21, 2011 regarding your public records request for the Park Merced Project. Your response stated that you would like confirmation of "the city ordinance that pertains to verification of income in order to obtain a fee waiver of public documents."

- * Per Planning Code Section 350(e)(2) and Administrative Code Section 31.22(b)(5), "an exemption from paying any of the Planning fees may be granted when the requestor's income is not enough to pay for the fee without affecting their abilities to pay for the necessities of life, provided that the person seeking the exemption demonstrates to the Planning Director or his designee that he or she is substantially affected by the proposed project."

As stated in the department's letter to you on July 13, 2011, in order for the department to consider waiving the \$347.00 fee associated with making copies of the 3,470 documents you requested, you must submit documentation confirming your financial hardship. An example of such document may be your Income Tax Return Form 1040 (1st page) or Social Security Benefits Statement. We will keep this information confidential.

As stated on your letter to the department on July 21, 2011, you are requesting "communication (memos and emails) with all elected officials who have made inquiries pertaining to the Park Merced Project." If such memos and emails exist between department staff and elected officials, these documents will be provided as an additional request to the 3,470 documents you have originally requested, and all associated fees for providing such documents will be applied.

As stated on your letter to the department on July 21, 2011, you are requesting "comments and responses from October 28, 2010 under the Environmental Review of the documents." Department staff has already provided comments and responses to the Environmental Review document dated October 28, 2010 to you on June 22, 2011. This document was sent to you via messenger, and all costs associated with delivering the documents were not billed to you. The department paid for these costs. If you would like to receive the comments and responses to the Environmental Review document again, these documents will be provided as an additional request to the 3,470 documents you have originally requested, and all associated fees for providing such documents will be applied.

1650 Mission St
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

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Per the Planning and Administrative Code noted above, supporting your request for the fee waiver due to your financial hardship is necessary for the department to grant your request. The code requires that you must demonstrate this, and the department must verify the documents before the request can be granted.

The department is subject to various financial and internal control audits from various internal and external entities. The department must follow the before-mentioned process in granting fee waivers in order to comply with audit requirements. Acquiring and reviewing documents, such as Income Tax Returns or Social Security Benefit Statements, before granting fee waivers for any of the department's fees is in line with the department's process in order to stay in compliance with these audit requirements.

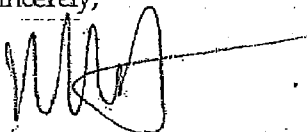
The department's request for this documentation in order to consider a fee waiver is in response to your financial hardship request. The department will accommodate your request to provide all documents to you via mail in response to the information you provided to the department on July 13, 2011 regarding your legal limited mobility disability.

As mentioned on the department's response to you on July 11, 2011, the department is willing to provide all requested documents on a CD. The fee to fulfill this request is \$0.25, which is significantly less expensive than providing documents in hard copy. Please consider this request.

If you would like to claim financial hardship and request that the \$347.00 fee be waived, please submit the before-mentioned documentation to the San Francisco Planning Department at 1650 Mission Street, Suite 400, San Francisco, CA 94103 (Attn: Lulu Hwang). Upon review and approval of your financial hardship request and supporting documentation, we will send all requested documents to your noted address. If your financial hardship request is denied, we will notify you in writing and request payment of \$347.00 to be paid in full prior to sending all requested documents.

If there are any further questions regarding this public records request for the Park Merced Project, please do not hesitate to contact me directly at (415) 575-9118.

Sincerely,



* Keith DeMartini

Finance Manager, San Francisco Planning Department

cc: Tom DiSanto, Chief Administrative Officer *

Lulu Hwang, Operations Manager *

SAN FRANCISCO
PLANNING DEPARTMENT

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Sunshine Ord. Task Force

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Ex pg 2A

July 21, 2011

Ms. Lulu Hwang
Operations Manager & IS Administrator
1650 Mission Street., Suite 400
San Francisco, CA 94103

RE: Public Records Request for the Parkmerced Project

Dear Ms. Hwang:

In response to the last letter I received from you dated July 13, 2011 pertaining to the Parkmerced Project documents the photocopy of the documents requested attached to your letter did not include the following:

- The city ordinance that pertains to verification of income to have obtain a fee waiver of public documents.
- Communication (memos and emails) with all elected officials who have made inquires pertaining to the Parkmerced Project.
- Comments and Responses from October 28, 2010 under the Environmental Review of the documents.

My family's home will be demolished and I fully comprehend the enormity of my request and that is why I am asking for all of the documents that pertain to this project. I look forward to hearing from you regarding the issues I have mentioned in this letter.

Sincerely,

This letter references the list I sent previously regarding the documents I wanted. However, it does not provide any mention of the contracts different departments have billed the owners of Parkmerced or the communication from elected officials that exist.

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[REDACTED]
San Francisco, CA 94132

July 14, 2011

Ms. Lulu Hwang
Operations & IS Administrator
San Francisco Planning Dept.
1650 Mission Street., Suite 400
San Francisco, CA 94132

RE: Parkmerced Project Documents

Dear Ms. Hwang:

After I mailed you a letter yesterday requesting a hard copy of the Parkmerced Project documents, I remained perplexed by the tone in your letter.

From the tone of your letter I summarized that you were not going to send me the hard copies of the Parkmerced Project documents. As a person who is disabled with an income below the federal poverty guidelines I cannot afford a computer nor can I afford to print the documents. Therefore I have made inquires to organizations who are advocates for people with disabilities and the Mayor's Office of Disabilities if the agency denies my request for the hard copy of the documents.

As stated in previous letter to you and Director Rahaim that under the Parkmerced Project my home will be demolished and I have a right to access to the information that pertains to this project since I was not made aware of the project before my residency in Parkmerced began. I cannot begin to describe the emotional distress that my family and I are experiencing whenever we think of loosing our home.

My request for the Parkmerced Project documents should not be perceived as a threat to you or the San Francisco Planning Department. By requesting the information I am invoking my rights as a citizen and resident of San Francisco under the Sunshine Ordinance, The Brown Act, the Americans Disabilities Act "section 504" reasonable accommodation and transparency regarding this project. I look forward to hearing from you and Director Rahaim regarding my requests for the Parkmerced Project documents.

Sincerely,

[REDACTED]
[REDACTED]
[REDACTED]

Ex Pg 2B

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July 13, 2011

Lulu Hwang
Operations & IS Administrator
San Francisco Planning Department
1650 Mission Street., Suite 400
San Francisco, CA 94103-2479

RE: Parkmerced Project Documents


Dear Ms. Hwang:

I am responding to your letter I received on July 12, 2011 regarding my request for a hard copy of all of the dates of public meetings, documents and contracts pertaining to the Parkmerced Project in the letter I sent to Ms. Watty.

As a person on a fixed income who does not have a computer or access to the Internet it would cause me a financial hardship to print these documents. In addition I have a legal limited mobility disability and I am requesting a reasonable accommodation under section 504 of the Americans Disabilities Act to receive a hard copy of all of the documents, contracts and dates of public meetings that pertain to the Parkmerced Project via U.S mail.

I do not have a computer or access to the Internet in my home. Therefore, I am requesting a fee waiver for the costs of these documents so that I will not be adversely impacted financially or by my disability.. I look forward to hearing from you.

Sincerely,


c: John Rahaim
Director

Faxed Ex 3A

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Ex PA 3B

July 13, 2011

John Rahaim
Director
San Francisco Planning Department
1650 Mission Street., Suite 400
San Francisco, CA 94103-2479

RE: Parkmerced Project Documents

Dear Director Rahaim:

My name is [redacted] and I have written to you again in regards to the letter I sent to you and Ms. Watty requesting a copy of all of the dates of public meetings, documents and contracts that pertain to the Parkmerced Project. Enclosed along with this letter is a copy of the letter I received on July 12, 2011 from Ms. Hwang regarding a previous letter I sent to Ms. Watty and you.

I fully comprehend the scope of my request, however I was not afforded the opportunity to participate in earlier meetings regarding the redevelopment of Parkmerced. As a person with a legal limited mobility disability on a fixed income whose home would be demolished, I am requesting a reasonable accommodation under section 504 of the Americans Disabilities Act to receive a hard copy of all of the documents, contracts and dates of public meetings that pertain to the Parkmerced Project via U.S mail.

I do not have a computer or access to the Internet in my home. Therefore, I am requesting a fee waiver for the costs of these documents so that I will not be adversely impacted financially or by my disability. Your assistance regarding this matter is truly needed. I look forward to hearing from you.

