

**SUNSHINE ORDINANCE  
TASK FORCE**



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**ORDER OF DETERMINATION  
June 5, 2017**

**DATE ISSUED**  
May 3, 2017

**CASE TITLE – Ann Treboux v. Jennifer Norris, War Memorial (File No. 16108)**

**FACTS OF THE CASE**

On November 4, 2016, the following petition/complaint was filed with the Sunshine Ordinance Task Force (SOTF):

File No. 16108: Complaint filed by Ann Treboux against Jennifer Norris, War Memorial, for allegedly violating Administrative Code (Sunshine Ordinance), Sections 67.25, by failing to respond to an Immediate Disclosure Request in a timely and/or complete manner.

**HEARING ON THE COMPLAINT**

On March 13, 2017, the Compliance and Amendments Committee (Committee) acting in its capacity to hear petitions/complaints heard the matter and referred it to the Task Force for hearing.

Ann Treboux (Complainant); provided a summary of her complaint and requested the Task Force to find violations. Jennifer Norris, War Memorial (Respondent); provided a summary of the departments position. Ms. Norris stated that on October 24, 2016, Ms. Treboux message was accidentally sent to the junk folder by the email system and not discovered until November 3, 2016. Mr. Norris stated she has receive numerous emails from Mr. Treboux in the past and is unaware of why the email was sent to the junk folder. Ms. Norris stated that all records in possession of the War Memorial has been provided to Ms. Treboux.

Member Maass, seconded by Member Hyland, moved to refer the matter to the May 3, 2017, meeting of the Sunshine Ordinance Task Force with the recommendation to find jurisdiction and find that Jennifer Norris and the War Memorial violated Administrative Code (Sunshine Ordinance), Section 67.25, by failing to respond to an Immediate Disclosure request in a timely manner.

On May 3, 2017, the SOTF held a hearing to review the recommendation from Committee and to review the merits of the petition/complaint.

Ann Treboux (Petitioner) provided an overview of the complaint and requested that the Task Force find violations. There were no speakers in support of the Petitioner. Jennifer Norris, War Memorial (Respondent) provided a summary of the department's position and acknowledged that the response to the Immediate Disclosure Request was not timely. Ms. Norris stated that all records have been provided. There were no speakers in support of the Respondent. A question and answer period followed. The Respondent and Petitioner were provided the opportunity for rebuttals.

#### FINDINGS OF FACT AND CONCLUSION OF LAW

Based on the testimony and evidence presented the SOTF found that Jennifer Norris, War Memorial, violated Administrative Code (Sunshine Ordinance), Section 67.25.

#### ORDER OF DETERMINATION

Member Maass, seconded by Member Hinze, moved to find that Jennifer Norris, War Memorial, violated Administrative Code (Sunshine Ordinance), Section 67.25, by failing to respond to an Immediate Disclosure Request in a timely manner.

The motion PASSED by the following vote:

Ayes: 7 – Eldon, Tesfai, Maass, Fischer, Hinze, Hyland, B. Wolfe

Noes: 0 – None

Absent: 3 – Chopra, Cannata, J. Wolf



Bruce Wolfe, Chair  
Sunshine Ordinance Task Force

- c. Ann Treboux (Petitioner/Complainant)  
Jennifer Norris (Respondent)