



**City and County of San Francisco
YOUTH COMMISSION
Transformative Justice Committee**

MINUTES

**February 26, 2024
5:00 pm**

**IN-PERSON MEETING
City Hall, Room 270
1 Dr. Carlton B. Goodlett Place,
San Francisco, CA 94102**

IN-PERSON MEETING with REMOTE ACCESS via Webex

Members: Skylar Dang (Member, D9), Adrianna Faagau-Noa (Member, D10), Gabbie Listana (Member, D6), Téa Lonné Amir (Member, Mayoral), Galicia Stack Lozano (Member, D8), Linda Ye (Member, D4), Mi Tang (Youth Commission Intern).

Present: Téa Lonné Amir, Linda Ye, Adrianna Faagau-Noa, Mi Tang, and Kelly Wu

Absent: Skylar Dang, Gabbie Listana, and Galicia Stack Lozano

Tardy: None

The San Francisco Youth Commission's Transformative Justice Committee met in-person on February 26, 2024 with Chair Ye presiding.

1. Call to Order and Roll Call for Attendance

Chair Ye called the meeting to order at 5:16 pm.

On the call of the roll:

Roll Call Attendance: 5 present, 3 absent.

Skylar Dang - Absent



Adrianna Faagau-Noa - Present
Gabbie Listana - Absent
Téa Lonné Amir - Present
Galia Stack Lozano - Absent
Linda Ye - Present
Kelly Wu - Present
Mi Tang - Present

A quorum of the Transformative Justice Committee was present.

Chair Ye notes that Commissioners Stack Lozano, Dang, and Listana are absent.

Motion to excuse Commissioners Stack Lozano, Dang, and Listana from the February 26, 2024 meeting. Motioned by Commissioner Lonné Amir, seconded by Commissioner Faagau-Noa.

Voice Vote: 4 ayes, 3 absent

Skylar Dang Absent
Adrianna Faagau-Noa Aye
Gabbie Listana Absent
Téa Lonné Amir Aye
Galia Stock Lozano Absent
Linda Ye Aye
Kelly Wu Aye

Action: Absences Excused.

2. Communications

Alondra Esquivel Garcia, Director of the SF Youth Commission, shared communications and meeting announcements with the Transformative Justice Committee.

3. Approval of Agenda (Action Item)

No discussion, and no public comment.

Commissioner Faagau-Noa, seconded by Commissioner Wu motioned to approve the February 26, 2024 Transformative Justice Committee meeting agenda. The motion carried by the following voice vote:



Voice Vote: 4 ayes, 3 absent

Skylar Dang Absent
Adrianna Faagau-Noa Aye
Gabbie Listana Absent
Téa Lonné Amir Aye
Galia Stock Lozano Absent
Linda Ye Aye
Kelly Wu Aye

Action: Agenda Approved.

4. Approval of Minutes (Action Item)
a. February 12, 2024 (Packet Materials)

No discussion. No public comment.

Commissioner Wu, seconded by Faagau-Noa motioned to approve the February 12, 2024 Transformative Justice Committee meeting minutes. The motion carried by the following roll call vote:

Voice Vote: 4 ayes, 3 absent

Skylar Dang Absent
Adrianna Faagau-Noa Aye
Gabbie Listana Absent
Téa Lonné Amir Aye
Galia Stock Lozano Absent
Linda Ye Aye
Kelly Wu Aye

Action: Minutes Approved.

5. Public Comment on matters not on Today's Agenda (2 minutes per comment)

No public comment.

6. Committee Business (discussion and action item)



- a. Community Builder
- b. State Legislation Discussion
- c. Budget and Policy Proposals Discussion
- d. TJ Related Updates

Community Builder

The Committee goes through a community builder, "What is a song you've been obsessed with?"

State Legislation Discussion

Youth Commission Intern Mi Tang presented several state legislation that the Youth Commission can support. The committee discussed legislation to consider supporting.

Budget and Policy Proposals (BPP) Discussion

The committee discussed next steps for each topic they wrote about.

TJ Related Updates

No discussion.

7. Announcements (including Community Events)

No announcements.

