

SUNSHINE ORDINANCE TASK FORCE CITY AND COUNTY OF SAN FRANCISCO

Minutes

REMOTE REGULAR MEETING

July 6, 2022 - 4:00 PM

Seat 1	Dean Schmidt	Seat 7	Matthew Yankee - Chair	
Seat 2	Lila LaHood	Seat 8	Chris Hyland	
Seat 3	Vacant	Seat 9	Laurie Jones Neighbors	
Seat 4	Jaya Padmanabhan	Seat 10	Thuan Thao Hill	
Seat 5	Jennifer Wong - Vice-Chair	Seat 11	Bruce Wolfe	
Seat 6	Laura Stein			
Ex-officio	(non-voting) Clerk of the Board of Supervisors or his or her designee			
Ex-officio	(non-voting) Mayor or his or her designee			

1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES.

Chair Yankee called the meeting to order at 4:05 PM. On the call of the roll Chair Yankee and Members, Schmidt, LaHood, Stein, Wolfe, Hyland, Neighbors, Hill were noted present. Member Padmanabhan and Vice-Chair Wong were noted absent. A quorum was present.

The SOTF discussed the agenda and noted that regarding Item 7, the Petitioner and the Respondent agreed to postpone the matter until the October meeting pending an exchange of records.

1A. FINDINGS TO ALLOW TELECONFERENCED MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953(e).

The Task Force is expected to consider a motion setting forth findings required under Assembly Bill 361 (AB 361) that would allow the committee to hold the meeting remotely according to the modified Brown Act teleconferencing set forth in AB 361.

The SOTF noted that every thirty days, the SOTF must have findings for continued meetings of this body, to recognize that the state of emergency will continue to impact the body and as long as local officials continue to recommend that emergency procedures remain in place. The SOTF is required to approve these findings, or the remote meeting cannot take place.

Action: Moved by Member Wolfe, seconded by Member Stein, to approve the attached motion 1A.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 8 - Wolfe, Stein, LaHood, Yankee, Schmidt, Neighbors, Hyland, Hill Absent: 2 - Wong, Padmanabhan

2. Approval of the minutes from the Sunshine Ordinance Task Force June 1, 2022, regular meeting.

The SOTF discussed the draft June 1, 2022, minutes.

Action: Moved by Member Stein, seconded by Member Hill, to approve the June 1, 2022 Minutes with nonsubstantive changes as provided by David Pilpel.

Public Comment:

David Pilpel provided nonsubstantive suggested changes.

The motion PASSED by the following vote:

Ayes: 8 - Stein, Hill, Wolfe, LaHood, Yankee, Schmidt, Neighbors, Hyland Absent: 2 - Wong, Padmanabhan

Member Padmanabhan was noted present at 4:18 PM.

3. Approval of the minutes from the Sunshine Ordinance Task Force June 7, 2022, special meeting.

The SOTF discussed the draft June 7, 2022, minutes.

Action: Moved by Member Wolfe, seconded by Member Hyland, to approve the June 7, 2022, Minutes.

Public Comment:

David Pilpel noted there was no public comment on Item 2 regarding the motion to adjourn.

The motion PASSED by the following vote:

Ayes: 9 - Stein, Hill, Wolfe, LaHood, Yankee, Schmidt, Neighbors, Hyland, Padmanabhan
Absent: 1 - Wong

4. Approval of the minutes from the Sunshine Ordinance Task Force June 13, 2022 special meeting.

The SOTF discussed the draft June 13, 2022, minutes.

Action: Moved by Member Hill, seconded by Member LaHood, to approve the June 13, 2022, Minutes.

Public Comment:

David Pilpel stated that he had no substantive changes except that on item 2 after public comment it should read that Member Wolfe withdrew their motion.

Member LaHood withdrew their second on the motion. Member Neighbors assumed the role of second.

Action: Moved by Member Hill, seconded by Member Neighbors, to approve the June 13, 2022, Minutes.

The motion PASSED by the following vote:

Ayes: 9 - Hill, Neighbors, Stein, Wolfe, LaHood, Yankee, Schmidt, Hyland, Padmanabhan
Absent: 1 - Wong

Vice-Chair Wong was noted present at 4:30 PM.

