



SUNSHINE ORDINANCE TASK FORCE
Rules Committee
CITY AND COUNTY OF SAN FRANCISCO
MINUTES

Hearing Room 408
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

September 16, 2014 – 4:00 PM

Regular Meeting

Members: Louise Fischer (Chair), Mark Rumold, Allyson Washburn

1. CALL TO ORDER, ROLL CALL, AND AGENDA CHANGES

The meeting was called to order at 4:01 p.m. At the call of the roll members were noted present. Sunshine Ordinance Task Force Member Pilpel was noted present. There was a quorum.

2. File No. 14030: Sunshine Ordinance Task Force By-laws and Complaint Procedures – Review and Possible Amendments.

The hearing regarding the Sunshine Ordinance Task Force By-laws and Complaint Procedures will include but not be limited to the following topics/proposals:

- a. Quorum required for procedural issues
- b. Attendance policy
- c. Task Force precedence log of decisions
- d. Continuance policy
- e. Revising complaint procedure
- f. Policy regarding reconsideration of decisions
- g. Approval of minutes policy
- h. Complaint file management (combining complaints)
- i. General updates
- j. Closing files due to lack of communication or attendance at hearing

The Members of the Rules Committee discussed the Sunshine Ordinance Task Force By-laws and Complaint Procedures. The Administrator shall consolidate the recommendation and present them at the next Rules Committee meeting.

Public Comment:

Paula Datesh commented on the number of repetitive complaints. Ms. Datesh also stated that complaints should not be combined.

Charles Pitts stated that public comment shouldn't be abridged.

3. **Public Comment:** Members of the public may address the Rules Committee on matters that are within the Committee's jurisdiction but not on today's agenda.

Paula Datesh stated the Arts Commission has still not posted the Executive Committee Minutes and further requested that the Compliance and Amendments meeting be moved up.

4. **Announcements, Comments, Questions, and Future Agenda Items.**

There were no announcements, comments or questions.

Public Comment:

None.

5. **ADJOURNMENT**

There being no further business the meeting was adjourned at 5:50 p.m.

APPROVED: January 20, 2015



Victor Young
Administrator
Sunshine Ordinance Task Force

N.B. The Minutes of this meeting set forth all actions taken by the Sunshine Ordinance Task Force on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.