8. Adjournment

There being no further business on the agenda, the Transformative Justice Committee adjourned at 6:03 pm.

Youth Commission
City Hall ~ Room 345
1 Dr. Carlton B. Goodlett Place



(415) 554-6446
(415) 554-6140 FAX

San Francisco Youth Commission
City Hall
1 Dr. Carlton B. Goodlett Place
Room 345
San Francisco, CA 94102

March 24th, 2024

Senator Caroline Menjivar
Capitol Office
1021 O Street, Suite 6720
Sacramento, CA 95814

Re: Support of the addition of menstrual products to the schedule of covered benefits under the Medi-Cal program

Dear the Office of Senator Caroline Menjivar,

On behalf of the The San Francisco Youth Commission. I am writing to express our support for your bill, SB 953 (Menjivar). SB 953 would permit the addition of menstrual products to the schedule of covered benefits under the Medi-cal program, and would require the department to seek any necessary federal approvals to implement this coverage.

The Youth Commission is a body of 17 youth from San Francisco between the ages of 12 and 23. Created by the voters under a 1995 amendment to the City Charter, the commission is responsible for advising the Board of Supervisors and the Mayor on policies and laws related to young people. The Youth Commission is also charged with providing comment and recommendation on all proposed laws that would primarily affect youth before the Board takes final action.

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The Youth Commission prioritizes health access, and supports the right to access menstrual products. Though menstrual products are proven necessities, period poverty prevents many low-income individuals and youth from being able to easily access menstrual products. In turn, this affects the mental health of developing youth. The Youth Commission has called for attention towards addressing the mental health of youth for many years, and it is vital that all students are able to access the materials they need, including menstrual products, for personal success. Thank you for your continued leadership on this pressing concern for youth.

Sincerely,

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San Francisco Youth Commission
City Hall
1 Dr. Carlton B. Goodlett Place
Room 345
San Francisco, CA 94102

March 18th, 2024

Senator Anthony J. Portantino
Capitol Office
1021 O Street, Suite 7630
Sacramento, CA 95814

Re: Support the promotion of naloxone hydrochloride nasal spray and fentanyl testing

Dear the Office of Senator Anthony J. Portantino,

On behalf of the The San Francisco Youth Commission. I am writing to express our support for your bill, SB 997 (Portantino). SB 997 would permit students in middle and highschool to carry a federally approved naloxone hydrochloride nasal spray by supplying them in schools that are operated by a local educational agency.

The Youth Commission is a body of 17 youth from San Francisco between the ages of 12 and 23. Created by the voters under a 1995 amendment to the City Charter, the commission is responsible for advising the Board of Supervisors and the Mayor on policies and laws related to young people. The Youth Commission is also charged with providing comment and recommendation on all proposed laws that would primarily affect youth before the Board takes final action.

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The Youth Commission has been prioritizing the implementation and funding of Naloxone programs in all San Francisco schools shown in our 2022-2023 Budget and Policy Priorities. Commissioners have been actively engaging with public school students to learn about the quality of Naloxone education and how that varies differently from each school. The Youth Commission values the needs of youth in San Francisco that use Naloxone and inquire about the knowledge needed to consume it safely.

Ensuring that all students ranging from middle school to high school have access to medical needs like naloxone hydrochloride nasal spray is essential to take preventative measures and promote the health and well being of youth in San Francisco. It is vital when emergencies arise at school, during school hours, that there are safe procedures that can be taken to immediately assist the student and provide medical necessities. Thank you for your continued leadership on this pressing concern for youth.

