



**SUNSHINE ORDINANCE TASK FORCE**  
**Education, Outreach and Training Committee**  
**CITY AND COUNTY OF SAN FRANCISCO**  
**MINUTES**

**Hearing Room 408**  
**City Hall, 1 Dr. Carlton B. Goodlett Place**  
**San Francisco, CA 94102-4689**

**September 8, 2014 – 4:00 PM**

**Rescheduled Meeting**

**Members:** Chris Hyland (Chair), David Pilpel,  
Todd David, Ali Winston, Josh Wolf

**1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES**

The meeting was called to order at 4:07 p.m. Members Winston and Wolf were noted absent. There was a quorum. Member Winston was noted present at 4:15 p.m.

**2. Public Comment:**  
None.

**3. File No. 13035: Hearing on the status of the Order of Determination** – Complaint filed by James Chaffee against the Board of Supervisors Budget and Finance Committee for violating Sunshine Ordinance Section 67.15(c) and California Government Code Section 54954.3(b) for failing to provide adequate opportunity for public comment prior to taking final actions. (*Discussion and Action*) (*attachment*)

Member Pilpel summarized the history of the complaint.

Catherine Stefani, Aide to Supervisor Mark Farrell, provided a summary of the actions taken by the Budget and Finance Committee to improve to public comment procedures.

**Member Winston, seconded by Member Pilpel, moved to continue the matter to the call of the chair.**

Public Comment:

Thomas Picarello stated that the Budget and Finance Committee did not comply with the Task Force's Order of Determination by allowing public comment after each department's presentation.

**The motion passed without objection.**

4. **File No. 14043: Hearing on the status of the Order of Determination** – Complaint filed by Emmanuel Kourkoulos against Deputy Chief Lyn Tomioka, San Francisco Police Department, for violating Sunshine Ordinance Sections 67.24(g) and 67.27(d) for failing to provide the requester an explanation of the nature of exempt information and suggest alternative sources for information.

Emmanuel Kourkoulos (Complainant) and Deputy Chief Lyn Tomioka, Police Department (Respondent), provided an updated on the status of the Order of Determination.

Upon discussion Deputy Chief Tomioka agreed to provide Mr. Kourkoulos written verification stating that reports/cases ending in 370 and 386 have been concluded. In addition, if possible, a copy of the redacted police report should be provided to the Complainant.

**Member David, seconded by Member Pilpel, moved to continue the matter to the call of the chair.**

Public Comment:

Thomas Picarello expressed thanks to Deputy Chief Tomioka for attending the meeting and expressed concern regarding document disclosure.

**The motion passed by the following vote:**

Ayes: 4 – Pilpel, David, Winston, Hyland

Noes: 1 - Wolf

5. **Adoption of the May 12, 2014, and July 14, 2014, meeting minutes.**

**Member Pilpel, seconded by Member David, moved to continue the matter to the call of the chair.**

Public Comment:

Thomas Picarello requested the matter be continued.

**The motion passed by the following vote:**

Ayes: 4 – Pilpel, David, Winston, Hyland

Noes: 1 - Wolf

6. **Announcements, Comments, Questions, and Future Agenda Items.**

Discussion occurred regarding the starting time of the Education, Outreach and Training Committee. The regular meeting time should be amended to begin at 4:00 p.m.

Consideration of the Civil Grand Jury Report follow up should be agendized shortly.

Public Comment:

None.

7. **ADJOURNMENT**

**There being no further business the meeting was adjourned at 5:15 p.m.**

**APPROVED: November 10, 2014**



**Victor Young  
Administrator  
Sunshine Ordinance Task Force**

N.B. The Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.