Sincerely,

[Redacted signature]

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415 [REDACTED]

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EX PG 32

July 7, 2011

San Francisco Dept. of Planning
Attn: Ms. Elizabeth Watty
1650 Mission Street, Suite 400
San Francisco, CA 94103-2479

RE: Copies of Parkmerced Documents

Dear Ms. Watty:

In regards to the previous letter dated June 29, 2011 I mailed to you, I am attempting to minimize confusion regarding my requests for all of the public documents pertaining to the Parkmerced Project

I fully comprehend the scope of my request however I was not afforded the opportunity to fully participate in many of the publicly held meetings. As a result, I am requesting a hard copy of all public documents and contracts associated with the Parkmerced Project including but not limited to the following documents:

- Comments of all Planning Commissioners regarding the following:
- Parkmerced Proposal Draft EIR Certification Issues Feb 2011
- Adoptions of CEQA Findings
- Design Standards + Guidelines Comments February 10, 2011
- December 16, 2010 Informational Presentation on Transportation & Housing (including Rent Control and Tenant Relocation)
- November 18, 2010 Information Presentation on Urban Design and Open Space
- November 4, 2010 informational Presentation on General Overview of Project & Draft Development Agreement
- October 21, 2010 Initiation of Amendments to Planning Code Zoning Maps & General Plan (including Executive Summary, Draft Resolution, Draft Ordinances, Plan documents)

All documents sent to the Board of Supervisors:

- Development Agreement (Redline June 3, 2011 vs. May 20, 2011)
- Proposed Changes to pages 54-59 of the Design Standards & Guidelines (May 20, 2011)
- Draft Development Agreement (Redline May 20, 2011 vs. May 13, 2011)
- Amendments to Planning Code Ordinance (introduced at Land Use Committee May 16, 2011)

The All Copies of Development Agreement Listed Below: Please designate all changes made to this document:

- Draft Development Agreement (Redline May 20, 2011 vs. May 13, 2011)
- Draft Development Agreement (Updated May 13, 2011)

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Ex pg 30

- Draft Development Agreement (Redline May 13, 2011 vs. March 4, 2011)
- Draft Development Agreement (Updated March 4, 2011)
- Draft Development Agreement (Redline March 4, 2011 vs. January 26, 2011)
- Draft Development Agreement (Updated January 26, 2011)
- Draft Development Agreement (Redline January 26, 2011 vs. January 20, 2011)
- Draft Development Agreement (Updated January 20, 2011)
- Draft Development Agreement (Redline January 20, 2011 vs. December 16, 2010)
- Draft Development Agreement (Updated December 16, 2010)
- Draft Development Agreement (Redline December 16, vs. November 3, 2010)
- Draft Development Agreement (Updated November 3, 2010)
- Draft Development Agreement (Redline November 3, 2010 vs. October 21, 2010)
- Draft Development Agreement (Dated October 21, 2011)
- Memo to Planning Commission regarding Development Agreement (Dated October 21, 2010)

Plan Documents:

- Vision Plan
- The Design Standards and Guidelines
- The Sustainability Plan
- The Transportation
- The Infrastructure Report

Commission and Other Documents:

- Transmittal Memo from Planning Commission to Board of Supervisors
- Motion 18269 Parkmerced EIR Certification
- Motion 18270 Parkmerced CEQA Findings with Exhibits
- Resolution 18271 Parkmerced General Plan Planning Code zone Map Amendments
- Motion 18272 Parkmerced Coastal Zone
- Resolution 18273 Parkmerced Development Agreement
- February 10, 2011 Addendum to Planning Commission Packet
- February 10, 2011 Planning Commission Packet
- February 3, 2011 Addendum to Planning Commission Packet
- January 13, 2011 Initiation Resolution
- January 13, 2011 Amendments to Planning code, Zoning Maps & General Plan (continued from December 16, 2010)
- January 13, 2011 CBRE Draft Parkmerced Fiscal & Economic Impact Analysis
- January 13, 2011 Informational Presentation on Economic Analysis, Sustainability & Miscellaneous Topics
- January 13, 2011 CBRE Draft Parkmerced Pro Forma Review & Public Benefits Analysis

Your assistance with this matter is truly appreciated and I would like to thank you very much.

Sincerely,

Sep 14 11 12:41p
Sep 14 11 12:10p

Sunshine Ord. Task Force

415-554-7854

p.18

415 [REDACTED]

p.18



SAN FRANCISCO PLANNING DEPARTMENT

Ex 104 A

July 13, 2011

[REDACTED]
22 Grijalva Drive
San Francisco, Ca 94132

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

Subject: Public Records Request for the Park Merced Project

[REDACTED]

In response to your inquiry dated July 13, 2011 for a Public Records Request for all documents pertaining to the Park Merced Project, I am glad to send you all of the materials you requested. Per your request, a total of 43 documents have been identified, and a total of 3,470 pages would be included. The Planning Department's fee to fulfill such a request is 10 cents per side of each black and white copy. The total amount due will be \$347.00. Please note that the department will pay for all delivery and postage charges.

Your inquiry explained that you may be under financial hardship (a fixed income, no computer and internet access) and legal limited mobility disability. In order for the department to consider waiving the \$347.00 fee noted above, you must submit documentation confirming your financial hardship. An example of such document may be your Income Tax Return Form 1040 (1st page) or Social Security Benefits Statement. We will keep this information confidential.

If you would like to claim financial hardship and request that the \$347.00 fee be waived, please submit this documentation to the San Francisco Planning Department at 1650 Mission Street, Suite 400, San Francisco, CA 94103 (Attn: Lulu Hwang). Upon review and approval of your financial hardship request, we will send all requested documents to your noted address. If your financial hardship request is denied, we will notify you in writing and request payment of \$347.00 to be paid in full prior to sending all requested documents.

If there are any questions, please contact me at 415-558-6318.

Sincerely,

Lulu Hwang
Operations Manager & IS Administrator
1650 Mission Street #400
San Francisco CA 94103
415-558-6318 (V)

www.sfplanning.org

Sep 14 11 12:42p

Sunshine Ord. Task Force

415-554-7854

p.19

Sep 14 11 12:11p

415

p.19

List of Documents you requested

EX Pg 413

	Name of Document	Page
01	2008.0021EMTZW (excluding Plan documents)	49
02	2008.0021EMTZW Dec 16 Initiation Packet	94
03	20101014_DS+G	232
04	20101014_InfrastructureReport	123
05	20101014_SustainabilityPlan	74
06	20101014_TransportationPlan	56
07	20101014_VisionPlan	56
08	BOS Transmittal Letter	3
09	CBRE Consulting Parkmerced Economic and Fiscal Impact Draft4	43
10	CPC Initiation Resolution - Final Version	3
11	DVComparison_Parkmerced_Development_Agreement_10_21_10 vs 11_03_10	87
12	Motion 18269 Parkmerced EIR Certification	6
13	Motion 18270 Parkmerced CEQA Findings with Exhibits	103
14	Motion 18272 Parkmerced Coastal Zone	21
15	Parkmerced DA 1 20 11 vs 1 26 11	107
16	Parkmerced Development Agreement 01 26 2011	180
17	Parkmerced Cover Memo for 10-21-10 Planning Commission Info Package	5
18	Parkmerced Development Agreement 11 03 2010 Draft	116
19	Parkmerced Draft DA V4 redline vs V3 12 16 2010 vs 01-20-11	102
20	Parkmerced Draft DA V4 01-20-11	97
21	Parkmerced Draft DA 102110	111
22	Parkmerced Pro Forma Review and Public Benefit Memorandum DRAFT	16
23	PC Packet 012711	117
24	PC Packet 020311	208
25	PC Packet 021010	8
26	PM Informational Jan 13 2011 Economic Analysis Sustainability and Misc	40
27	PM DA 06.03.11.vs.05.20.11.redline	122
28	PM Draft DA 121610	91
29	PM Draft DA 03.04.11	408
30	PM Draft DA 03.04.11.vs.01.26.11 redline	106
31	PM Draft DA 05.13.11	284
32	PM Draft DA 05.13.11.vs.03.04.11 redline	106
33	PM Draft DA 05.20.11.vs.05.13.11.redline	109
34	PM DS+G ChangePages 05.20.11	5
35	PM PlanningCodeAmendments LU Amend 5.16.11	32
36	PM Redline of changes to 2nd Draft to 3rd Draft DA 121610	96
37	Resolution 18271 Parkmerced General Plan Planning Code Zoning Map Amendments	21
38	Resolution 18273 Parkmerced Development Agreement	5
39	San Francisco Planning Commission Meeting Minutes - October 21, 2010	3
40	San Francisco Planning Commission Meeting Minutes - November 4, 2010	1
41	San Francisco Planning Commission Meeting Minutes - October 18, 2010	1
42	San Francisco Planning Commission Meeting Minutes - January 13, 2011	22
43	San Francisco Planning Commission Meeting Minutes - February 10, 2011	1
	Total	3,470

Attached to Letter

Sep 14 11 12:43p

Sunshine Ord. Task Force

415-554-7854

p.20

Sep 14 11 12:11p

415 [REDACTED]

p.20



SAN FRANCISCO PLANNING DEPARTMENT

57 MS

[REDACTED]

RE: Copies of Parkmerced Project Documents

[REDACTED]

July 11, 2011

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

In respond to you Public Record Request dated July 7, 2011 to Ms. Elizabeth Watty. I have gathered all the materials that you requested. Because it is close to 3500 pages of materials, they are all PDF electric format.