Sincerely,

Youth Commission
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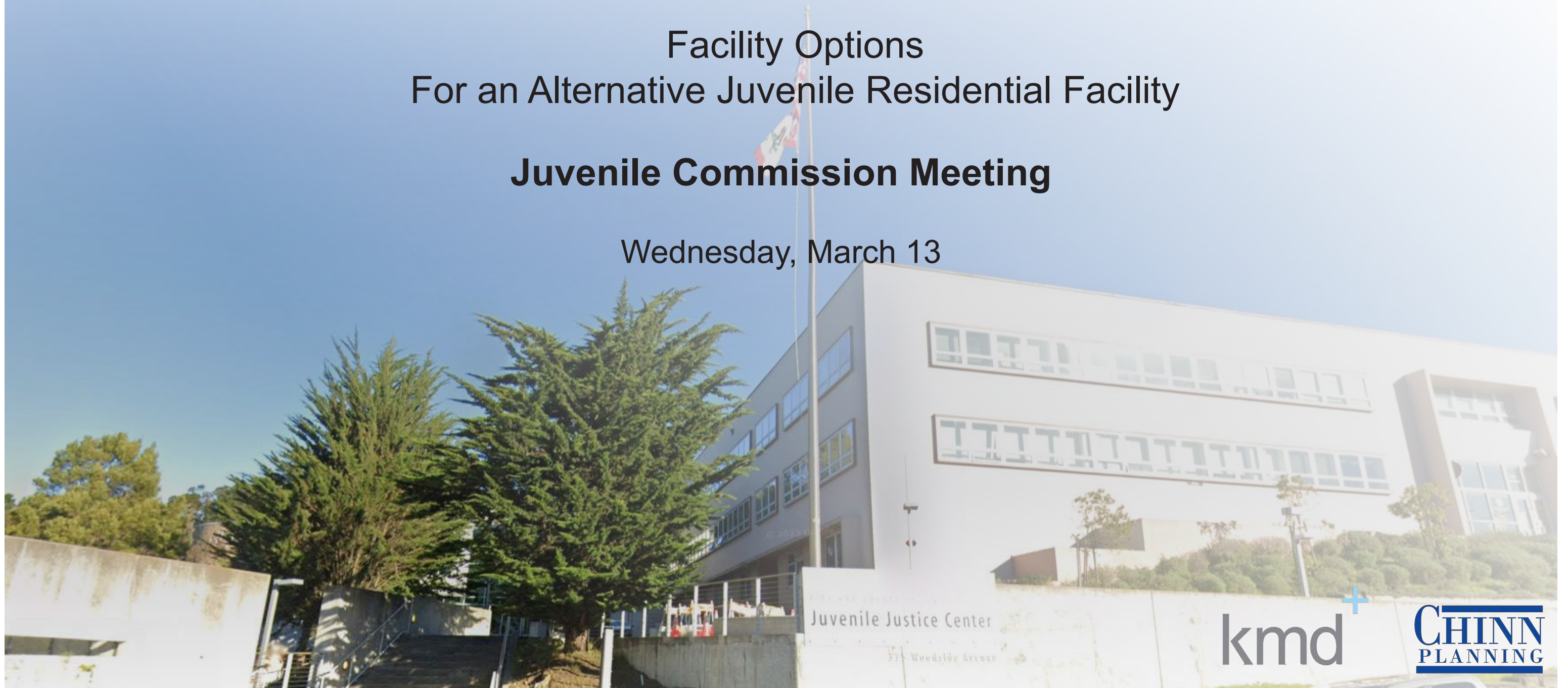


SAN FRANCISCO JUVENILE PROBATION DEPARTMENT

Facility Options
For an Alternative Juvenile Residential Facility

Juvenile Commission Meeting

Wednesday, March 13



kmd⁺

CHINN
PLANNING

KMD Architects Juvenile Justice Experience

- Nationally recognized juvenile justice planning and design firm with over 60 juvenile projects
- Leading edge designers of normative (therapeutic) environments within secure campus settings
- Provided professional services for juvenile projects in the States of Arizona, Arkansas, California, Colorado, Illinois, Kansas, Michigan, Nevada, New York, Oklahoma, Oregon, Pennsylvania, Washington and Virginia.
- 28 juvenile projects included in the AIA Annual Justice Facilities Review with 5 receiving special Certificates of Merit or Citation Awards

61 years

Established in 1963

28

Projects selected for inclusion in the American Institute of Architects Annual Justice Facilities Review

35+

Years of Justice Experience

60+

Juvenile Justice Projects completed since 1990

5

Special Certificates of Merit or Citation Awards

Chinn Planning Juvenile Justice Experience

- Author:

