

Date: Nov. 18, 2010

Item No. 4

File No. \_\_\_\_\_

## SUNSHINE ORDINANCE TASK FORCE

### AGENDA PACKET CONTENTS LIST\*

- ☒ Draft Minutes: Task Force September 7, 2010, special meeting
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Completed by: Chris Rustom

Date: Nov. 12, 2010

**\*This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

\*\* The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.



Sunshine Ordinance Task Force



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**SUNSHINE ORDINANCE TASK FORCE  
SPECIAL MEETING  
DRAFT MINUTES**

Tuesday, September 7, 2010  
5:00 p.m., City Hall, Room 406

**Task Force Members**

Seat 1	David Snyder	Seat 8	Bruce Wolfe (Vice chair)
Seat 2	Richard Knee (Chair)	Seat 9	Hanley Chan
Seat 3	Sue Cauthen	Seat 10	Hope Johnson
Seat 4	Suzanne Manneh	Seat 11	Marjorie Ann Williams
Seat 5	Allyson Washburn		
Seat 6	James Knoebber	Ex-officio	(Vacant)
Seat 7	(Vacant)	Ex-officio	(Vacant)

**Call to Order** 5:00 p.m. and beginning at 6:00 p.m.

**Roll Call** Present: Snyder, Knee, Manneh, Wolfe (in at 6 p.m.), Chan (left at 7:05 p.m.), Johnson  
Excused: Cauthen, Washburn, Knoebber  
Absent: Williams

**Agenda Changes:** None

**Deputy City Attorney:** Jana Clark (not present)  
**Clerk:** Chris Rustom

1. Adoption of 2009-10 Annual Report to the Board of Supervisors.

Chair Knee noted that Member Cauthen had submitted some recommendations and that the entire document needed to be updated with current information such as Member Nick Goldman's resignation to attend law school, changes made to seat assignments, Clerk's withdrawal of LaTonia Stokes as her Ex-officio, the Sunshine Award being a one-off rather than an annual event and the membership composition of the Compliance and Amendments Committee.

Member Wolfe said the bold lettered paragraph in the Education, Outreach and Training Report on the presence of the Deputy City Attorney at Committee meetings should be mentioned in the master report.

On Member Johnson's request, the Clerk is to provide data that shows the

amount of contacts the Administrator has had with the public between January 1, 2009 and June 30, 2010. He is also to append the Complaint Logs for January 2009 through June 2010.

Member Johnson said the Index of Records issue should be mentioned under Long-Term Issues. Member Wolfe agreed. Chair Knee asked Member Johnson and Member Wolfe to provide verbiage for the Task Force to consider and incorporate into the report at the Sept. 28 regular meeting. Chair Knee cautioned members that this report needed to get to the Board of Supervisors as soon as possible.

Matter continued to next regular meeting on September 28, 2010.

2. Meeting schedule: Proposal to cancel the Task Force's regular meetings of November 23, 2010, and December 28, 2010, and schedule special meetings on November 30, 2010, and January 4, 2011.

Motion to cancel the Task Force's regular meetings of November 23, 2010, and December 28, 2010, and schedule special meetings on November 30, 2010, and January 4, 2011. ( Wolfe / Johnson )

Public Comment: There was no one in the audience section of the hearing room.

On the motion:

Ayes: Snyder, Manneh, Wolfe, Chan, Johnson, Knee

3. Ethics Commission proposed policy for handling Sunshine-related complaints.

Member Wolfe said the statement in Article 1, paragraph 1, section (c) on page 18 is not what the Ethics Commission should do. He said their role was not to re-adjudicate but to enforce the law. He wanted it to be struck.

Chair Knee said the Task Force also needs to visit Charter Section 15.102 to see what powers the Task Force has and can enforce.

Members further discussed the issue and later a motion was presented.

Motion for Task Force statement to Ethics Commission to state that there was objection to Article 1, paragraph 1, section (c) on page 18, and Article 3, section (a) on page 31 ( Wolfe / Chan )

Member Snyder said the statement to the Ethics Commission should include justification for the objection besides stating the Task Force's objection.

Chair Knee agreed to provide the reasoning.

Member Wolfe said Section 67.30 of the Ordinance also needs to be reviewed in depth to know the responsibilities of the Task Force.

Public Comment: There was no one in the audience section of the hearing room.

On the motion:

Ayes: Snyder, Manneh, Wolfe, Chan, Johnson, Knee

4. Public comment on matters not listed on the agenda.

There was no one in the audience section of the hearing room.

5. Announcements, comments, questions, and future agenda items from the Task Force.

None.

Adjournment:

The meeting was adjourned at 7:05 p.m.

This meeting has been audio recorded and is on file in the Office of the Sunshine Ordinance Task Force