5. Administrator's Report, Complaints and Communications.

The SOTF Administrator presented the Administrator's Report. Chair Yankee announced that the Information Technology Committee will be meeting in July.

Member Wolfe stated that items for discussion at that meeting include the Twitter account, website refresh, web conferencing and Order of Determination update.

Public Comment:

None.

No actions taken.

5A. Report from the Rules Committee.

Member Neighbors stated that the Committee talked about the development of an annual report. She noted that there has not been a report drafted since 2018, and none for 2019 through 2021, and addressed why these reports are valuable tool. Member Neighbors stated that after speaking with Deputy City Attorney Price-Wolf and completing research on other ad hoc committees and commissions, the SOTF can step into the technology age and that there are best practices around this. Member Neighbors stated that this item will be continued to the next Rules Committee meeting for further discussion, that drafts will be shared and updated as the process goes along, and others can be involved in the discussion and that this does not violate the Brown Act.

Public Comment:

David Pilpel stated this was a fair description of what happened at the meeting.

No actions taken.

Chair Yankee called a recess at 4:59 pm and to conclude at 5:04 pm.

Roll Call, Present - Hill, Neighbors, Stein, Wolfe, LaHood, Yankee, Schmidt, Hyland, Padmanabhan, Wong

6. **Public Comment:** Members of the public may address the Sunshine Ordinance Task Force (SOTF) on matters that are within SOTF's jurisdiction, but not on today's agenda. (No Action). **Public comment shall be taken at 5:00 p.m. or as soon thereafter as possible.**

Wynship Hillier stated that the SOTF adjudicated File No. 20100 in our favor nine months ago on Oct. 6, 2021. At around that time, it was alleged that the longest that a complaint had gone without an Order of Determination had been five months. It has been nine months and we are still waiting for one, and the Behavioral Health Commission is still doing some of the things upon which we previously prevailed. In addition, we also prevailed on seven other complaints adjudicated in April of this year, and this ruling specified a monitoring period to begin at the time of the issuance of the Order of Determination. We have neither received an Order of Determination on these, and we ask that all pending Orders of Determination be issued forthwith.

Anonymous #3 stated wanted to give a story about a recent records request he made to the Mayor's Office. There was a report in the Mission Local issued a few months ago about Hank Heckel, Custodian of Records for the Mayor's

Office, was engaged in some sort of conversation with the Department of Children, Youth and Families and they had come to a conclusion that the Summer Together funding could not happen because of the Behest Payments Ordinance. Because of this Anonymous #3 made a request to the Mayor's Office for all of their communications about this ordinance and Summer Together with DCYS and internally they are strategizing about this Ordinance. The Mayor's Office produced three emails and claimed the other records were attorney/client privileged. Anonymoose filed a complaint because he knew they were not privileged.

7. **File No. 21148**: Complaint filed by Jordan Santagata and Karl Kramer against the San Francisco Employees' Retirement System for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, 67.24, and 67.25 and California Public Records Act, Section(s) 6254.26, by failing to respond to a request for public records in a timely and/or complete manner.

Please see Item 1 for the disposition of this matter.

8. **File No. 22004**: Complaint filed by Karioki Uhuru against the Police Department for allegedly violating Administrator Code (Sunshine Ordinance), Sections 67.21, by failing to respond to a public records request in a timely and/or complete manner.

The Petitioner was not present and did not notify the Administrator of their absence.

Action: Moved by Vice-Chair Wong, seconded by Member Hyland to close the file without prejudice per Complaint Procedure 7b.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 10 - Wong, Hyland, Hill, Stein, Wolfe, LaHood, Yankee, Schmidt, Neighbors, Padmanabhan

Noes: 0 - None

9. **File No. 22027**: Compliant filed by John Templeton against the Planning Department for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.7; 67.21, and 67.29-7, by failing to post an agenda containing a meaningful description of each item of business to be transacted or discussed at the meeting; failing to responded to a request for public records in a timely and/or complete manner; and failing to maintain and preserve all documents is a professional manner.