“Tool Kit for Reducing the Use of Isolation in Juvenile Correctional Facilities” - Council of Juvenile Justice Administrators (CJJA),

“Operational and Architectural Programming of Juvenile Facilities” -American Correctional Association (ACA) Planning & Design Guide
- Member:

Office of Juvenile Justice & Delinquency Prevention (OJJDP) Federal Advisory Committee on Juvenile Justice

South Carolina Juvenile Justice State Advisory Group (SAG) American Correctional Association

Council of Juvenile Justice Administrators (CJJA)
- Participant/Presenter:

MacArthur Foundation & Annie E. Casey Foundation, National Juvenile Justice Initiatives

National & State Juvenile Justice Conferences on National Trends in Master Planning & Programming of Juvenile Detention & Correctional Facilities

Juvenile Justice System Master Plans and Facility Programs

Statewide		Country Wide (Numerous jurisdictions)	
• Arizona	• New Hampshire	• Philadelphia	• Baltimore
• Arkansas	• New Jersey	• Cleveland	• Des Moines
• California	• Ohio	• Nashville	• Reno NV
• Colorado	• Oklahoma	• Wichita	• Tulsa OK
• Georgia	• Oregon	• Omaha	• Lincoln NE
• Idaho	• Pennsylvania	• Seattle	• San Francisco
• Illinois	• South Carolina	• Los Angeles	• Nashville
• Nebraska	• Virginia	• Denver	
• North Carolina	• Washington	• Monterey CA	



- **Juvenile Residential Treatment Facility Programming and Operational Planning**
- **Juvenile Residential Facility Concept Recommendations and Development**
- **Final San Francisco Juvenile Residential Facility Concept Report**

Evidence Based Approaches

Nine components outlined by the Coalition of Juvenile Justice that are critical to the effective treatment for juvenile offenders. These factors will be used in assessing current operations, service, and facilities and guide planning efforts for this project.

Treatment for Juvenile Offenders

The Coalition of Juvenile Justice outlines nine components that are critical to effective treatment for juvenile offenders. These include:

1. **Highly structured, intensive programs** focusing on changing specific behaviors;
2. Development of **basic social skills**;
3. Individual counseling that directly addresses behavior, attitudes, and perceptions;
4. **Sensitivity to a youth's** race, culture, gender, and sexual orientation;
5. **Family member involvement** in the treatment and rehabilitation of children;
6. **Community based**, rather than institution-based treatment;
7. Services, support and supervision that **“wrap around”** a child and family in an individualized way;
8. Recognition that **youth think and feel differently** than adults, especially under stress; and,
9. **Strong aftercare** treatment.

- Placement Based on Individualized Assessment
- Structured Decision Making for Placement & Classification
- Identify Behavior Characteristics, Service Needs, & Requirements for Separation
- Programming Responsive to Individual Risks & Needs
- Provide Programming Responsive to “Special Needs Population”
- **Extensive Program Opportunities** (Education, Vocational, Recreation, & Visiting)
- **Structured Daily Routine**
- **Normative Environmental Character**
- Behavior Management is the Basis of Safety & Security
- Maximize Staff Supervision of Youthful Offenders
- **Small Facilities that are Not Institutional in Character**
- **Small Housing Units** (8-16 Residents) Results in Improved Classification, Safety, & Management
- Primarily **Single Occupancy Sleeping Rooms**
- Housing Units Arranged in Groups for Shared Services & Staffing Efficiency
- **Access to Natural Light**
- Open Dayroom with Contiguous Sleeping Rooms (Improved Supervision)
- Single User Showers/Toilet Rooms (1 per 8 Residents)
- **On-Unit Housing Activities** (Counseling, Homework, Passive Recreation for Program Flexibility)
- **Access to Outdoor Space** (Centralized & at Housing)
- **Central Dining** (No Dining in Living Units)
- Temporary Holding/Segregation Rooms (Limited & Monitored use of Isolation)
- Minimum Direct Supervision Staffing Ratio of 1:8 Day & 1:16 night base on PREA
- Flexibility – Changing Program & Service Needs
- **Incorporate ACA Standards & Performance Based Standards (PBS)**
- Design to Accommodate Future Expansion if Needed

Throughout the project’s lifecycle, stakeholder engagement has been fundamental in fostering transparency, alignment, and inclusive participation.



