



**Sunshine Ordinance Task Force  
City & County of San Francisco**

**Notice of Regular Meeting and Agenda**

Tuesday 22 June 1999 • 4PM  
1 Dr. Carlton B. Goodlett Place (City Hall) • Room 408  
San Francisco CA

V o t i n g M e m b e r s : .

David Pilpel, Chair  
Robert Planthold, Vice Chair  
Sue Cauthen, Acting Secretary (*for this meeting ONLY*)  
Johnny Brannon, Media Liaison  
Angela Armstrong  
Hilda Bernstein  
Bruce Bruggmann  
Ruach Graffis  
Tuesday Ray  
Nancy Sutley  
David Watkins  
Nicole Wong  
1 vacancy

Non-voting Members:

Rachel Amstine O'Hara, Task Force Clerk  
Gloria Young, Clerk of the Board of Supervisors

The Task Force may be contacted through its Clerk, Rachel Amstine O'Hara, as follows:

Sunshine Ordinance Task Force  
City Hall, Room 362  
1 Dr. Carlton B. Goodlett Place  
San Francisco CA 94102-4683

(415) 554-6171 Voice  
(415) 554-6177 Fax

1 Dr. Carlton B. Goodlett Place #362, San Francisco, CA 94102  
(415) 554 - 6171 Fax (415) 554 - 6177

FINAL

**Sunshine Ordinance Task Force – ~~SECRET~~ Agenda – 22 June 1999**

1. Call to Order/Roll Call
  2. Approval of Minutes
  3. Election of Secretary
  4. Discussion of the lack of minutes (DISCUSSION ITEM)
  5. Report of the Task Force Clerk (NOTE: The Task Force may schedule future hearings regarding complaints or communications received.)
    - a. Complaint Log
    - b. Communications Log
  6. Task Force Members' Questions and Comments
  7. Hearing(s) on Pending Complaints (none this meeting)
  8. Review Pending Legislation at the Board of **Supervisors Concerning** the Sunshine Ordinance and Consideration of Comment to the Board of Supervisors Relative Thereto
  9. Review Other Pending Legislation Concerning Public Access to Meetings and Records and Open Government Issues
    - a. California Senate Bill No. 48 (Sher): Public records: disclosure.
  10. Consideration of sending the County Clerk a letter re: retention of Civil Grand Jury records (ACTION ITEM)
  11. Department of City Planning (DCP): Record keeping and ~~Customer Service~~ *Record Retrieval System Update*
    - a. Presentation by Mike Berkowitz, department representative (DISCUSSION ITEM)
    - b. Possible letter to the Board of Supervisors in support of DCP's efforts (ACTION ITEM)
  12. Continued discussion regarding the Use of the Deliberative Process Privilege in denying public records requests (DISCUSSION ITEM)
  13. Discussion of Task Force Procedures and Outstanding Work Items (DISCUSSION ITEM)
  14. Continued Consideration of San Franciscans for Sunshine proposed Sunshine Initiative. (DISCUSSION ITEM; POSSIBLE ACTION ITEM)
  15. Review schedule and agenda items for the next meeting
  16. Adjournment
- \*\* Public comment on items not appearing on this agenda within the jurisdiction of the Sunshine Ordinance Task Force. (This will be the first new item of business to be considered after 5 PM. There will also be an opportunity for members of the public to speak to each agenda item as it is being considered.)