



**San Francisco Youth Commission  
Youth Civic Engagement Committee  
Agenda**

**Wednesday, October 19, 2016**

**4:15-6:15 PM**

**City Hall, Room 421**

**1. Dr. Carlton B. Goodlett Pl.**

**San Francisco, CA 94102**

*There will be public comment on each item.*

Members: Joshua Park, Noah David, Chiara Lind, Griffin Ng

**1. Call to Order and Roll Call**

**2. Approval of Agenda (Action Item)**

**3. Approval of Minutes (Action Item)**

A. October 5, 2016

([Document A](#))

**4. Public Comment on Items not on Agenda (Discussion Only)**

**5. Business (All Items to Follow Discussion and Possible Action)**

A. Team Building Activity

B. Young and Future Voters' Prep Session

**6. Staff Report**

**7. Executive Committee Report**

**8. Adjournment**

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along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

City Hall, Room 345  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102  
Phone: (415) 554-6446, Fax: (415) 554-6140  
Email: [youthcom@sfgov.org](mailto:youthcom@sfgov.org)  
[www.sfgov.org/yc](http://www.sfgov.org/yc)

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Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone: (415) 554-7724, Fax: (415) 554-5784  
Email: [sotf@sfgov.org](mailto:sotf@sfgov.org)

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To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Adele Carpenter, Youth Commission Director [phone: 415-554 7112; email: [adele.carpenter@sfgov.org](mailto:adele.carpenter@sfgov.org)] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.



LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求  
請電 (415) 554-7719



**San Francisco Youth Commission  
Youth Civic Engagement Committee**

**Draft ~ Minutes**

**Wednesday, October 5, 2016**

**4:15~6:15 PM**

**City Hall, Room 345**

**1. Dr. Carlton B. Goodlett Pl.**

**San Francisco, CA 94102**

*There will be public comment on each item.*

Members: Joshua Park, Noah David, Chiara Lind, Griffin Ng

**8. Call to Order and Roll Call**

The meeting was called to order at 4:12 pm. Commissioners present: Joshua Park, Noah David, Chiara Lind, Griffin Ng. Staff present: Kiely Hosmon. There was quorum.

There was no public comment.

**9. Approval of Agenda (Action Item)**

Commissioner David, seconded by Commissioner Lind, moved to approve the agenda. There was no public comment. The motion was approved by acclamation.

**10. Approval of Minutes (Action Item)**

A. September 21, 2016

[\(Document A\)](#)

Commissioner David, seconded by Commissioner Ng, moved to approve the minutes. There was no public comment. The motion was approved by acclamation.

**11. Public Comment on Items not on Agenda (Discussion Only)**

There was none.

**12. Business (All Items to Follow Discussion and Possible Action)**

A. Team Building Activity-Commissioner David

Commissioner David led the group in a team building question. Commissioner Park also requested the group share a strength and a challenge they have.



#### Strengths:

- Self-confidence (Chiara)
- Public speaking (Josh)
- Listening (Griffin)
- Self confidence (Noah)
- Planning, organizing, time management (Kiely)

#### Challenges:

- Organization and time management (Chiara)
- Deep computer understanding (Josh)
- Public speaking/shy (Griffin)
- Doesn't like talking to people (Noah)
- Computers/tech (Kiely)

#### C. Committee Priority Goals Ranking and Discussion

Commissioners ranked their priorities for the year. The top priorities are: Young and Future Voters Forum, implementation of Prop F/Vote 16 if it passes, and doing a ballot debrief post elections. Following those, they would focus on Youth Advocacy Day and then would like to work with the Department of Elections to increase voter turnout, with possible work on Prop N once off the ballot.

Commissioners are aware that they could possibly request funds via applying for youth grants. Chiara, with assistance from Josh, will bring information back to the committee about YFYI.