Information Dissemination: Consistent meetings helped gather input and receive feedback from the collective experience of the participants, ensuring a shared understanding of project objectives and progress.



Feedback Solicitation: A survey was generated for stakeholders to provide input, suggestions, and concerns, enabling their perspectives to directly influence project planning and decision-making processes.



Collaborative Decision-Making: To facilitate collaboration and foster mutual ownership and commitment to project success, the committed youth were involved in presenting their vision of an ideal facility to the design team, which was then incorporated into the final design.

Meeting Schedule

- | | |
|---------------------------|--|
| • 08-23-2023 / 08-23-2023 | Meeting with Juvenile Probation Department |
| • 09-25-2023 / 09-26-2023 | Stakeholder and Community Meeting |
| • 11-13-2023 / 11-14-2023 | Stakeholder and Community Meeting |
| • 11-14-2023 | Youth Presentations |

Conceptual Space Program for a Secure Youth Facility

SAN FRANCISCO JUVENILE PROBATION DEPARTMENT CONCEPTUAL PROGRAM FOR ALTERNATIVE RESIDENTIAL FACILITY				
Comp. #	Facility Component	Total NSF Component	Grossing Factor	Total DGSF
1.000	Public Lobby/Administration			
1.100	Public Lobby	2,310	30%	3,003
1.200	Administration	1,900	35%	2,565
	Subtotal - Public Lobby/Administration			5,568
2.000	Security/Staff Services			
2.100	Security Staff Areas	2,830	30%	3,679
2.200	Central Control	320	30%	416
2.300	Intake, Transfer, and Release (Vehicle Sallyport)	2,270	35%	3,065
2.400	Hearing Room	2,882	35%	3,891
	Subtotal - Security/Staff Services			11,050
3.000	Programs			
3.100	Education	4,448	35%	6,005
3.200	Vocational/Career Programs	4,110	30%	5,343
3.300	Multipurpose/Enrichment Programs	3,020	35%	4,077
3.400	Visitation	3,240	30%	4,212
3.500	Gym/Recreation/Wellness	8,540	10%	9,394
	Subtotal - Programs			29,031
4.000	Services			
4.100	Food Service and Dining	3,720	30%	4,836
4.200	Health Services	2,927	40%	4,098
4.300	Laundry	600	15%	690
4.400	Facility Support	2,034	15%	2,339
	Subtotal - Services			11,963
5.000	Resident Housing - 48 Capacity			
5.100	(6) 8 Single Room Living Units) -Total Capacity 48	12,900	70%	21,930
5.200	(3) Housing Support Areas (shared by (2) Living Units)	6,240	65%	10,296
	Subtotal - Resident Housing			32,226
	TOTAL - FACILITY COMPONENTS DGSF			89,838
	Building Grossing Factor 22% (Includes: Mechanical/Electrical/Major Circulation Corridors/Walls/Wall Thickness)			19,764
	TOTAL - FACILITY COMPONENTS BGSF			109,602

Exterior Areas

EXTERIOR AREAS	
Outdoor Recreation	
> Basketball Court	
>Tennis/ Soccer/Other	
> Outdoor Leisure Area/Walking Track/Green Space	
> Toilets, Drinking Fountains, Storage	
> Covered Outdoor Recreation/Leisure Area	
> Outdoor Recreation at Living Units	
Other Outdoor Areas	
Animal/Pet Therapy Area	
Greenhouse/Garden	
Outdoor Kitchen	
Outdoor Area Adjacent to Visitation	
Parking - Staff and Visitor	
Service Yards	
Loading Dock	
Outdoor Storage for Vocational Program/Building Trades Program	
Perimeter Security/Access Road	





- 1. Housing Units for the Committed Youth**
- 2. Vocational/Career Readiness & Enrichment Programs**
- 3. New Kitchen and Dining Room**
- 4. Hearing Room inside the Secure Perimeter**



