



**San Francisco Youth Commission
Executive Committee
Agenda ~ Cancelled
Wednesday, March 11th, 2020
5:00-6:30 PM
City Hall, Room 345
1. Dr. Carlton B. Goodlett Pl.
San Francisco, CA 94102**

There will be public comment on each item.

Members: Sarah Cheung (Chair), Josephine Cureton (Vice Chair), Calvin Quick, Amara Santos, Crystal Chan

The Wednesday, March 11th, 2020 Executive Committee meeting has been cancelled due to the current public health crises.

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

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City Hall, Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-6446, Fax: (415) 554-6140
Email: youthcom@sfgov.org
www.sfgov.org/yc

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code) Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, please contact:
Sunshine Ordinance Task Force



City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
Email: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

The nearest accessible BART station is Civic Center (Market/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center for Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Kiely Hosmon, Youth Commission Director [phone: 415-554-6464 email: Kiely.hosmon@sfgov.org] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719



**San Francisco Youth Commission
Executive Committee
Minutes ~ Draft
Wednesday, October 30, 2019
5:00-6:30 PM
City Hall, Room 345
1. Dr. Carlton B. Goodlett Pl.
San Francisco, CA 94102**

There will be public comment on each item.

Members: Sarah Cheung (Chair), Josephine Cureton (Vice Chair), Calvin Quick, Amara Santos, Crystal Chan

1. Call to Order and Roll Call

The meeting was called to order at 5:03pm. Commissioners present: Sarah Cheung, Josephine Cureton, Calvin Quick, and Amara Santos. Commissioner Chan is absent. Staff Present: Itzel and Kiely.

There was a motion to excuse Commissioner Chan's absence, by Commissioner Santos and Seconded by Commissioner Quick. Public comment was called. Motion was passed by vote of acclamation.

There was quorum.

2. Approval of Agenda (Action Item)

Public Comment was called. There was no public comment. Motion to approve the agenda by Commissioner Cureton, Seconded by Commissioner Santos. The motion passes by a vote of acclamation.

3. Approval of Minutes (Action Item)

A. October 16, 2019
[\(Document A\)](#)

Public Comment was called. There was no public comment. Motion to approve the agenda by Commissioner Cureton, Seconded by Commissioner Quick. The motion passes by a vote of acclamation.

4. Public Comment on Items not on Agenda (Discussion Only)

There was no public comment.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity



Commissioners engaged in a teambuilding activity.

- B. Review Group Agreements + Review Roles
 - a. Timekeeper
 - b. Process Checker
 - c. Minutes
 - d. Rules of Order

Commissioner Cureton: timekeeper & minutes

Commissioner Santos: process checker

Commissioner Quick: rules of order

- C. Review Commission attendance
 - a. Full Youth Commission: Sasha, Rome, and Arianna N. all have **one unexcused absence**.
 - b. EXEC: Crystal has **one tardy** and **one excused absence**.
 - c. CEC: Crystal has **one excused absence**, two tardies; Arianna N. has **one excused absence**; Valentina has one **unexcused absence**; Ariana A. has **one tardy**.
 - d. HLU: Maggie and Khatab have one **excused absence**; JoJo and Sasha have one **unexcused absence**
 - e. TJ: Rome has **one tardy**.

Commissioners reviewed attendance and concluded they were doing great and don't need to have conversations with anyone.

- D. Debrief full YC from October 21, 2019

Commissioners debriefed the last FYC and concluded that participation had changed. The presentations allowed for new Commissioners to jump in and ask more logistical questions. Some Commissioners were intentional and aware of how much speaking they were doing.

Staff input: concur all the observations of the Commissioners. New Commissioners spoke up and were asking more questions. Keep it up!

- E. Review committee goals for coming year and ideas for supporting fellow commissioners in coming term
 - a. Buddy system, 1:1s

Commissioner Cureton to text group chat with returners to remind them to keep engaging with their buddies.

- F. Review of Updates on Commission Outreach and Communications
Presenters: Amara Santos, Communication and Outreach Officer

Commissioner Santos shared that the Comms team has sent out emails to schedule interviews with Commissioners for the social media spotlights. Comms is also asking for Commissioners to send in pictures of themselves to add into their spotlight posts.

The Comms team is thinking about possible socials or outings for all Commissioners.



G. Review of recent youth-related Board of Supervisors legislation
Presenter: Calvin Quick, Legislative Affairs Officer

Commissioner Quick gave a summary of BOS File No. 191072 [Administrative Code – Budget Approval Process]

This legislation is calling for more public comment hearings during the Budget Approval process. This legislation will allow for more public input for the City budget.

H. Committee reports

a. Civic Engagement Committee

Commissioner Cheung shared that CEC developed their mission statement. They were introduced to new vocabulary that will help them during their Vote16 campaign.

b. Housing and Land Use Committee

Commissioner Quick shared that HLU was working on their YFYI grant, drafted a mission statement, and planning for the November events/meetings with ConnectSF and SFMTA.

c. Transformative Justice Committee

Commissioner Santos shared that Patti Lee gave a presentation to the Commissioners about her experience and current efforts to share knowledge with youth about their rights. Students from USF spoke at public comment about AB1611 that addresses the emergency costs.

I. Review + Next Steps for DCYF Oversight and Advisory Committee Youth Seat Vacancy

Commissioners understood their responsibility to recommend a young person to the Youth Advisory Committee for DCYF. They agreed to the proposed timeline of

J. Approve Agenda for November 4th, 2019 Full YC Meeting

Commissioner Quick, Seconded by Commissioner Santos motioned to approve the agenda with the amendment of tabling BOS File No. 191072 [Administrative Code – Budget Approval Process] to the November 18th meeting. Motion was passed by a vote of acclamation.

There was no public comment.

6. Staff Report

- Xyza News is looking to interview Commissioners
 - Commissioners Santos, Cheung, Cureton, and Quick are interested
 - Staff will share during next FYC 11/4

7. Adjournment

The meeting was adjourned 6:33pm