John Templeton (Petitioner) provided a summary of the complaint and requested the Committee to find a violation. Mr. Templeton referred to pages 65, 142, 77 and 5 regarding his request to be placed on the agenda of the Historic Preservation Commission October 6 and 20, 2021 meetings. Mr. Templeton received confirmation from the Chair,

noted on page 142. Mr. Templeton next referred to page 77 which is a login file for a November 29 conference call. Mr. Templeton next referred to page 5 email between Mr. Ionin and Chanbory Son where he is asking for Mr. Templeton's emails. Mr. Templeton stated that testimony at the October 20 regarding the African American Treatise for the Board of Supervisors Historic Preservation Fund Committee was blocked. Mr. Templeton stated that the Planning Commission has not produced the requested records and as that action relates to the hearing, they were not allowed to testify. Mr. Templeton believes the Chair supports the Planning Department.

Archbishop King spoke in support of the Petitioner and stated that he submitted a letter of support which is in the file.

Dr. Aude Bouagnon spoke in favor of the Petitioner noting that the Petitioner has brought an enlightened role in the community for historians working for the Black Community.

Matthew Thomas, former Director of the Urban League and current President of the African American Chamber of Commerce, and longtime resident of San Francisco spoke in favor of the Petitioner.

Jonas Ionin (Planning Department) (Respondent), provided a summary of the department's position. Mr. Ionin acknowledged Mr. Templeton's contributions to the African American community. Mr. Ionin stated that an agenda allegedly was not posted timely for the Historic Preservation Commission for October 6 and 20, 2021, hearings but was in fact posted electronically as well as on the Historic Preservation Commission website timely. Mr. Ionin stated that both Diane Matsuda, himself and the Historic Preservation Commission were under the impression that they were expecting public comment under General Public Comment by Mr. Templeton and other commentors for both October 6, and 20, 2021 hearing dates. Mr. Ionin forgot which date Mr. Templeton argues that he was prevented from submitting testimony over the phone, but as the secretary of this committee, Mr. Ionin is well aware that if someone calls in and fails to raise their hands by pressing *3, they can't acknowledge those people during the public comment period. Mr. Ionin noted that his department struggled through WebEx during this pandemic period but if someone doesn't raise their hand by pressing *3 or doesn't call in or has technical difficulties, it is impossible to acknowledged them. Mr. Ionin stated that on those two days they did expect public comment from them but could not acknowledge them because no one was raising their hand. Mr. Ionin stated that since then they have fully complied with the request.

A question and answer period occurred. The parties were provided an opportunity for rebuttals.

Action: Moved by Vice Chair Wong, seconded by Member Schmidt to find that the Planning Department and Planning Department Head Rich Hillis are in violation of Administrative Code, Sunshine Ordinance, Sections 67.21(b) for failing to provide records in a timely manner; 67.29-7 for the department head failing to maintain records in a professional and businesslike manner including all documents, agendas and correspondence from 2006-2009; and orders the Department to supply the responsive records within five business days to the complainant.

Public Comment:

Anonymoose #3 spoke towards the records and preservation issue, suggested looking at their records retention policy, and stated that the SOTF may want to refer the file to the Compliance and Amendments Committee.

Peter Warfield, Executive Director Library Users Association. libraryusers2004@yahoo.com, P.O. Box 170544, San Francisco, California, 94117-0544, stated that when a member of the public is on the telephone there is no way for them to know if the system works correctly or not, if his hand was lowered.

The motion PASSED by the following vote:

Ayes: 10 - Wong, Schmidt, Hyland, Hill, Stein, Wolfe, LaHood, Yankee,

Neighbors, Padmanabhan

Noes: 0 - None

Action: Moved by Member Padmanabhan, seconded by Member Schmidt to find the Historic Preservation Commission in violation of Administrative Code, Sunshine Ordinance, Section 67.15(a) for failing to provide enough information to the public commenters at the meeting of October 20, 2021.

Member Padmanabhan withdrew their motion.

10. **File No. 22028**: Compliant filed by John Templeton against the Historic Preservation Commission for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.7; 67.21, and 67.29-7, by failing to post an agenda containing a meaningful description of each item of business to be transacted or discussed at the meeting; failing to responded to a request for public records in a timely and/or complete manner; and failing to maintain and preserve all documents is a professional manner.