Overall Site Plan | Committed Housing Units, Vocational Programs, Dining, Kitchen and more



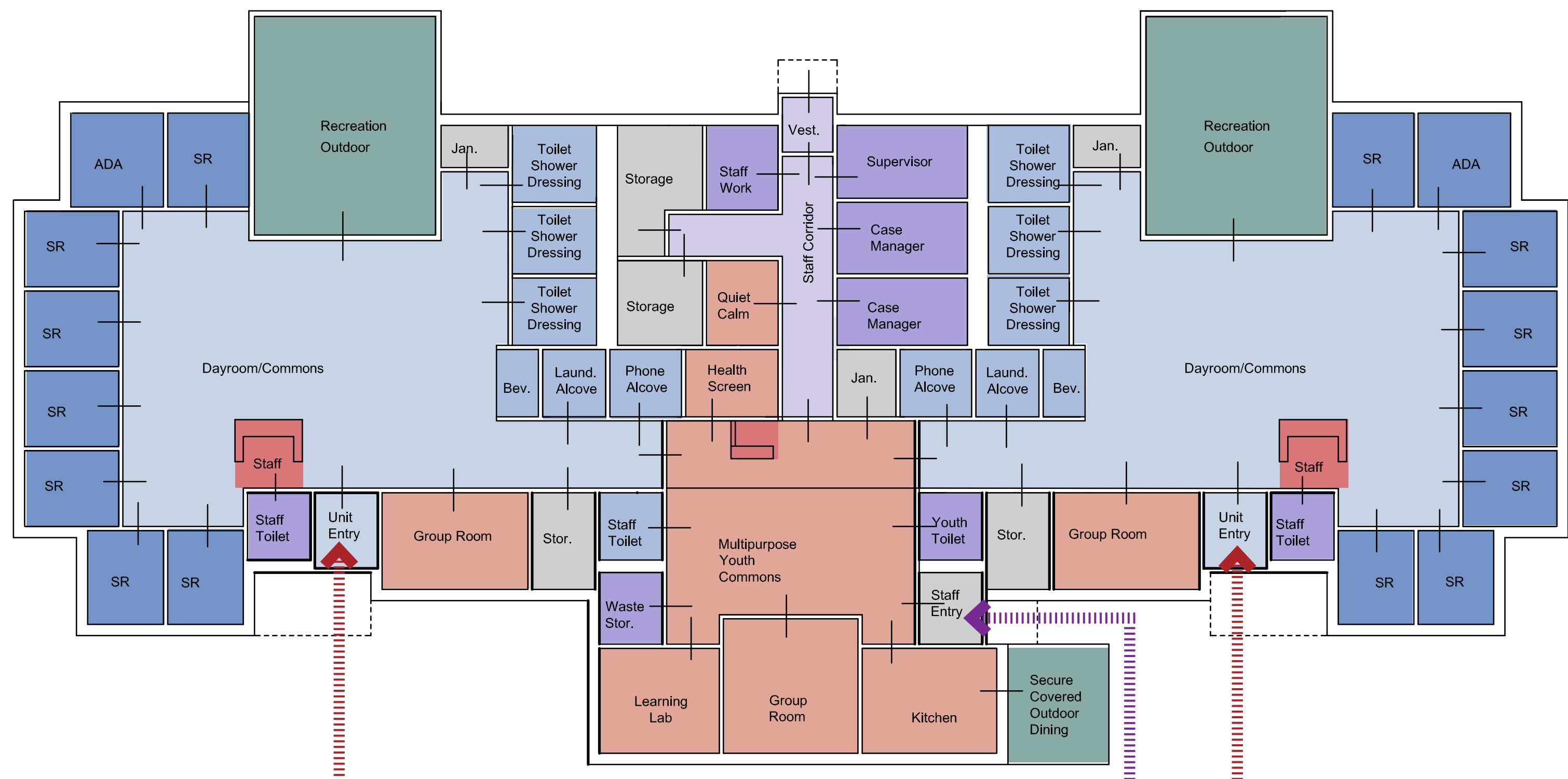