Would you like for me to put onto a CD, which cost \$0.25, or would you like to come to the Planning Department to review these files.

If I were to print out these files (black and white copies) it will costs around \$340.

Please advise what you would like to choose. Please also include your phone number so we can communication through phone, it will be much faster.

Sincerely Yours

Lulu Hwang
Planning Department
Operations & IS Administrator
1650 Mission Street #400
San Francisco CA 94103
415-558-6318 (V)
Lulu.Hwang@SFGOV.ORG

Sep 14 11 12:43p

Sunshine Ord. Task Force

415-554-7854

p.21

Sep 14 11 12:12p

415

p.21

Ex pg 6A

July 11, 2011

John Rahaim
Director
San Francisco Planning Dept
1650 Mission Street., Suite 400
San Francisco, CA 94103-2479

RE: Parkmerced Project

Dear Director Rahaim:

My name is and I have written to you in my attempt to receive a hard copy all of the public documents and contracts that pertain to the Parkmerced Project. In addition, I would like to request the dates of all of the meetings with San Francisco Planning Commission and other public meetings as they pertained to the Parkmerced Project. Enclosed along with this letter is a copy of the letter I have sent to Ms. Watty.

I fully comprehend the scope of my request however, I was not afforded the opportunity to participate in earlier meetings because I was unaware that the owners of Parkmerced had plans to redevelop it. As a person with a limited mobility and on a fixed income it would create a hardship for me to obtain this information independently. The information I previously received from Mr. Cooper is not a part of the current documents I am requesting so that there is no repetition involved.

As a resident with a family residing in a garden apartment, the Parkmerced Project will have a direct impact on my family. In a previous letter to Mr. Richard Cooper, I explained that I was a new resident to Parkmerced and it was not disclosed that there are plans to demolish the garden apartments. As a result, I need to have access to the documents to determine what has transpired.

Your assistance regarding the documents I have requested is truly needed. I look forward to hearing from you.

Thank you,

Sep 14 11 12:43p

Sunshine Ord. Task Force

415-554-7854

p.22

Sep 14 11 12:12p

415

p.22

Ex pg 6B

July 7, 2011

San Francisco Dept. of Planning
Attn: Ms. Elizabeth Watty
1650 Mission Street, Suite 400
San Francisco, CA 94103-2479

RE: Copies of Parkmerced Documents

Dear Ms. Watty:

In regards to the previous letter dated June 29, 2011 I mailed to you, I am attempting to minimize confusion regarding my requests for all of the public documents pertaining to the Parkmerced Project

I fully comprehend the scope of my request however I was not afforded the opportunity to fully participate in many of the publicly held meetings. As a result, I am requesting a hard copy of all public documents and contracts associated with the Parkmerced Project including but not limited to the following documents:

- Comments of all Planning Commissioners regarding the following:
- Parkmerced Proposal Draft EIR Certification Issues Feb 2011
- Adoptions of CEQA Findings
- Design Standards + Guidelines Comments February 10, 2011
- December 16, 2010 Informational Presentation on Transportation & Housing (including Rent Control and Tenant Relocation)
- November 18, 2010 Information Presentation on Urban Design and Open Space
- November 4, 2010 informational Presentation on General Overview of Project & Draft Development Agreement
- October 21, 2010 Initiation of Amendments to Planning Code Zoning Maps & General Plan (including Executive Summary, Draft Resolution, Draft Ordinances, Plan documents)

All documents sent to the Board of Supervisors:

- Development Agreement (Redline June 3, 2011 vs. May 20, 2011)
- Proposed Changes to pages 54-59 of the Design Standards & Guidelines (May 20, 2011)
- Draft Development Agreement (Redline May 20, 2011 vs. May 13, 2011)
- Amendments to Planning Code Ordinance (introduced at Land Use Committee May 16, 2011)

The All Copies of Development Agreement Listed Below: Please designate all changes made to this document:

- Draft Development Agreement (Redline May 20, 2011 vs. May 13, 2011)
- Draft Development Agreement (Updated May 13, 2011)

Sep 14 11 12:43p Sunshine Ord. Task Force

415-554-7854

p.23

Sep 14 11 12:13p

415

p.23

LX Pg 60

- Draft Development Agreement (Redline May 13, 2011 vs. March 4, 2011)
- Draft Development Agreement (Updated March 4, 2011)
- Draft Development Agreement (Redline March 4, 2011 vs. January 26, 2011)
- Draft Development Agreement (Updated January 26, 2011)
- Draft Development Agreement (Redline January 26, 2011 vs. January 20, 2011)
- Draft Development Agreement (Updated January 20, 2011)
- Draft Development Agreement (Redline January 20, 2011 vs. December 16, 2010)
- Draft Development Agreement (Updated December 16, 2010)
- Draft Development Agreement (Redline December 16; vs. November 3, 2010)
- Draft Development Agreement (Updated November 3, 2010)
- Draft Development Agreement (Redline November 3, 2010 vs. October 21, 2010)
- Draft Development Agreement (Dated October 21, 2011)
- Memo to Planning Commission regarding Development Agreement (Dated October 21, 2010)

Plan Documents:

- Vision Plan
- The Design Standards and Guidelines
- The Sustainability Plan
- The Transportation
- The Infrastructure Report

Commission and Other Documents:

- Transmittal Memo from Planning Commission to Board of Supervisors
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- Motion 18270 Parkmerced CEQA Findings with Exhibits
- Resolution 18271 Parkmerced General Plan Planning Code zone Map Amendments
- Motion 18272 Parkmerced Coastal Zone
- Resolution 18273 Parkmerced Development Agreement
- February 10, 2011 Addendum to Planning Commission Packet
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- January 13, 2011 Initiation Resolution
- January 13, 2011 Amendments to Planning code, Zoning Maps & General Plan (continued from December 16, 2010)
- January 13, 2011 CBRE Draft Parkmerced Fiscal & Economic Impact Analysis
- January 13, 2011 Informational Presentation on Economic Analysis, Sustainability & Miscellaneous Topics
- January 13, 2011 CBRE Draft Parkmerced Pro Forma Review & Public Benefits Analysis

Your assistance with this matter is truly appreciated and I would like to thank you very much.

Sincerely,

Sep 14 11 12:44p

Sunshine Ord. Task Force

415-554-7854

p.24

Sep 14 11 12:13p

415 [REDACTED]

p.24

EY Pg 7

June 29, 2011

San Francisco Planning Department
ATTN: Ms. Elizabeth Watty
1650 Mission Street, Suite 400
San Francisco, CA 94103-2479

RE: Parkmerced Transcripts

Dear Ms. Watty:

My name is and I am a fairly recent resident of Parkmerced and I was unaware that the owners of Parkmerced wanted to redevelop the property. I have written to you because of a previous visit to the department I was told that you were in charge of the Parkmerced file.

As a result, I was not privy to the previous meetings that have taken place before my residency began nor aware of the proper paperwork to have the zones reclassified filed by Mr. Mallen. However, I have previously written to Mr. Richard Cooper and requested the transcripts of previously held meetings. Mr. Cooper has sent me the information primarily for the year 2011 and the EIR. At my request Mr. Cooper has added my name to the mailing list of future information regarding Parkmerced.

In addition, I have also requested the additional 14 new pages to the development agreement that we added on at the Land Use meeting held on May 24, 2011.