John Templeton (Petitioner) provided a summary of the complaint and requested the Committee to find a violation. Mr. Templeton stated that on March 8, 2022, the Chair of the Historic Preservation Commission received Mr. Templeton's records request and did not act on it in a timely manner. Mr. Templeton stated that in addition, the records of the November 9, 2021, meeting were not maintained in a professional and businesslike manner because they were not able to produce the requested grant agreement.

Archbishop King noted appreciation for the diligence and patience of dealing with something in the Black Community.

Jonas Ionin (Planning Department) (Respondent), provided a summary of the department's position. Mr. Ionin stated that this case is very similar to the previous one. Mr. Ionin suggested that a technical issue may explain why both gentlemen were not able to speak on general public comment at the October 20 meeting. Mr. Ionin recalled that

Mr. Templeton did send a communication indicating that public comment was not working, but the email was not seen during the hearing.

A question and answer period occurred. The parties were provided an opportunity for rebuttals.

Action: Moved by Member Hill, seconded by Member Padmanabhan to find that the Historic Preservation Commission violated Administrative Code, Sunshine Ordinance Section 67.15(a) for failing to provide members of the public an opportunity to speak during Public Comment.

Public Comment:

Peter Warfield noted that not all platforms record everything, and it might show if hands were raised, however an explanation of what happened by the organizers of the meeting is necessary.

The motion FAILED by the following vote:

Ayes: 4 - Hill, Padmanabhan, Wolfe, Schmidt

Noes: 6 - LaHood, Wong, Stein, Yankee, Hyland, Neighbors

Chair Yankee called for a recess beginning at 8:25 pm. until 8:35 pm.

Roll call taken. All present except for Member Stein.

Present - Wong, Schmidt, Hyland, Hill, Wolfe, LaHood, Yankee, Neighbors, Padmanabhan

Action: Moved by Member Schmidt, seconded by Member Wolfe to find a violation of 67.21(b) for failure to timely respond to the document request and order that the Historic Preservation Commission go back and produce those documents that would respond to the initial request and that the records disclosure shall include all items that were submitted with the intake of the complaint.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 10 - Schmidt, Wolfe, Wong, Hyland, Hill, Stein, LaHood, Yankee,

Neighbors, Padmanabhan

Noes: 0 - None

11. Further consideration of efficient changes to complaint process.

Member Schmidt recently spoke with members of the public Mark Sullivan and Anonymoose #3 and looked at the process of hearing and deciding cases. Member Schmidt feels that there is a disconnect with reviewing the Ordinance, specifically Administrative Code 67.21(e). Member Schmidt stated that after listening to members of the public and considering his own ideas, he feels that changes in scheduling cases needs to take place. Member Schmidt noted that some cases may not be resolved quickly enough.

Member Wolfe stated that the SOTF can only hear five or six complaints per meeting. Member Wolfe also noted that the SOTF was overlooked for additional staffing and that there is not enough time to manage additional complaints.

Chair Yankee stated the time component is lost if someone is not getting their records until two years later. Chair Yankee also stated that he supports moving in the direction of the consent calendar, which has been used by the SOTF before. However, the SOTF must be careful that changes to the complaint procedures do not lead to an increase in reconsideration requests.

Public Comment:

David Pilpel stated that the back log is not a new subject and that in addition to the Courts and Ethics, there is also the Supervisor of Records or the SOTF could meet more often. Mr. Pilpel suggested that all complaints go to Committee first and ask each Committee to draft a one-page summary of each case and then SOTF ask for possible recommendations from the Committee.

Action: Moved by Chair Yankee, seconded by Member Wolfe to send proposal No. 2 regarding the consent calendar to the Rules Committee with the request that they formulate a final motion to bring back to the SOTF for implementation.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 9 - Yankee, Wolfe, Schmidt, Wong, Hyland, Hill, Stein, LaHood, Neighbors

Absent: 1 - Padmanabhan

Action: Moved by Member Stein, seconded by Member Neighbors to send items 2 and 5 regarding the idea of petitioners being able to request a hearing or waive their hearing to the Complaints Committee and request that the Committee bring a more complete and discrete proposal to the SOTF.

