

**SUNSHINE ORDINANCE  
TASK FORCE**



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**ORDER OF DETERMINATION  
May 4, 2023**

**DATE DECISION ISSUED**  
June 1, 2022

**CASE TITLE - File No. 21165**

File No. 21165: Complaint filed by Library Users Association, Peter Warfield, Executive Director against San Francisco City Librarian Michael Lambert, and the San Francisco Public Library for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.21, by failing to respond to a public records request in a timely and/or complete manner.

**HEARING ON THE COMPLAINT**

On January 18, 2022, the Complaint Committee acting in its capacity to hear petitions/complaints heard the matter and referred the complaint to the full Task Force for hearing.

Action: Moved by Chair Schmidt, seconded by Member Stein, to find that the SOTF has jurisdiction, that the requested records are public and referred the matter to the SOTF for hearing, to request a determination of a timeliness violation and question whether the email addresses are exempt information.

The motion PASSED by the following vote:

Ayes: 2 - Schmidt, Stein  
Noes: 0 - None

On June 1, 2022, the SOTF held a hearing to review the recommendation from committee and/or to review the merits of the petition/complaint.

Action: Moved by Member Padmanabhan, seconded by Member Wolfe, to find that under the California Public Records Act 6254(b)(1) that personal emails used to conduct the public business are disclosable; orders the San Francisco City Librarian Michael Lambert and the San Francisco Public Library to disclose the email addresses to the petitioner within five business days and that this will be monitored by the Compliance and Amendments Committee; and to find a violation 67.26 by failing to provide a key by foot note or other clear reference for the justification for the redactions.

The motion PASSED by the following vote:

Ayes: 10 - Padmanabhan, Wolfe, Schmidt, Neighbors, Yankee, Wong,  
Stein, Hyland, LaHood, Hill

Noes: 0 - None

This Order of Determination was revised and approved by the Sunshine Ordinance Task Force on: May 3, 2023.

cc. Petitioner  
Respondent