I am disabled and on a fixed income. However, I am requesting the transcripts of all public meetings pertaining to Parkmerced prior to the year 2011. I do not have a computer nor access to the Internet. Your assistance regarding this endeavor is truly needed and I look forward to hearing from you.

Thank you,

Sep 14 11 12:44p

Sunshine Ord. Task Force

415-554-7854

p.25

Sep 14 11 12:13p

415

p.25

Ex pg 8

June 23, 2011

Mr. Richard Cooper
Senior Environmental Planner
San Francisco Planning Department
1650 Mission Street., Suite 400
San Francisco, CA 94103-2479

RE: The Addendum and Amendments to the Development Agreement

Dear Mr. Cooper:

Thank you for sending the information pertaining to previous meetings about the Parkmerced Project.

On May 24, 2011 Supervisor David Chiu added 14 additional pages to the development agreement. As Senior Environmental Planner, you are familiar with the development agreement which is a large document. There was no indication what the amendments or addendum were to the development agreement with the information I received yesterday. Therefore, I would like to request a separate copy of the additional 14 pages so that I am up-to-date about the most recent changes to the development agreement.

Once again, thank you for sending the information.

Sincerely,

Sep 14 11 12:44p Sunshine Ord. Task Force

415-554-7854

p.26

Sep 14 11 12:14p

415

p.26

Ex pg 9

[REDACTED]

June 2, 2011

Mr. Richard Cooper
Senior Environmental Planner
San Francisco Planning Department
1650 Mission Street, Suite 400
San Francisco, CA 94103-2479

RE: Access to Planning Information

Dear Mr. Cooper:

Thank you for the timely and courteous response to my letter. However there are a few things that you might not be aware of regarding notification provided to the tenants and the diverse population that resides in Parkmerced.

Parkmerced has a large population of Vietnamese and Russian immigrants who live here. I will pass the information on to my neighbors about the translation service who may want to have the information translated into their native languages. In my experience as a former adult literacy tutor, I would highly recommend that this information be made available in audio format so that people who have low literacy skills are not intimidated and they are able to comprehend this information.

Furthermore, I am a recent resident of Parkmerced and they did not disclose any information about a possible redevelopment of the area. Therefore, my name and address was not on any mailing list. I am a disabled person on a fixed income. I would like to request that the Planning Department place me a mailing list for information pertaining to Parkmerced and in the interim to send me all of the information via US mail that pertains to the redevelopment of the project.

Yours truly,

Sep 14 11 12:44p
Sep 14 11 12:14p

Sunshine Ord. Task Force

415-554-7854

p.27

415 [REDACTED]

p.27

EX 27 DA



SAN FRANCISCO PLANNING DEPARTMENT

May 31, 2011

[REDACTED]
[REDACTED]
[REDACTED]

Subject: Parkmerced Project

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

Dear Ms. Hambolt:

I am writing in response to your letter, dated May 14, 2011 and received in our offices on May 17, 2011. In your letter you express concerns regarding notification to Parkmerced residents of the City's actions to consider approval of the Parkmerced Project, in particular citing concerns regarding the need for people without computers to receive paper copies, as opposed to electronic copies, of documents related to the project. You also state that some residents require information in their native languages, and that some individuals with sight disabilities would need access to recorded information.

Please note that the certification of the Parkmerced Project EIR was upheld and the project approved by the Board of Supervisors at its May 24, 2011 meeting.

As the coordinator of the Environmental Impact Report for this proposed project, I can attest that we have provided written notification to all residents at Parkmerced regarding the documents prepared by the Planning Department for the evaluation of the proposed project, and that these notices indicated that paper copies of the Environmental Impact Report documents were provided at no cost upon request and also were available at the Department's Planning Information Counter at 1660 Mission Street. Many of the residents of Park Merced received paper copies of these documents.

Regarding translation of documents, although you do not specify which native languages residents speak, Chapter 91 of the Administrative Code of the City and County of San Francisco, the Language Access Ordinance, requires City agencies such as the Planning Department to provide language services to non-English speaking people who comprise 5% or more the total population, which is Spanish and Chinese, and to post notices advising Limited English Speaking Persons of free language assistance materials explaining a Department's services or programs; complaint forms; or any other written documents that have the potential for important consequences for an individual seeking services from, or participating in a program of a city department. The Planning Department has done so and these translation services are available upon request. The

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Sep 14 11 12:45p

Sunshine Ord. Task Force

415-554-7854

p.28

Sep 14 11 12:14p

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p.28

Exp 9/10/11

Department would also gladly assist those individuals with sight impairment to receive information on projects, such as the Parkmerced project.

I hope that this letter sufficiently responds to your concerns. Please let me know if you have any further questions or concerns. I can be reached by mail at the address above, or by phone at 415-575-9027.

Sincerely,

Rick Cooper,

Senior Environmental Planner



Brian Smith/CTYPLN/SFGOV

10/07/2011 02:39 PM

To: SOTF/SOTF/SFGOV@SFGOV

cc

bcc

Subject: Sunshine Complaint Received: #11068_Anonymous v
Planning Department

This Sunshine complaint has no merit and we contest SOTF jurisdiction. Below is the Planning Department's documented correspondence between Mr. Cooper and Anonymous complainant showing full compliance of Sunshine ordinance Article III Sec 67.25.

Brian Smith
Director IT / Operations
San Francisco Planning Department
1650 Mission St Suite 400
415-575-6835
Brian.Smith@SFGov.org

----- Forwarded by Brian Smith/CTYPLN/SFGOV on 10/07/2011 02:19 PM -----

From: Rick Cooper/CTYPLN/SFGOV
To: Brian Smith/CTYPLN/SFGOV@SFGOV
Date: 10/07/2011 11:30 AM
Subject: [REDACTED] correspondence

Attached below is [REDACTED]'s correspondence and my responses.

With regard to [REDACTED]'s first letter, dated May 14, 2011 and received on May 17, 2011, the letter requests information regarding translation of documents, assistance for individuals with sight impairment, and cites the need for individuals without computers to receive documents. This letter requests my response within 14 days of my receipt of the letter. I responded to these concerns by letter dated May 31, 2011. In the letter, I outlined the City's requirements for translation services and stated that they are available by request, and offered the Planning Department's assistance to sight-impaired individuals.

The next letter from [REDACTED], dated June 2, 2011 and received on June 3, 2011, thanked me for my "timely and courteous response" to the first letter, stated that she would pass the information on to her neighbors, recommended that information be provided by the Planning Department in audio format, requested that she be placed on a mailing list for information pertaining to Parkmerced, and to send "all of the information" pertaining to the Parkmerced Project. There was no deadline or timeline stated or requested. Here I need to note that as the Environmental Coordinator for the subject project, I had copies of the EIR for the project, but did not have copies of other information pertaining to the Development Agreement for the project, thus responding to [REDACTED]'s request required coordination with other sections of the Planning Department, and because the Department's work on the project had already been completed, these other materials had to be reproduced. Here I would like to note that [REDACTED] never provided a phone number or email address so that I could contact her to more readily ascertain what specific information she was seeking and hopefully reduce the time and cost of providing her with the desired information. Instead, we had to assemble thousands of pages of documents which had been produced over a more than two-year period. These materials, along with my letter of the same date, were sent to [REDACTED] on June 22, 2011. I do not believe that this is an unreasonable amount of time to respond, given the very large amount of materials that had to be produced and assembled and the staff coordination that was required to respond to the request. Again, I could likely have provide the information more quickly if [REDACTED] had either specified what information she was seeking or had provided me with a way to reach her by telephone.

Finally, on June 23, 2011, [REDACTED] faxed a third letter thanking me for the information I had provided

and seeking an additional 14 pages of materials. I did not have these materials, but passed the request on. There was no indication in this or other correspondence I received indicating that [REDACTED] was dissatisfied with the quality or timeliness of our responses.



[REDACTED]5.17.pdf Cooper5.31.pdf



[REDACTED]5.3.pdf Cooper6.22.pdf



[REDACTED]5.23.pdf



Rick Cooper, Senior Environmental Planner
San Francisco Planning Department
1650 Mission Street, Suite 400
San Francisco, CA 94103
Tel: 415.575.9027
e-mail: rick.cooper@sfgov.org

[REDACTED]
San Francisco, CA 94132

RECEIVED

MAY 7 2011

CITY & COUNTY OF S.F.
PLANNING DEPARTMENT

May 14, 2011

Richard Cooper
San Francisco Planning Department
1650 Mission Street, Suite 400
San Francisco, CA 94103-2479

RE: Access to all Pertinent Information Regarding Parkmerced

Dear Mr. Cooper:

My name is [REDACTED] and I am a resident of Parkmerced. I reside in a townhome (garden apartment) that would be demolished if the Board of Supervisors approves the development. I have written to you and the City Attorney Dennis Herrera because as a resident who may lose their, I have not been properly informed about the entire process which is a violation of my civil rights.

