



SUNSHINE ORDINANCE TASK FORCE
Education, Outreach and Training Committee
CITY AND COUNTY OF SAN FRANCISCO
MINUTES

Hearing Room 408
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

April 14, 2014 – 3:00 PM

Regular Meeting

Members: David Pilpel (Chair), Todd David,
Bruce Oka, Chris Hyland, Louise Fischer

1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES

The meeting was called to order at 3:11 p.m. Members Oka and Fischer were noted absent. There was a quorum.

- 2. File No. 13035:** Hearing on the status of the Order of Determination - James Chaffee against the Board of Supervisors Budget and Finance Committee for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.15(c) and California Government Code, Section 54954.3(b) for failing to provide adequate opportunity for public comment prior to taking final actions. (00:02:00 – 00:39:00)

Catherine Stefani, Aide to Supervisor Mark Farrell, Chair, Budget and Finance Committee Board of Supervisors, presented the schedule for the Budget and Finance Committee hearings and other plans to involve the public in the Budget process. Discussion ensued.

Public Comment:

Thomas Picarello commented on the proposed process for public comment at the Budget and Finance Committee.

Paula Datesh express her support of public comment occurring after each department has presented their budget.

Member Hyland, seconded by Member David, moved to continue the matter to the call of the chair. A follow-up hearing shall occur after the conclusion of Budget hearings held in 2014.

Public Comment:

Thomas Picarello expressed his concerns regarding the motion and suggested that the matter be referred to the Task Force.

Paula Datesh expressed her support for Mr. Picarello's suggestion.

The motion PASSED without objection.

3. **File No. 14013: Hearing - Time Limit for Public Comment at Public Meetings.**
(00:39:00 – 00:49:00)

Chair Pilpel provided an summary of the issues related to setting time limits for public comment during a public meeting.

Member Hyland, seconded by Chair Pilpel, moved to continue the matter to May 12, 2014.

Public Comment:

Thomas Picarello agreed with the continuance but expressed concern as to the purpose of the hearing.

Paula Datesh expressed her support for the proposed continuation.

The motion PASSED without objection.

4. **Sunshine Ordinance Task Force Draft Annual Report.** (00:49:00 – 01:00:00)

Chair Pilpel presented a draft Task Force Annual Report.

Public Comment:

Thomas Picarello stated the Task Force Bylaws were being violated and that the annual report should be considered by the Task Force.

No Action Taken.

5. **Public Comment:** (01:00:00 – 01:10:00)

Paula Datesh expressed concern regarding the Arts Commission's non-compliance with deadlines to post minutes and responses to Immediate Disclosure Requests.

Thomas Picarello stated that Task Force referral should be directed to an appropriated committee. The Task Force can convene an ad hoc committee with members of the public to address the backlog of cases.

Charles Pitts inquired as to the status of his case and emails directed to the Task Force. The Task Force Administrator provided Mr. Pitts with a correct email address and will work to provide a status update. Mr. Pitts suggested that the committee reach out to various bodies to provide education concerning meeting procedures.

6. **Announcements, Comments, Questions, and Future Agenda Items.**

Chair Pilpel noted the following matters before the Education, Outreach and Training Committee:

- Complaint No. 13082 – Ferrer v. City Attorney’s Office
- Proposed State Proposition 42 regarding Public Records
- Arts Commission – Sunshine Compliance review
- Administrative Code Chapter 12L – Non Profits
- Update to the Task Force website
- Pending committee letters
- Pending draft committee minutes

Public Comment:

Paula Datesh stated that the Arts Commission has not been complying with the Sunshine Ordinance and requested enforcement.

Charles Pitts suggested creating a sub committee to address legislation to provide the Task Force more authority and requested that the Task Force investigate a change to the way appointments are made.

Thomas Picarello suggested that the committee transfer some of its workload to the Compliance and Amendments Committee due to the backlog of projects.

7. ADJOURNMENT

There being no further business the meeting was adjourned 4:36 p.m.

APPROVED: November 10, 2014



**Victor Young
Administrator
Sunshine Ordinance Task Force**