



San Francisco Youth Commission Civic Engagement Committee

Agenda

Monday, April 22, 2019

4:45-6:45 PM

City Hall, Room 270

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Arianna Nassiri, Kaye Chin, Charley Obermeyer, Grace Hoogerhyde, Alysha Sadarangani

1. **Call to Order and Roll Call**
2. **Approval of Agenda (Action Item)**
3. **Approval of Minutes (Action Item)**
 - A. April 8, 2019
([Document A](#))
4. **Public Comment on Items not on Agenda (Discussion Only)**
5. **Business (All Items to Follow Discussion and Possible Action)**
 - A. Team Building Activity
 - B. Review Group Agreements & Roles
 - a. Timekeeper-Alysha
 - b. Process Check-Grace
 - c. Minutes-Kiely
 - d. Rules of Order-Charley
 - C. Create and Practice for Voter Pre-Registration Training
 - a. Create Facilitators Guide
 - b. Identify roles
 - c. Identify food for day of
 - D. Vote16 Campaign
 - a. Resolution for Discussion and Review
 - E. Review and Solidify Budget and Policy Priority Documents
 - a. Review BPP informational packet



- b. Process for BPPs moving forward
 - i. May 6th second reading (all BPPs need to be updated and solid)
 - ii. YC hearing to take place sometime in mid-late May
 - iii. Larger YC plan will be formed on how to distribute BPPs and get CBOs and youth to know about the priorities, and how to be involved in add back season

6. Staff Report

7. Executive Committee Report

8. Adjournment

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

City Hall, Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-6446, Fax: (415) 554-6140
Email: youthcom@sfgov.org
www.sfgov.org/yc

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code) Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, please contact:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
Email: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

The nearest accessible BART station is Civic Center (Market/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center for Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are pro-



hibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Kiely Hosmon, Youth Commission Director [phone: 415-554 6464; email: Kiely.hosmon@sfgov.org] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

**翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719**



San Francisco Youth Commission Civic Engagement Committee

Minutes ~Draft

Monday, April 8, 2019

4:45-6:45 PM

City Hall, Room 270

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Arianna Nassiri, Kaye Chin, Charley Obermeyer, Grace Hoogerhyde, Alysha Sadarangani

1. Call to Order and Roll Call

The meeting was called to order at 4:45pm. Commissioners present: Kaye Chin, Alysha Sadarangani, Grace Hoogerhyde, Charley Obermeyer. Commissioners with excused absence: Arianna Nassiri.

Staff present: Kiely Hosmon. There was quorum.

2. Approval of Agenda (Action Item)

Commissioner Hoogerhyde, seconded by Commissioner Obermeyer, motioned to approve the agenda. There was no public comment. The motion was approved by acclamation.

3. Approval of Minutes (Action Item)

A. March 25, 2019

([Document A](#))

Commissioner Sadarangani, seconded by Commissioner Hoogerhyde, motioned to approve the minutes. There was no public comment. The motion was approved by acclamation.

4. Public Comment on Items not on Agenda (Discussion Only)

Peter, a student from UCSF, was observing.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity

The team engaged in a teambuilding activity.



F. Review Group Agreements & Roles

- a. Timekeeper-Alysha
- b. Process Check-Grace
- c. Minutes-Kiely
- d. Rules of Order-Charley

G. Presentation on High School Voter Registration

Presenter: Gabriel Medina, Community Engagement Coordinator, Mission Neighborhood Centers, Inc.

This item was tabled.

H. Vote16 Campaign

- a. Resolution for Discussion and Review
 - i. Commissioner reviewed and updated final edits. Commissioners would like this to be read for a first reading at the full Youth Commission meeting on Monday, April 15th. Commissioner Chin will reach out to staff to inform placement on the agenda.
- b. Identify Supervisors to sponsor and plan of action
 - i. Commissioners identified Supervisor Fewer as the first point of contact to sponsor. Commissioner Obermeyer will start that conversation with his Supervisor, knowing that other Supervisors will be asked to sponsors as well. Others to reach out to: Walton, Haney, Ronen, Yee, Mar, Mandelman. Staff will reach out to the Department of Elections to find out when items can be placed on a ballot.
- c. Grant writing update
 - i. Staff informed Commissioners they will be applying to different grants to fund Vote16 2020, in the hopes of getting paid staff to implement the Youth Empowerment Academy.

I. Review and Discuss BLING grant regarding voter pre-registration efforts

- a. Circulator training date
 - i. Tuesday, April 23rd from 5-7pm is the first training. Staff will attempt to reserve room 201 or 278, and last case room would be the Neighborhood Nest.
 - ii. By Wednesday, April 10th emails will be sent out to schools to let them know to save the date for the voter pre registration training. Schools will be emphasized as the first phase of outreach in May, and community organizations would be emphasized in June and July
 - iii. Alysha will create a google form, Kaye will finish the email template, all others will focus on the flyer.
 - iv. Staff will send previous documents used the last time the training was done (flyer, agenda, etc.)
- b. Finalize draft email for SFUSD and community organizations

J. Review and Solidify Budget and Policy Priority Documents

- a. Review BPP informational packet
 - i. Have the title and the recommendations ready for April 15th full YC meeting.



6. Staff Report

- Mayor Breed announced Bridge to Excellence Scholars Program. Please apply if the requirements pertain to you and/or pass on to other youth
- YBCA invited all Commissioners to attend their opening night for the Suzanne Lacy exhibit
- The YC Open House committee is hosting a "Cleaning Day" to prepare the space for artwork on Tuesday, April 30 anytime between 3-6pm

7. Executive Committee Report

YC Open House is on Thursday, May 2nd. Alysha and Charley would like to volunteer.

8. Adjournment

The meeting was adjourned at 6:43pm.