On behalf of the townhome residents and myself I am requesting that both the City of San Francisco and Parkmerced come up with a viable solution that does not create a financial hardship for the residents to have access to all of the information in their native languages. With the technology available today information could be put onto a compact disc or a flash drive and the residents could be asked to pay a minimal fee.

Not everyone has access to computers and if they do ink and paper are expensive. In addition, there is a population of residents who are seniors and not very computer savvy. They may want an option to have paper or recorded material. Residents who have a sight disability would need to have access to recorded information in their native languages.

I look forward to hearing from you regarding this issue within the next 14 days that you receive this letter.

Sincerely,

[REDACTED]

c: Dennis Herrera
City Attorney



SAN FRANCISCO PLANNING DEPARTMENT

May 31, 2011

[REDACTED]
[REDACTED]

San Francisco, CA 94103

Subject: Parkmerced Project

Dear [REDACTED]:

I am writing in response to your letter, dated May 14, 2011 and received in our offices on May 17, 2011. In your letter you express concerns regarding notification to Parkmerced residents of the City's actions to consider approval of the Parkmerced Project, in particular citing concerns regarding the need for people without computers to receive paper copies, as opposed to electronic copies, of documents related to the project. You also state that some residents require information in their native languages, and that some individuals with sight disabilities would need access to recorded information.

Please note that the certification of the Parkmerced Project EIR was upheld and the project approved by the Board of Supervisors at its May 24, 2011 meeting.

As the coordinator of the Environmental Impact Report for this proposed project, I can attest that we have provided written notification to all residents at Parkmerced regarding the documents prepared by the Planning Department for the evaluation of the proposed project, and that these notices indicated that paper copies of the Environmental Impact Report documents were provided at no cost upon request and also were available at the Department's Planning Information Counter at 1660 Mission Street. Many of the residents of Park Merced received paper copies of these documents.

Regarding translation of documents, although you do not specify which native languages residents speak, Chapter 91 of the Administrative Code of the City and County of San Francisco, the Language Access Ordinance, requires City agencies such as the Planning Department to provide language services to non-English speaking people who comprise 5% or more the total population, which is Spanish and Chinese, and to post notices advising Limited English Speaking Persons of free language assistance; materials explaining a Department's services or programs; complaint forms; or any other written documents that have the potential for important consequences for an individual seeking services from or participating in a program of a city department. The Planning Department has done so and these translation services are available upon request. The

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

Department would also gladly assist those individuals with sight impairment to receive information on projects, such as the Parkmerced project.

I hope that this letter sufficiently responds to your concerns. Please let me know if you have any further questions or concerns. I can be reached by mail at the address above, or by phone at 415-575-9027.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rick Cooper".

Rick Cooper,
Senior Environmental Planner

[REDACTED]
San Francisco, CA 94132

June 2, 2011

RECEIVED

JUN 03 2011

CITY & COUNTY OF S.F.
PLANNING DEPARTMENT
M.E.P.

Mr. Richard Cooper
Senior Environmental Planner
San Francisco Planning Department
1650 Mission Street, Suite 400
San Francisco, CA 94103-2479

RE: Access to Planning Information

Dear Mr. Cooper:

Thank you for the timely and courteous response to my letter. However there are a few things that you might not be aware of regarding notification provided to the tenants and the diverse population that resides in Parkmerced.

Parkmerced has a large population of Vietnamese and Russian immigrants who live here. I will pass the information on to my neighbors about the translation service who may want to have the information translated into their native languages. In my experience as a former adult literacy tutor, I would highly recommend that this information be made available in audio format so that people who have low literacy skills are not intimidated and they are able to comprehend this information.

Furthermore, I am a recent resident of Parkmerced and they did not disclose any information about a possible redevelopment of the area. Therefore, my name and address was not on any mailing list. I am a disabled person on a fixed income. I would like to request that the Planning Department place me a mailing list for information pertaining to Parkmerced and in the interim to send me all of the information via US mail that pertains to the redevelopment of the project.

Yours truly
[REDACTED]
[REDACTED]



SAN FRANCISCO PLANNING DEPARTMENT

June 22, 2011

██████████
██████████
San Francisco, CA 94103

Subject: Parkmerced Project

Dear ██████████:

Thank you for your letter, dated June 2, 2011.

Per your request, I am placing your name and address on a mailing list for any future information our department distributes regarding Parkmerced. Also, per your request, attached is the information the Department distributed to the public regarding the Parkmerced Project. As I noted in my previous letter to you, the certification of the Parkmerced Project EIR was upheld and the project was approved by the Board of Supervisors at its May 24, 2011 meeting.

Please let me know if you have any further questions or concerns. I can be reached by mail at the address above, or by phone at 415-575-9027.

Sincerely,

Rick Cooper,
Senior Environmental Planner

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

[REDACTED]
San Francisco, CA 94132

June 23, 2011

Mr. Richard Cooper
Senior Environmental Planner
San Francisco Planning Department
1650 Mission Street., Suite 400
San Francisco, CA 94103-2479

RE: The Addendum and Amendments to the Development Agreement

Dear Mr. Cooper:

Thank you for sending the information pertaining to previous meetings about the Parkmerced Project.

On May 24, 2011 Supervisor David Chiu added 14 additional pages to the development agreement. As Senior Environmental Planner, you are familiar with the development agreement which is a large document. There was no indication what the amendments or addendum were to the development agreement with the information I received yesterday. Therefore, I would like to request a separate copy of the additional 14 pages so that I am up-to-date about the most recent changes to the development agreement.

Once again, thank you for sending the information.

Sincerely,
[REDACTED]
[REDACTED]



Brian Smith/CTYPLN/SFGOV

10/07/2011 02:43 PM

To SOTF/SOTF/SFGOV@SFGOV

cc

bcc

Subject Sunshine Complaint Received: #11068_Anonymous v
Planning Department

This Sunshine complaint has no merit and we contest SOTF jurisdiction. Below is the Planning Department's documented correspondence between Ms. Watty and Anonymous complainant showing full compliance of Sunshine ordinance Article III Sec 67.

Brian Smith
Director IT / Operations
San Francisco Planning Department
1650 Mission St Suite 400
415-575-6835
Brian.Smith@SFgov.org

----- Forwarded by Brian Smith/CTYPLN/SFGOV on 10/07/2011 02:41 PM -----

From: Elizabeth Watty/CTYPLN/SFGOV
To: Brian Smith/CTYPLN/SFGOV@SFGOV
Date: 10/05/2011 11:27 AM
Subject: Parkmerced Sunshine

Hi Brian,

I'm not sure exactly what kind of statement to make, but in short, all public information requests were responded to promptly. Some of the correspondence from [REDACTED] was not clear, and since she did not provide any contact information for us to clarify, we did our best to interpret her requests.

On June 29, 2011 [REDACTED] sent a letter (snail mail) to our Department "requesting the transcripts of all public meetings pertaining to Parkmerced prior to the year 2011". On July 5, 2011 I sent Lulu a list of all hearing dates in 2011, from which Lulu was able to pull the transcripts.

On July 7, 2011, [REDACTED] sent another letter increasing the scope of materials she wanted. On July 8, 2011 I responded to Lulu with the link to the subfolder containing all of the requested documents. There was one list of documents that was not entirely clear - she requested,

"Comments of all Planning Commissioners regarding the following:

- . Parkmerced Proposal Draft Elk Certification Issues Feb 2011
- . Adoptions of CEQA Findings
- . Design Standards + Guidelines Comments February 10, 2011
- . December 16, 2010 Informational Presentation on Transportation & Housing (including Rent Control and Tenant Relocation)
- . November 18, 2010 Information Presentation on Urban Design and Open Space
- . November 4, 2010 informational Presentation on General Overview of Project & Draft Development Agreement

. October 21, 2010 Initiation of Amendments to Planning Code Zoning Maps & General Plan (including Executive Summary, Draft Resolution, Draft Ordinances, Plan documents)"

The only document that seemed to best address this request were transcripts of the hearings, which were previously provided. All other documents in the July 7, 2011 were provided.

