

Date: Dec. 14, 2011

Item No. 5

File No. 11007

SUNSHINE ORDINANCE TASK FORCE

AGENDA PACKET CONTENTS LIST*

- William Clark v Arts Commission**
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Completed by: Chris Rustom

Date: Dec 9, 2011

***This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

** The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.



<complaints@sfgov.org>
02/28/2011 06:24 PM

To <sotf@sfgov.org>
cc
bcc
Subject Sunshine Complaint

To:sotf@sfgov.orgEmail:complaints@sfgov.orgDEPARTMENT:San Francisco Arts Commission

CONTACTED:Luis Cancel, Director of Cultural Affairs

PUBLIC_RECORDS_VIOLATION:Yes

PUBLIC_MEETING_VIOLATION:No

MEETING DATE:

SECTIONS_VIOLATED:67.16, 67.21(b) & 67.22(c)

DESCRIPTION:On February 3, 2011 I sent Luis Cancel an email which is posted below requesting some public information and for a copy of the minutes or an audio cassette copy of the 7/28/10 meeting of the Arts Commission's "management team" meeting and for a copy of the draft minutes of the Arts Commission's January 25, 2010 Executive Committee meeting. On February 7, 2010 I received an email from Mr. Cancel's secretary, Sharon Page_Ritchie, in which she invoked a 14 day extension and that Mr. Cancel would respond to my request no later than February 17, 2011. As of today, February 28,2011, I have not received any response from Mr. Cancel in regards to my request. I am sending you this email to get some information from you regarding a few questions I have. According to a November 1, 2010 email I received from Mr. Leo Levenson of the Controller's office, the Art Commission filed the following 2009-10 fiscal year accounting for all the expenditures which the Street Artist Program paid that fiscal year: The total FY 09/10 expenditures of \$244,700 charged to the fund are recorded as follows: Employee Salaries: \$118,759 Employee Benefits \$ 42,820 Materials and Supplies: \$ 2,136 Services of other depts: \$ 2,722 (for telephone and reproduction services) Other operating expenses: \$ 78,263 (includes among other items, 6/28/10 overhead allocation of \$38,348 and 7/29/10 allocation of \$18,875.18 "management supervision charges." According to the notes on the financial system document, the \$18,875.18 charged on 7/29/10 was for: "Abatement of management supervision charges for the program as per ordinance requirement to self support the program and to avoid general fund support. Reference 07/28/10 management team regular meeting decision (5% share of Director's of Cultural Affairs and Director's of Program cost)." What are the names of the people who comprise the Art Commission's "management team"? Who attended the 07/28/10 meeting of the "management team"? What was the actual vote tally by the "management team" regarding the decision to charge the Street Artist Program \$18,875.18 for management supervision charges for the 2009-10 fiscal year? Are there written minutes or audio of the 07/28/10 "management team" meeting available to the public? If so then please provide me with a copy. Also, I noticed that there are no minutes posted for the January 25, 2010 Executive Committee meeting at which item #5 on the agenda was a discussion and possible motion to approve the 2010-11 fiscal year budget for the Street Artist Program. Since the final minutes for that particular meeting apparently have never been approved by the Executive Committee or posted on the Art Commission's website, I am requesting a copy of the rough draft of the minutes for the January 25, 2010 Executive Committee meeting. I making these requests for public information pursuant to the provisions of the Sunshine Ordinance.

HEARING:Yes
PRE-HEARING:No
DATE:February 28, 2011
NAME:William J. Clark
ADDRESS:P.O. Box 882252
CITY:San Francisco
ZIP:94188
PHONE:415-822-5465
CONTACT_EMAIL:billandbobclark@access4less.net
ANONYMOUS:
CONFIDENTIALITY_REQUESTED:No