



**San Francisco Youth Commission
Executive Committee
Agenda**

**Wednesday, October 13th, 2021
5:00-6:30 PM**

Public Comment Call-in:

Dial by your location

+1 346 248 7799 US (Houston)

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Meeting ID: 827 5871 7536

Passcode: 164741

There will be public comment on each item.

Members: Adrianna Zhang (Chair), Arsema Asfaw (Vice Chair), Steven Hum
(Legislative Affairs Officer), Gabrielle Listana (Comms Officer)

- 1. Call to Order and Roll Call**
- 2. Approval of Agenda (Action Item)**
- 3. Approval of Minutes (Action Item)**
 - A. September 29th, 2021
[\(Document A\)](#)
- 4. Public Comment on Items not on Agenda (2 minutes per public comment)**
- 5. Business (All Items to Follow Discussion and Possible Action)**
 - A. Team Building Activity
 - B. Review Commission attendance



| Committee | Excused Absence | Unexcused Absence | Tardy |
|-----------|-----------------|-------------------|-------|
| FYC | | | |
| EC | | | |

C. Debrief Full YC from October 4th, 2021

D. Review of Updates on Commission Outreach and Communications
 Presenters: Gabrielle Listana, Communication and Outreach Officers

E. Review of recent youth-related Board of Supervisors legislation
 Presenter: Steven Hum, Legislative Affairs Officer

F. [Discussion] YC Workgroups Brainstorm
 Presenter: YC Staff

G. [Decision] Approve Agenda for October 18th, 2021 Full YC Meeting
 Presenter: YC Staff

6. Staff Report

7. Adjournment

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

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City Hall, Room 345
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 San Francisco, CA 94102



Phone: (415) 554-6446, Fax: (415) 554-6140
Email: youthcom@sfgov.org
www.sfgov.org/yc

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Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
Email: sotf@sfgov.org

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AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719



**San Francisco Youth Commission
Executive Committee
Minutes ~ Draft
Wednesday, September 29th, 2021
5:00-6:30 PM**

Public Comment Call-in:

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Meeting ID: 893 0203 9953

Passcode: 119239

There will be public comment on each item.

Members: Adrianna Zhang (Chair), Arsema Asfaw (Vice Chair), Steven Hum (Legislative Affairs Officer), Gabrielle Listana (Comms Officer)

1. Call to Order and Roll Call

Commissioner Asfaw called the meeting to order at 5:04pm. Quorum is met.
Discussion: None.

Roll Call Attendance:

Adrianna Zhang, present

Arsema Asfaw, present

Steven Hum, present

Gabrielle Listana, present

2. Approval of Agenda (Action Item)

No public comment. Commissioner Zhang motions to approve the agenda, seconded by Commissioner Listana. Motion passes by a roll call vote.



Roll Call Vote:

Adrianna Zhang, aye
Arsema Asfaw, aye
Steven Hum, aye
Gabrielle Listana, aye

3. Approval of Minutes (Action Item)

A. July 14th, 2021
[\(Document A\)](#)

No public comment. Commissioner Zhang motions to approve the minutes, seconded by Commissioner Listana. Motion passes by a roll call vote.

Roll Call Vote:

Adrianna Zhang, aye
Arsema Asfaw, aye
Steven Hum, aye
Gabrielle Listana, aye

4. Public Comment on Items not on Agenda (2 minutes per public comment)

There was no public comment.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity

The Commissioners engaged in a team building activity.

B. Review Commission attendance

Commissioners review attendance due to chartered obligations. The Mayor, in particular, requests attendance updates every few months.

| Committee | Excused Absence | Unexcused Absence | Tardy |
|-----------|-----------------|-------------------|-------|
| FYC | | | |



| | | | |
|----|--|--|--|
| EC | | | |
|----|--|--|--|

C. Debrief Full YC from September 20th, 2021

- Commissioner Asfaw: Interesting that very few people decided to run for EC positions as there is usually a good amount of people who will run. Especially surprised at the lack of interest in outreach and communications.
- Commissioner Adrianna: echo what Arsema said. Theory is people are new and don't know what EXEC does. Maybe it could be because people want to run in their committees. In general, it was odd that people were turning down their nominations
- Commissioner Hum: maybe because people are new to this environment
- Commissioner Listana: since a lot of the commissioners are new, and last year a lot of returners ran, and since there's less returners it made me feel awkward. It could be important to make EXEC accessible for new commissioners.
- Commissioner Zhang: We can try to host elections one more time, particularly for this position. Maybe the 2nd meeting in October. Another thing moving forward, we can make the committees more transparent.
- Commissioner Asfaw: I definitely agree. Once we figure out committees this year people will be able to bond more and encourage others to join EXEC.
- Commissioner Zhang: one thing i noticed, is switching to zoom versus cisco
- Commissioner Asfaw: thankful we split of the first meeting and the swearing in ceremony

No public comment.

D. Review of Updates on Commission Outreach and Communications

Presenters: Gabrielle Listana, Communication and Outreach Officers

The team hasn't met yet so nothing to report back. Commissioner Listana will introduce Commissioners on social media via takeovers at a certain point. There was no public comment.

E. Review of recent youth-related Board of Supervisors legislation

Presenter: Steven Hum, Legislative Affairs Officer

The team hasn't met yet so nothing to report back. There was no public comment.

F. [Discussion] Committee Work for YC Term 2021-22

Presenter: YC Staff



Due to staff capacity and being understaffed, Committees are on hiatus until staff are at 100% capacity. Commissioners can do individual research, relationship build, and identify issues in other ways until we can get Committees adequately staffed.

There was no public comment.

G. [Decision] Approve Agenda for October 4th, 2021 Full YC Meeting
Presenter: YC Staff

No public comment. Commissioner Asfaw motions to approve the agenda, seconded by Commissioner Zhang. Motion passes by a roll call vote.

Roll Call Vote:

Adrianna Zhang, aye
Arsema Asfaw, aye
Steven Hum, aye
Gabrielle Listana, aye

6. Staff Report

- YC staff will be alternating clerking EC meetings
- Louise de Oliveira as USF McCarthy Fellow who are placed in different governmental agencies to gain experience. Excited to work with you!

7. Adjournment

The meeting was adjourned at 6:00pm.

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