On July 15, 2011 Lulu sent me an email asking for the " the approved ordinances and the final Development Agreement including the changes introduced by Supervisor Chiu." These two items were not specified in the July 7, 2011 letter, but I promptly provided those two documents to Lulu on July 19, 2011.

Lastly, it should be noted that most - if not all - of the materials that were requested by [REDACTED] are also available on the Department's website.

Please let me know if you need anything else from me. The email sent to me says that my attendance is required, so I'll double check with Kelley, but will plan on attending.

Thanks,

Elizabeth Watty, LEED AP
Current Planning, NW and NE Quadrants
San Francisco Planning Department
1650 Mission Street, Suite 400
San Francisco, CA 94103
(t) 415.558.6620
(f) 415.558.6409
www.sfgov.org/planning



Brian Smith/CTYPLN/SFGOV

10/07/2011 02:48 PM

To SOTF/SOTF/SFGOV@SFGOV

cc

bcc

Subject Fw: Sunshine Complaint Received: #11068_Anonymous v Planning Department

This Sunshine complaint has no merit and we contest SOTF jurisdiction. Below is the Planning Department's documented correspondence between Mr. DeMartini and Anonymous complainant showing full compliance of Sunshine ordinance Article III Sec 67.

Brian Smith
Director IT / Operations
San Francisco Planning Department
1650 Mission St Suite 400
415-575-6835
Brian.Smith@SFGov.org

----- Forwarded by Brian Smith/CTYPLN/SFGOV on 10/07/2011 02:44 PM -----

From: Keith DeMartini/CTYPLN/SFGOV
To: Brian Smith/CTYPLN/SFGOV@SFGOV
Cc: Lulu Hwang/CTYPLN/SFGOV@SFGOV, Thomas DiSanto/CTYPLN/SFGOV@SFGOV
Date: 10/05/2011 04:38 PM
Subject: Fw: Sunshine Complaint Received: #11068_Anonymous v Planning Department

Hi Brian,

I prepared my response, as we discussed earlier today.

Here are all the emails I either received or sent regarding this issue:



Statement Finance
Finance Manager
Manager Emails
10-5-11.doc10-5-11.pdf

Lulu has a hard copy file with all correspondence and back up documentation for all of [redacted]'s requests.

Please let me know if you have any questions or would like to discuss further. Thank you!

Keith DeMartini
Finance Manager, Planning Department, City and County of San Francisco
1650 Mission Street, Suite 400, San Francisco, CA 94103-2479
Phone: 415.575.9118, Fax: 415.558.6409
Email: Keith.DeMartini@sfgov.org
Web: www.sfplanning.org

----- Forwarded by Keith DeMartini/CTYPLN/SFGOV on 10/05/2011 03:49 PM -----

From: SOTF/SOTF/SFGOV

To: John Rahaim/CTYPLN/SFGOV@SFGOV, Lulu Hwang/CTYPLN/SFGOV@SFGOV, Thomas DiSanto/CTYPLN/SFGOV@SFGOV, Keith DeMartini/CTYPLN/SFGOV@SFGOV, Elizabeth Watty/CTYPLN/SFGOV@SFGOV, PIC@sfgov.org, Brian Smith/CTYPLN/SFGOV@SFGOV
Date: 10/04/2011 04:37 PM
Subject: Sunshine Complaint Received: #11068_Anonymous v Planning Department

A hearing is scheduled with the Sunshine Ordinance Task Force, regarding the above titled complaint, to hear the merits of the complaint and to issue a determination. The Department is required to submit a response to the charges to the Task Force within five business days of receipt of this notice. Please refer to complaint number #11068 when submitting any information and/or supporting documents pertaining to this complaint.

The hearing is on:

Date: Tuesday, October 25, 2011
Location: City Hall, Room 408
Time: 4:00 P.M.

Complainants: Your attendance is required at this hearing.

Respondents/Departments: Pursuant to Section 67.21 (e) of the Ordinance, attendance by the custodian of records or a representative of your department, who can speak to the matter, is required at the meeting/hearing.

Any support documents to be considered by Task Force members, prior to the hearing, must be submitted by 4:00 P.M. Tuesday, October 18, 2011.

Also, attached is the Sunshine Ordinance Task Force's complaint procedures.

[attachment "11068_Complaint.pdf" deleted by Keith DeMartini/CTYPLN/SFGOV] [attachment "1_Complaint Procedures_4-28-09_Final.pdf" deleted by Keith DeMartini/CTYPLN/SFGOV]

Chris Rustom
Sunshine Ordinance Task Force
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102-4689
OFC: (415) 554-7724
FAX: (415) 554-7854
SOTF@sfgov.org



SAN FRANCISCO PLANNING DEPARTMENT

October 5, 2011

Sunshine Ordinance Task Force
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102-4689

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Subject: The San Francisco Planning Department's Finance Manager's (Keith DeMartini) Statement Regarding Sunshine Ordinance Complaint #11068

Planning
Information:
415.558.6377

Mr. Chris Rustom:

On July 27, 2011, Lulu Hwang, the Operations Manager, and Tom DiSanto, the Chief Administrative Officer, requested that I prepare a written response to [REDACTED] regarding multiple prior written requests for documents to the Planning Department regarding the Park Merced Project.

I spoke individually with the following people in order to gather background information to prepare a response:

1. Lulu Hwang (Operations Manager) to understand what prior communication the Department has had with [REDACTED];
2. Tom DiSanto (Chief Administrative Officer) to discuss the scope of the response letter;
3. Rick Cooper (Environmental Planner) to discuss what prior communication the Department has had with [REDACTED];
4. Donnie Wong (Administrative Analyst) to inquiry whether the Department has paid Pelican Delivery for delivery costs of documents in June of 2011; and
5. Yvonne Ko (Senior Administrative Analyst) to confirm the appropriate Planning and Administrative code sections to cite in the response letter.

I drafted a response letter and reviewed it with Tom DiSanto. After making minor edits, I finalized the letter, provided the signed letter to Lulu Hwang to mail to [REDACTED], and emailed the final letter to Tom DiSanto, Lulu Hwang and Rick Cooper for their information.

According to San Francisco Administrative Code Section 67.28 Fees for Duplication, the Department will charge a fee for the duplication of materials.

As stated in my letter to [REDACTED] on July 27, 2011, per Planning Code Section 350(e)(2) and Administrative Code Section 31.22(b)(5), "an exemption from paying any of the Planning fees may be granted when the requestor's income is not enough to pay for the fee without affecting their abilities to pay for the necessities of life, provided that the person seeking the exemption demonstrates to the Planning Director or his designee that he or she is substantially affected by the proposed project."

The Department must obtain and review documents, such as Income Tax Returns or Social Security Benefit Statements, before granting fee waivers for any of the department's fees in order to stay in compliance with various audit requirements.

Upon review and approval of [REDACTED]'s financial hardship request and supporting documentation, we offered to send all requested documents to [REDACTED]. If the financial hardship request were to be denied, we would notify [REDACTED] in writing and request payment of \$347.00 to be paid in full prior to sending all requested documents.

On page 7 of the sunshine ordinance complaint, the fourth line of the "incident" column states that "the letter also refers to how much the SF Planning Dept can charge for photocopies and states that the Controller's Office sets the cost of photocopies." My letter does not state that the charges for photocopies are set by the Controller's Office. All charges for photocopies are identified in Administrative code section noted previously.

My response to [REDACTED] is in line with the Department's policies and procedures regarding fee collections and waivers. The Department must charge fees for the services it provides and materials it supplies to the public in order to fully recover its expenses. If the Department were unable to recover such costs, then the San Francisco taxpayer or other Department fee payers would incur this expense.

If there are any further questions regarding this Sunshine Ordinance Complaint, please do not hesitate to contact me directly at (415) 575-9118 or keith.demartini@sfgov.org.

Sincerely,

Keith DeMartini
Finance Manager, San Francisco Planning Department

cc: Tom DiSanto, Chief Administrative Officer
Brian Smith, Information Technology & Operations Director
Lulu Hwang, Operations Manager



[REDACTED]
Lulu Hwang to: Keith DeMartini

07/27/2011 10:34 AM

Hello Keith,


These are all the files, email for Parkmerced

I:\Temp\Public Request\PARKMERCED

Thanks!