#### D. Planning for Youth Voters Forum

- ❖ Facilitation-Commissioner David and Park will facilitate one half of the issue of Democracy and Voting Rights. They will have their facilitator's draft template filled out by Thursday, October 13<sup>th</sup>.
- ❖ Outreach brainstorm: talk to your friends, put up flyers, email people, put up announcements at school, put in something in your school newspaper, reach out to your religious and community connections, social media.
  - Outreach Actions (all CE members outreach to other YC'ers):
    - Chiara-will put in something about the forum in the SI school newspaper (if there is a publication before October 20<sup>th</sup>), will do announcements at SI, will flyer her school, will outreach to her religious community, FB posts
    - Josh-FB posts via a friend, will speak to Fiona Lee from Hoodline (will email Oct. 5<sup>th</sup>) to see if she will get something in there, will speak to school and get flyers up by this Friday, October 7<sup>th</sup>, will do an announcement to the District 4 Youth Council hopefuls
    - Noah-doing same as Josh with same deadlines
    - Griffin-talk to SF residents at his school in Marin, will flyer around his Richmond District. Staff suggestion-come in and do office hours and call/connect with all DCYF grantees to tell them about this forum
    - All blast out this FB invite:  
<https://www.facebook.com/events/1777326645849476/>
- ❖ General thoughts and insights for day of:
  - Want energizers and icebreakers



- Make things understandable by using analogies
- Want food
- Use humor
- Stay away from anything that sounds intimidating
- Make participants feel comfortable
- Use simple language
- Make it not formal and do it in a fun way
- ❖ Draft template of how they want their facilitation piece to flow:
  - Introductions:
    - Facilitators explain who they are and why they are the facilitators (why are they facilitating on this particular issue or prop area)
    - Quickly have participants in small group say their name and school (or possibly area of SF they live in)
  - Fire Starter:
    - Grab your audience's attention somehow
    - Think about: asking a question that gets them thinking, Josh's fire analogy (or any other analogy that works for you), tell a short story that is relatable to your audience, use humor or amuse your crowd to capture their attention. Bring your audience from a "so what?" mentality to a "say what?!" mentality.
  - Knowledge Drop:
    - This is the research portion. Outline 1-2 simple facts of why some people are in favor of supporting this prop. Also outline 1-2 simple facts of why some people are not in favor of supporting this prop.
    - Maintain neutrality and keep it focused on facts and information.
    - Emphasize how this prop impacts young people.
  - Conclusion:
    - Summarize everything in 1-2 sentences.
    - Remind the audience of the particular impact on youth
  - Question and Answers
    - Allow some time for question and answers. Remember to answer questions with neutrality.
- ❖ Research suggestions:
  - <http://hoodline.com/>
  - Department of Elections voter guide: <http://voterguide.sfelections.org/en/local-ballot-measure-and-argument-information>
  - <http://www.theleaguesf.org/>
  - <http://www.spur.org/>
- ❖ Resources to leave with:
  - [http://sfgov.org/elections/sites/default/files/Documents/Voting/2016/2016N\\_BallotWorksheet\\_EN.pdf](http://sfgov.org/elections/sites/default/files/Documents/Voting/2016/2016N_BallotWorksheet_EN.pdf)
  - <http://ballot.fyi/>
  - Haiku sheet for state props
  - Some information sheet with a very brief breakdown of SF props (Commissioner Lind, with Commissioner Griffin, will draft something up by Monday, October 10<sup>th</sup>)
  - YC'er business cards
  - Flyers for each prop (both sides)
  - Applications for getting involved locally
  - Information for getting involved on a certain measure or prop
- ❖ Feedback on draft flyers-Commissioner like the orangey one with all the circles on it as they think it is more eye catching



8 members of the public (SFSU Journalism students) were in attendance and asked questions relating to the Commission and Committee.

### **13. Staff Report**

-Staff reminded Commissioners about their business cards and dropping them off and setting up a meeting with their appointed office

### **14. Executive Committee Report**

Commissioner Lind updated the CE Committee regarding their first meeting last week and their idea to meet 1-on-1 with new commissioners.

### **15. Adjournment**

The meeting was adjourned at 6:02pm