Public Comment:

David Pilpel asked if the current motion or proposal is to take some version of item 2 and 5 and hash that out at the Committee level?

The motion PASSED by the following vote:

Ayes: 9 - Stein, Neighbors, Wolfe, Schmidt, Wong, Hyland, Hill, LaHood, Yankee

Absent: 1 - Padmanabhan

Action: Moved by Member Hyland, seconded by Member Schmidt to consider changing the order of the hearing process and bring something back to vote on based on No. 7, and start with a presentation from the subcommittee chair, questioning and discussion by SOTF members, three-minute rebuttal first by respondent and then petitioner, possible discussion, formulation of a motion, public comment and then vote on the motion and send that proposal to the Complaint Committee.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: 8 - Hyland, Schmidt, Stein, Neighbors, Wolfe, Hyland, LaHood, Yankee

Noes: 1 - Wong

Absent: 1 - Padmanabhan

12. Announcements, Comments, Questions, and Future Agenda Items by Members of the Sunshine Ordinance Task Force.

Member Wolfe suggested inviting San Franciscans for Sunshine to discuss their suggested amendments for the Sunshine Ordinance. Member Neighbors stated that they have been following the group for years and noted some concerns.

Chair Yankee suggested that the Redistricting Task Force complaints be added to the next SOTF Agenda due to the possibility that the requested records may disappear.

13. **ADJOURNMENT.**

There being no further business the meeting was adjourned at 11:26 pm.

APPROVED: September 7, 2022 Sunshine Ordinance Task Force

N.B. The Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

The Sunshine Ordinance Task Force was established by the San Francisco Administrative Code, Chapter 67. The purpose of the Task Force is to protect the public's interest in open government and to carry out the duties enumerated in Chapter 67 of the San Francisco Administrative Code. For additional information concerning Sunshine Ordinance Task Force please contact the Task Force by e-mail sotf@sfgov.org or by calling (415) 554-7724.

Agenda Item Information

Each item on the agenda may include the following documents:

- 1) Department or Agency cover letter and/or report;
- 2) Public correspondence;
- 3) Other explanatory documents.

These items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

Meeting Procedures

1.	Complainant presents his/her facts and evidence	5 minutes	
	Other parties of Complainant present facts and evidence	Up to 3 minutes each	
2.	City responds	5 minutes	
	Other parties of City respond	Up to 3 minutes each	
	Above total speaking times for Complainant and City to be the same.		

- 3. Matter is with the Task Force for discussion and questions.
- 4. Respondent and Complainant presents clarification/rebuttal 3 minutes
- 5. Matter is with the Task Force for motion and deliberation.
- 6. Public comment (Excluding Complainant & City response, Up to 3 minutes each witnesses)
- 7. Vote by Task Force (Public comment at discretion of chair on new motion and/or on new motion if vote fails.)

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Task Force for up to three minutes on that item. During General Public Comment, members of the public may address the Task Force on matters that are within the Task Force's jurisdiction and are not on the agenda. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the hearing begins, written comments regarding the agenda items. These

comments will be made a part of the official public record. Written communications should be submitted to the SOTF at:

1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102.

AGENDA PACKET: Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, or on the internet at: http://www.sfbos.org/sunshine.

AUDIO RECORDINGS: Audio recordings of the meeting of the Sunshine Ordinance Task Force are available at: http://www.sfbos.org/sunshine.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Wilson Ng at (415) 554-7725.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag ka sa (415) 554-5184.

翻譯 必須在會議前最少四十八小時提出要求 請電 (415) 554-7719

Disability Access

The hearing rooms in City Hall are wheelchair accessible. Assistive listening devices for the hearing rooms are available upon request with the SOTF Clerk. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the SOTF Clerk at (415) 554-7724 to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone (415) 554-7724; fax (415) 554-5163; or email sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67 on the Internet at http://www.sfbos.org/sunshine.

Cell Phones, Pagers and Similar Sound-Producing Electronic Devices

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices (Chapter 67A of the San Francisco Administrative Code).

Ethics Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; web site www.sfgov.org/ethics

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit sfethics.org.