Lulu

Save Paper... Think Before You Print

Re: Pelican Delivery... 
Keith DeMartini to: Donnie Wong
Cc: Lulu Hwang

07/27/2011 02:15 PM

Thanks Donnie. I have enough information to process the letter now. Thanks again!

Keith DeMartini
Finance Manager, Planning Department, City and County of San Francisco
1650 Mission Street, Suite 400, San Francisco, CA 94103-2479
Phone: 415.575.9118, Fax: 415.558.6409
Email: Keith.DeMartini@sfgov.org
Web: www.sfplanning.org


Donnie Wong Yes, we already process the payment of June! D... 07/27/2011 02:01:40 PM

From: Donnie Wong/CTYPLN/SFGOV
To: Lulu Hwang/CTYPLN/SFGOV@SFGOV
Date: 07/27/2011 02:01 PM
Subject: Re: Pelican Delivery...

Yes, we already process the payment of June!


Donnie Wong
City Planning Department
1650 Mission Street 4th Floor
San Francisco, CA 94103
Phone: (415) 558-6614
Fax: (415) 558-6409

Lulu Hwang/CTYPLN/SFGOV

 Lulu Hwang/CTYPLN/SFGOV
07/27/2011 12:23 PM

To Donnie Wong/CTYPLN/SFGOV@SFGOV
cc
Subject Pelican Delivery...

Hello Donnie,

Did we receive the June bill from Pelican Delivery? We are try to track down a date of delivery and how much it cost. I was the one who call in and a delivery to .

Please advise.

Thanks!
Lulu
Save Paper... Think Before You Print

██████████ Letter

Keith DeMartini to: Thomas DiSanto, Lulu Hwang, Rick Cooper

07/27/2011 02:57 PM

Hi Tom, Lulu and Rick,

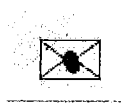
Here is the our response letter that will be sent to ██████████ today. Lulu is keeping a file in her office for all public records requests from ██████████, FYI. Please let me know if you receive a response from her, and I will do the same.



██████████ Response from Finance Manager 7-27-11.doc

You can also find this letter saved here: I:\Temp\Public Request\PARKMERCED ██████████ Response from Finance Manager 7-27-11.doc

Keith DeMartini
Finance Manager, Planning Department, City and County of San Francisco
1650 Mission Street, Suite 400, San Francisco, CA 94103-2479
Phone: 415.575.9118, Fax: 415.558.6409
Email: Keith.DeMartini@sfgov.org
Web: www.sfplanning.org



Brian Smith/CTYPLN/SFGOV

10/07/2011 02:51 PM

To SOTF/SOTF/SFGOV@SFGOV

cc

bcc

Subject Sunshine Complaint Received: #11068_Anonymous v Planning Department

This Sunshine complaint has no merit and we contest SOTF jurisdiction. Below is the Planning Department's documented correspondence between Ms. Hwang and Anonymous complainant showing full compliance of Sunshine ordinance Article III Sec 67.

Brian Smith
Director IT / Operations
San Francisco Planning Department
1650 Mission St Suite 400
415-575-6835
Brian.Smith@SFgov.org

----- Forwarded by Brian Smith/CTYPLN/SFGOV on 10/07/2011 02:50 PM -----

From: Lulu Hwang/CTYPLN/SFGOV
To: Brian Smith/CTYPLN/SFGOV@SFGOV
Date: 10/06/2011 03:56 PM
Subject: PARKMERCED Sunshine Taskforce...

Hello

* July 5, 2011 received request from Elizabeth Watty from [REDACTED]



Parkmerced Records Request - [REDACTED].pdf

* Responded to [REDACTED] letter dated July 11, 2011



Parkmerced - Letter to [REDACTED] - 07-11-2011.doc Parkmerced - 2008.0021EPMTZW - 07-11-2011 - [REDACTED].doc

* Received Letter from [REDACTED] letter dated July 13, 2011



[REDACTED] - letter 7-13-2011.pdf

* Responded to [REDACTED] letter dated July 13, 2011



Parkmerced - Letter to [REDACTED] - 07-13-2011.doc

* Received Letter from [REDACTED] letter dated July 21, 2011



- 7-21-2011.pdf

* Responded to [REDACTED] from Keith letter dated July 27, 2011



- Letter from Keith to [REDACTED] - 7-27-2011.pdf

All materials collected in I:\Temp\Public Request\PARKMERCED

Let me know if I need to add anything else.

Thanks!

Lulu

Save Paper... Think Before You Print

[REDACTED]
San Francisco, Ca 94132

June 29, 2011

San Francisco Planning Department
ATTN: Ms. Elizabeth Watty
1650 Mission Street., Suite 400
San Francisco, CA 94103-2479

RE: Parkmerced Transcripts

Dear Ms. Watty:

My name is [REDACTED] and I am a fairly recent resident of Parkmerced and I was unaware that the owners of Parkmerced wanted to redevelop the property. I have written to you because of a previous visit to the department I was told that you were in charge of the Parkmerced file.

As a result, I was not privy to the previous meetings that have taken place before my residency began nor aware of the proper paperwork to have the zones reclassified filed by Mr. Mallen. However, I have previously written to Mr. Richard Cooper and requested the transcripts of previously held meetings. Mr. Cooper has sent me the information primarily for the year 2011 and the EIR. At my request Mr. Cooper has added my name to the mailing list of future information regarding Parkmerced.

In addition, I have also requested the additional 14 new pages to the development agreement that we added on at the Land Use meeting held on May 24, 2011.

I am disabled and on a fixed income. However, I am requesting the transcripts of all public meetings pertaining to Parkmerced prior to the year 2011. I do not have a computer nor access to the Internet. Your assistance regarding this endeavor is truly needed and I look forward to hearing from you.

Thank you,
[REDACTED]
[REDACTED]



SAN FRANCISCO PLANNING DEPARTMENT

July 11, 2011

[REDACTED]

San Francisco, Ca 94132

RE: **Copies of Parkmerced Project Documents**

[REDACTED]

In respond to you Public Record Request dated July 7, 2011 to Ms. Elizabeth Watty. I have gathered all the materials that you requested. Because it is close to 3500 pages of materials, they are all PDF electric format.

Would you like for me to put onto a CD, which cost \$0.25, or would you like to come to the Planning Department to review these files.

If I were to print out these files (black and white copies) it will costs around \$340.

Please advise what you would like to choose. Please also include your phone number so we can communication through phone, it will be much faster.

Sincerely Yours

Lulu Hwang
Planning Department
Operations & IS Administrator
1650 Mission Street #400
San Francisco CA 94103
415-558-6318 (V)
Lulu.Hwang@SFGOV.ORG

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

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415.558.6409

Planning
Information:
415.558.6377

List of Documents you requested

	Name of Document	Page
01	2008.0021EMTZW (excluding Plan documents)	49
02	2008.0021EMTZW Dec 16 Initiation Packet	94
03	20101014 DS+G	232
04	20101014 InfrastructureReport	123
05	20101014 SustainabilityPlan	74
06	20101014 TransportationPlan	56
07	20101014 VisionPlan	56
08	BOS Transmittal Letter	3
09	CBRE Consulting Parkmerced Economic and Fiscal Impact Draft4	43
10	CPC Initiation Resolution - Final Version	3
11	DVComparison_Parkmerced_Development_Agreement_10_21_10 vs 11_03_10	87
12	Motion 18269 Parkmerced EIR Certification	6
13	Motion 18270 Parkmerced CEQA Findings with Exhibits	103
14	Motion 18272 Parkmerced Coastal Zone	21
15	Parkmerced DA 1 20 11 vs 1 26 11	107
16	Parkmerced Development Agreement 01 26 2011	180
17	Parkmerced_Cover_Memo_for_10-21-10 Planning Commission Info Package	5
18	Parkmerced Development Agreement 11 03 2010 Draft	116
19	Parkmerced Draft DA V4 redline vs V3 12 16 2010 vs 01-20-11	102
20	Parkmerced Draft DA V4 01-20-11	97
21	Parkmerced Draft DA 102110	111
22	Parkmerced Pro Forma Review and Public Benefit Memorandum DRAFT	16
23	PC Packet 012711	117
24	PC Packet 020311	208
25	PC Packet 021010	8
26	PM Informational Jan 13 2011 Economic Analysis Susatainability and Misc	40
27	PM DA 06.03.11.vs.05.20.11.redline	122
28	PM Draft DA 121610	91
29	PM Draft DA 03.04.11	408
30	PM Draft DA 03.04.11.vs.01.26.11 redline	106
31	PM Draft DA 05.13.11	284
32	PM Draft DA 05.13.11.vs.03.04.11 redline	106
33	PM Draft DA 05.20.11.vs.05.13.11.redline	109
34	PM DS+G ChangePages 05.20.11	5
35	PM PlanningCodeAmendments LU Amend 5.16.11	32
36	PM Redlline of changes to 2nd Draft to 3rd Draft DA 121610	96
37	Resolution 18271 Parkmerced General Plan Planning Code Zoning Map Amendments	21
38	Resolution 18273 Parkmerced Development Agreement	5
39	San Francisco Planning Commission Meeting Minutes - October 21, 2010	3
40	San Francisco Planning Commission Meeting Minutes - November 4, 2010	1
41	San Francisco Planning Commission Meeting Minutes - October 18, 2010	1
42	San Francisco Planning Commission Meeting Minutes - January 13, 2011	22
43	San Francisco Planning Commission Meeting Minutes - February 10, 2011	1
	Total	3,470

