



City and County of San Francisco

Meeting Minutes

Compliance and Amendments Committee

City Hall
1 Dr. Carlton B. Goodlett Place,
Room 244
San Francisco, CA 94102-4689

Members: Lila LaHood (Chair), Bruce Wolfe, Maxine Anderson, and David Pilpel

Clerk: Patricia H. Petersen
(415) 554-7719 ~ sotf@sfgov.org

Tuesday, August 27, 2024

**4:30 pm
Regular Meeting**

City Hall, Room 408

1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES (00:00:05)

Chair LaHood called the meeting to order at 4:56 p.m. On the call of the roll, Chair LaHood, Member Anderson, and Member Pilpel were noted present. Member Wolfe was noted absent. Staff member Pat Petersen was present. A quorum was present. Staff member Pat Petersen was present.

Rosa L. submitted a request to withdraw Item 4, File 24001, prior to the meeting.

Public Comment: None.

2. Approval of the June 25, 2024 Compliance and Amendments Committee meeting minutes. (00:03:17)

ACTION: Moved by Member Pilpel seconded by Member Anderson, to approve the June 25, 2024 minutes as amended.

Public Comment: None.

The motion PASSED by the following vote:

Ayes: 3 – Pilpel, Anderson, LaHood

Noes: 0 – None

Absent: 1 - Wolfe

3. Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction but not on today's agenda. (00:24:19)

Public Comment: None.

4. **File No. 24001:** Complaint filed by Rosa L. against the Department of Public Health for allegedly violating Administrative Code (Sunshine Ordinance), Section(s) 67.21, by failing to respond to a public records request in a timely and/or complete manner. (00:25:12)
(On June 25, 2024 the Compliance and Amendments Committee moved that File No. 24001 be continued to the call of the Chair until the next Compliance and Amendments Committee hearing on August 27, 2024.)

The matter was withdrawn by the Petitioner prior to the meeting.

5. **File No. 23053:** Complaint filed by Sergei Severinov against the Police Department for allegedly violating the Administrative Code (Sunshine Ordinance), Section(s) 67.21(b), by failing to respond to a public records request in a timely and/or complete manner. (00:27:13)
(On June 25, 2024 the Compliance and Amendments Committee moved to request that in regard to request No. 1 that Lt. Beauchamp return to the next meeting and provide within five days the body worn camera file with redactions keyed or assigned with the code or the law that could verify that each of those redactions and if any item should be unredacted, provide the code explaining why matter was redacted. In addition, the Committee requests that Lt. Beauchamp work with the Police Department's IT Department to retrieve the requested information and send it to Mr. Severinov. In regard to request No. 2, the Committee requests that Lt. Beauchamp supply the records of the phone calls managed by the parties in items 22 and 23 for the dates and times requested, confirm when the request has been sent to the City IT department and a response has been received.)

Sergei Severinov (Petitioner) was not present.

Lt. Christopher Beauchamp (Police Department, Respondent) provided a summary of the department's position and stated that phone logs and annotated redaction codes were sent to Petitioner on 6/25/2024. In response to a request from Lt. Beauchamp sent 6/25/2024, the Police Department's IT Department stated that no records were found re phone records [Complaint Item 22] and the Police Department has no responsive records [re Complaint Item 23] because the City's new call log retrieval system did not capture details for the dates and times requested.

ACTION: Moved by Member Pilpel, seconded by Member Anderson, to find that the Police Department complied with the Order of Determination and close the matter.

Public Comment: None.

The motion PASSED by the following vote:

Ayes: 3 - Pilpel, Anderson, LaHood

Noes: 0 – None

Absent: 1 - Wolfe

6. Hearing - Review of the Administrative Code (Sunshine Ordinance) Section 67 and possible amendments to recommend to the full Task Force. (00:41:04)

Member Pilpel provided a draft **Analysis/Comparison of the Ralph M. Brown Act, California Public Records Act, and the Sunshine Ordinance** for inclusion in the file.

The Committee members discussed Article III, Section 67.20, and portions of Section 67.21. The Committee plans to further discuss Section 67.21 and major themes that appear throughout the Sunshine Ordinance at the next meeting of the Compliance and Amendments Committee.

Public Comment: None.

7. **Announcements, Comments, Questions, and Future Agenda Items by Members of the Compliance and Amendments Committee**

None.

8. **ADJOURNMENT** (03:03:16)

There being no further business, the meeting was adjourned at 8:00 p.m.

APPROVED: 10/22/2024
Compliance and Amendments Committee
Sunshine Ordinance Task Force

N.B. the Minutes of this meeting set forth all actions taken by the Compliance and Amendments Committee of the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

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