



**SUNSHINE ORDINANCE TASK FORCE**  
**Compliance and Amendments Committee**  
**CITY AND COUNTY OF SAN FRANCISCO**  
**MINUTES**

**Hearing Room 408**  
**City Hall, 1 Dr. Carlton B. Goodlett Place**  
**San Francisco, CA 94102-4689**

**July 15, 2014 – 4:00 PM**

**Regular Meeting**

**Members:** Allyson Washburn (Chair)  
Louise Fischer, Lee Hepner

**1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES**

The meeting was called to order at 4:10 p.m. At the call of the roll, Member Fischer was noted absent. There was a quorum.

**2. Adoption of May 20, 2014, and June 17, 2014, Compliance and Amendments Committee meeting minutes.**

**Member Hepner, seconded by Member Washburn, moved to ADOPT the May 20, 2014, and June 17, 2014, minutes as amended.**

Public Comment:  
None.

**The motion PASSED without objection.**

**3. File No. 14010: Hearing on the status of the Order of Determination – Michael Petrelis against Matthew Goudeau, Mayor's Office, and Mayor Edwin Lee for violating Sunshine Ordinance Sections 67.21(c)(e) for failure to assist a requester in identifying the existence, form, and nature of the record and directing the request to the proper office or staff person; and failure to provide a knowledgeable representative to testify before the Sunshine Ordinance Task Force. (00:03:00 – 00:50:00)**

Michael Petrelis (Complainant) provided an overview of the status of Order of Determination. Matthew Goudeau, Mayor's Office (Respondent), provided an overview of the department's position and compliance with the Order of Determination. A

question and answer period followed. Respondent provided a rebuttal. Complainant provided a rebuttal.

**Public Comment:**

Thomas Picarello stated that there is a lack of transparency and questioned if the documents ever existed. Mr. Picarello further questions the email destruction policy.

David Pilpel, SOTF, stated that it would be helpful if the department would put together a list of what office to contact for additional information.

**There being no motion, the matter was concluded.**

4. **File No. 14026: Hearing on the status of the Order of Determination** – Craig Gold against Chief Greg Suhr, San Francisco Police Department, for violating Sunshine Ordinance Section 67.21(b)(c) for failure to comply with a request for information in a timely manner and failure to provide assistance in identifying the existence, form and nature of any record or information. (00:50:00 – 01:04:00)

The Complainant was notified of the meeting but did not attend the meeting. Sgt. Pedroza, Police Department (Respondent), provided an overview of the department's position and compliance with the Order of Determination. A question and answer period followed.

**Public Comment:**

David Pilpel, SOTF, commented on the complaint and the Police Department's procedure regarding responses to requests for information.

Thomas Picarello stated that the meeting should be continued to the call of the chair due to the absence of the complainant.

**There being no motion, the matter was concluded. The complainant will be notified that the matter was concluded and provided an opportunity for the matter to be reconsidered.**

5. **Public Comment:** (00:46:00 – 00:50:00)  
Thomas Picarello stated that the Sunshine Ordinance Task Force meetings should be televised.
6. **File No. 14065: Civil Grand Jury Report - Ethics in the City: Promise, Practice or Pretense.** (01:04:00 - )

Robert van Ravenswaay and Larry Bush, Civil Grand Jury, provided a summary and answered questions regarding the Civil Grand Jury Report.

**Public Comment:**

Thomas Picarello stated that the Task Force should work to make the meetings more public via television.

The Task Force will provide a summary of the discussion to the Full Task Force.

7. **Announcements, Comments, Questions, and Future Agenda Items.**

Public Comment:

None.

8. **ADJOURNMENT**

**There being no further business the meeting was adjourned 6:08 p.m.**

**APPROVED: October 21, 2014**



**Victor Young  
Administrator  
Sunshine Ordinance Task Force**

N.B. The Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.