Attached to Letter

[REDACTED]
San Francisco, CA 94132

July 13, 2011

Lulu Hwang
Operations & IS Administrator
San Francisco Planning Department
1650 Mission Street., Suite 400
San Francisco, CA 94103-2479

RE: Parkmerced Project Documents

Dear Ms. Hwang:

I am responding to your letter I received on July 12, 2011 regarding my request for a hard copy of all of the dates of public meetings, documents and contracts pertaining to the Parkmerced Project in the letter I sent to Ms. Watty.

As a person on a fixed income who does not have a computer or access to the Internet it would cause me a financial hardship to print these documents. In addition I have a legal limited mobility disability and I am requesting a reasonable accommodation under section 504 of the Americans Disabilities Act to receive a hard copy of all of the documents, contracts and dates of public meetings that pertain to the Parkmerced Project via U.S mail.

I do not have a computer or access to the Internet in my home. Therefore, I am requesting a fee waiver for the costs of these documents so that I will not be adversely impacted financially or by my disability.. I look forward to hearing from you.

Sincerely,

[REDACTED]

[REDACTED]
c: John Rahaim
Director



SAN FRANCISCO PLANNING DEPARTMENT

July 13, 2011

[REDACTED]
San Francisco, Ca 94132

Subject: Public Records Request for the Park Merced Project

[REDACTED]

In response to your inquiry dated July 13, 2011 for a Public Records Request for all documents pertaining to the Park Merced Project, I am glad to send you all of the materials you requested. Per your request, a total of 43 documents have been identified, and a total of 3,470 pages would be included. The Planning Department's fee to fulfill such a request is 10 cents per side of each black and white copy. The total amount due will be \$347.00. Please note that the department will pay for all delivery and postage charges.

Your inquiry explained that you may be under financial hardship (a fixed income, no computer and internet access) and legal limited mobility disability. In order for the department to consider waiving the \$347.00 fee noted above, you must submit documentation confirming your financial hardship. An example of such document may be your Income Tax Return Form 1040 (1st page) or Social Security Benefits Statement. We will keep this information confidential.

If you would like to claim financial hardship and request that the \$347.00 fee be waived, please submit this documentation to the San Francisco Planning Department at 1650 Mission Street, Suite 400, San Francisco, CA 94103 (Attn: Lulu Hwang). Upon review and approval of your financial hardship request, we will send all requested documents to your noted address. If your financial hardship request is denied, we will notify you in writing and request payment of \$347.00 to be paid in full prior to sending all requested documents.

If there are any questions, please contact me at 415-558-6318.

Sincerely,

Lulu Hwang
Operations Manager & IS Administrator
1650 Mission Street #400
San Francisco CA 94103
415-558-6318 (V)

www.sfplanning.org

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

[REDACTED]
San Francisco, CA 94132

July 21, 2011

Ms. Lulu Hwang
Operations Manager & IS Administrator
1650 Mission Street., Suite 400
San Francisco, CA 94103

RE: Public Records Request for the Parkmerced Project

Dear Ms. Hwang:

In response to the last letter I received from you dated July 13, 2011 pertaining to the Parkmerced Project documents the photocopy of the documents requested attached to your letter did not include the following:

- The city ordinance that pertains to verification of income to have obtain a fee waiver of public documents.
- Communication (memos and emails) with **all** elected officials who have made inquires pertaining to the Parkmerced Project.
- Comments and Responses from October 28, 2010 under the Environmental Review of the documents.

My family's home will be demolished and I fully comprehend the **enormity** of my request and that is why I am asking for **all** of the documents that pertain to this project. I look forward to hearing from you regarding the issues I have mentioned in this letter.

Sincerely,
[REDACTED]



SAN FRANCISCO PLANNING DEPARTMENT

July 27, 2011

[REDACTED]
San Francisco, CA 94132

Subject: Public Records Request for the Park Merced Project

Dear [REDACTED]:

Thank you for your response on July 21, 2011 regarding your public records request for the Park Merced Project. Your response stated that you would like confirmation of "the city ordinance that pertains to verification of income in order to obtain a fee waiver of public documents."

Per Planning Code Section 350(e)(2) and Administrative Code Section 31.22(b)(5), "an exemption from paying any of the Planning fees may be granted when the requestor's income is not enough to pay for the fee without affecting their abilities to pay for the necessities of life, provided that the person seeking the exemption demonstrates to the Planning Director or his designee that he or she is substantially affected by the proposed project."

As stated in the department's letter to you on July 13, 2011, in order for the department to consider waiving the \$347.00 fee associated with making copies of the 3,470 documents you requested, you must submit documentation confirming your financial hardship. An example of such document may be your Income Tax Return Form 1040 (1st page) or Social Security Benefits Statement. We will keep this information confidential.

As stated on your letter to the department on July 21, 2011, you are requesting "communication (memos and emails) with all elected officials who have made inquiries pertaining to the Park Merced Project." If such memos and emails exist between department staff and elected officials, these documents will be provided as an additional request to the 3,470 documents you have originally requested, and all associated fees for providing such documents will be applied.

As stated on your letter to the department on July 21, 2011, you are requesting "comments and responses from October 28, 2010 under the Environmental Review of the documents." Department staff has already provided comments and responses to the Environmental Review document dated October 28, 2010 to you on June 22, 2011. This document was sent to you via messenger, and all costs associated with delivering the documents were not billed to you. The department paid for these costs. If you would like to receive the comments and responses to the Environmental Review document again, these documents will be provided as an additional request to the 3,470 documents you have originally requested, and all associated fees for providing such documents will be applied.

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

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Planning
Information:
415.558.6377

Per the Planning and Administrative Code noted above, supporting your request for the fee waiver due to your financial hardship is necessary for the department to grant your request. The code requires that you must demonstrate this, and the department must verify the documents before the request can be granted.

The department is subject to various financial and internal control audits from various internal and external entities. The department must follow the before-mentioned process in granting fee waivers in order to comply with audit requirements. Acquiring and reviewing documents, such as Income Tax Returns or Social Security Benefit Statements, before granting fee waivers for any of the department's fees is in line with the department's process in order to stay in compliance with these audit requirements.

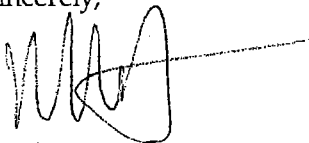
The department's request for this documentation in order to consider a fee waiver is in response to your financial hardship request. The department will accommodate your request to provide all documents to you via mail in response to the information you provided to the department on July 13, 2011 regarding your legal limited mobility disability.

As mentioned on the department's response to you on July 11, 2011, the department is willing to provide all requested documents on a CD. The fee to fulfill this request is \$0.25, which is significantly less expensive than providing documents in hard copy. Please consider this request.

If you would like to claim financial hardship and request that the \$347.00 fee be waived, please submit the before-mentioned documentation to the San Francisco Planning Department at 1650 Mission Street, Suite 400, San Francisco, CA 94103 (Attn: Lulu Hwang). Upon review and approval of your financial hardship request and supporting documentation, we will send all requested documents to your noted address. If your financial hardship request is denied, we will notify you in writing and request payment of \$347.00 to be paid in full prior to sending all requested documents.

If there are any further questions regarding this public records request for the Park Merced Project, please do not hesitate to contact me directly at (415) 575-9118.

Sincerely,



Keith DeMartini
Finance Manager, San Francisco Planning Department

cc: Tom DiSanto, Chief Administrative Officer
Lulu Hwang, Operations Manager