

Date: March 31, 2009

Item No. 1

File No. _____

SUNSHINE ORDINANCE TASK FORCE
RULES COMMITTEE
AGENDA PACKET CONTENTS LIST*

- Draft Minutes: Rules Sept. 10, 2008**
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Completed by: Chris Rustom

Date: March 27, 2009

***This list reflects the explanatory documents provided**

~ Late Agenda Items (documents received too late for distribution to the Task Force Members)

** The document this form replaces exceeds 25 pages and will therefore not be copied for the packet. The original document is in the file kept by the Administrator, and may be viewed in its entirety by the Task Force, or any member of the public upon request at City Hall, Room 244.

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Sunshine Ordinance Task Force



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**SUNSHINE ORDINANCE TASK FORCE
SPECIAL RULES COMMITTEE
DRAFT MINUTES**

**Wednesday, September 10, 2008
3:30 p.m., City Hall, Room 408**

Committee Members: David Pilpel (Chair), Kristin Chu, Hanley Chan

Call to Order: 3:32 p.m.

Roll Call: **Present:** Pilpel, Chu
 Absent: Chan

Agenda Changes: None

Deputy City Attorney: Ernie Llorente
Clerk Chris Rustom

1. Approval of minutes of May 8, 2008.

Motion to approve of minutes of May 8, 2008. (Chu / Pilpel)

Public Comment: None

On the motion:
Ayes: Pilpel, Chu
Absent: Chan

2. Approval of minutes of September 3, 2008.

Motion to approve of minutes of September 3, 2008. (Chu / Pilpel)

Public Comment: None

On the motion:
Ayes: Pilpel, Chu
Absent: Chan

3. Recommendation to Amend Task Force By-Laws.

Members discussed the document with DCA Llorente and made necessary changes.

Public Comment: Kimo Crossman said many in the audience were present for the CAC meeting and hoped the Rules Committee would finish its meeting on time. Secondly, he said, members should prepare the changes in advance and include it in the packet. Minimal adjustments should be made during meetings. Ray Hartz said rewriting documents at meetings may falsely give the impression that members were trying to slip something by the public. Furthermore, people who want to participate do not know that the item is on the agenda, and people who are present may not be prepared to discuss the topic. The Task Force should be an example of open government, he said. .

Motion to recommend to Task Force amendments.made to By-Laws. (Chu / Pilpel)

Ayes: Pilpel, Chu
Absent: Chan

4. Further Discussion Regarding Documenting Policies Not Currently Documented

No action taken.

Public Comment: Ray Hartz said the public needs to be informed through attachments on what the discussion is about.

5. Announcements, questions, and future agenda items from Committee members.

Public comment: Kimo Crossman requested that the committee review the number of votes needed at the committee level regarding Orders of Determination.

Chair Pilpel, after a brief discussion with DCA Llorente, said the issue had been discussed before and there was no need to revisit it.

Adjournment

Meeting adjourned at 3:56 p.m.

This meeting has been audio recorded and is on file in the Office of the Sunshine Ordinance Task Force.