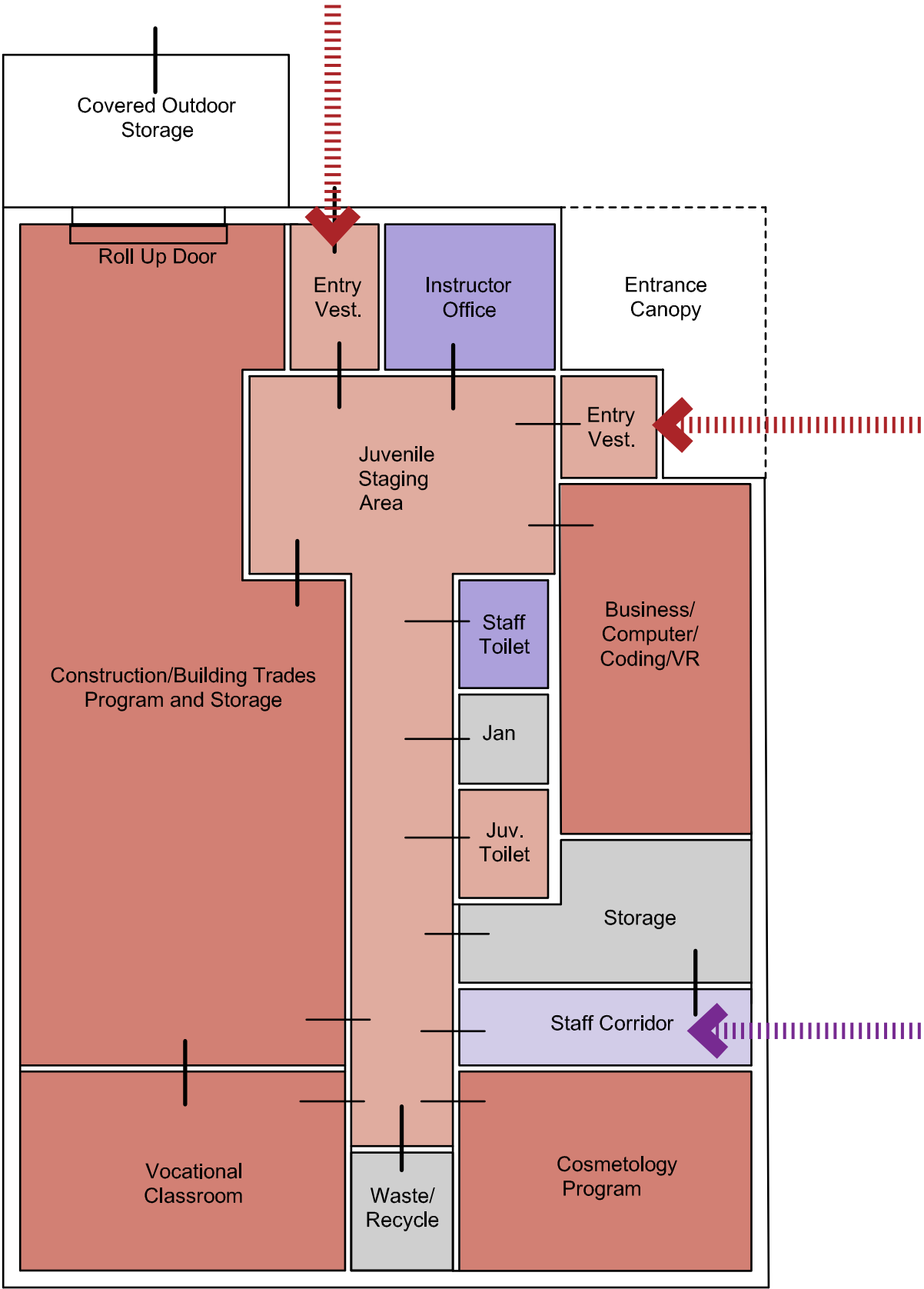






Floor Plan | Housing Unit (Program Components #5.000)





Culinary Arts



Barbering

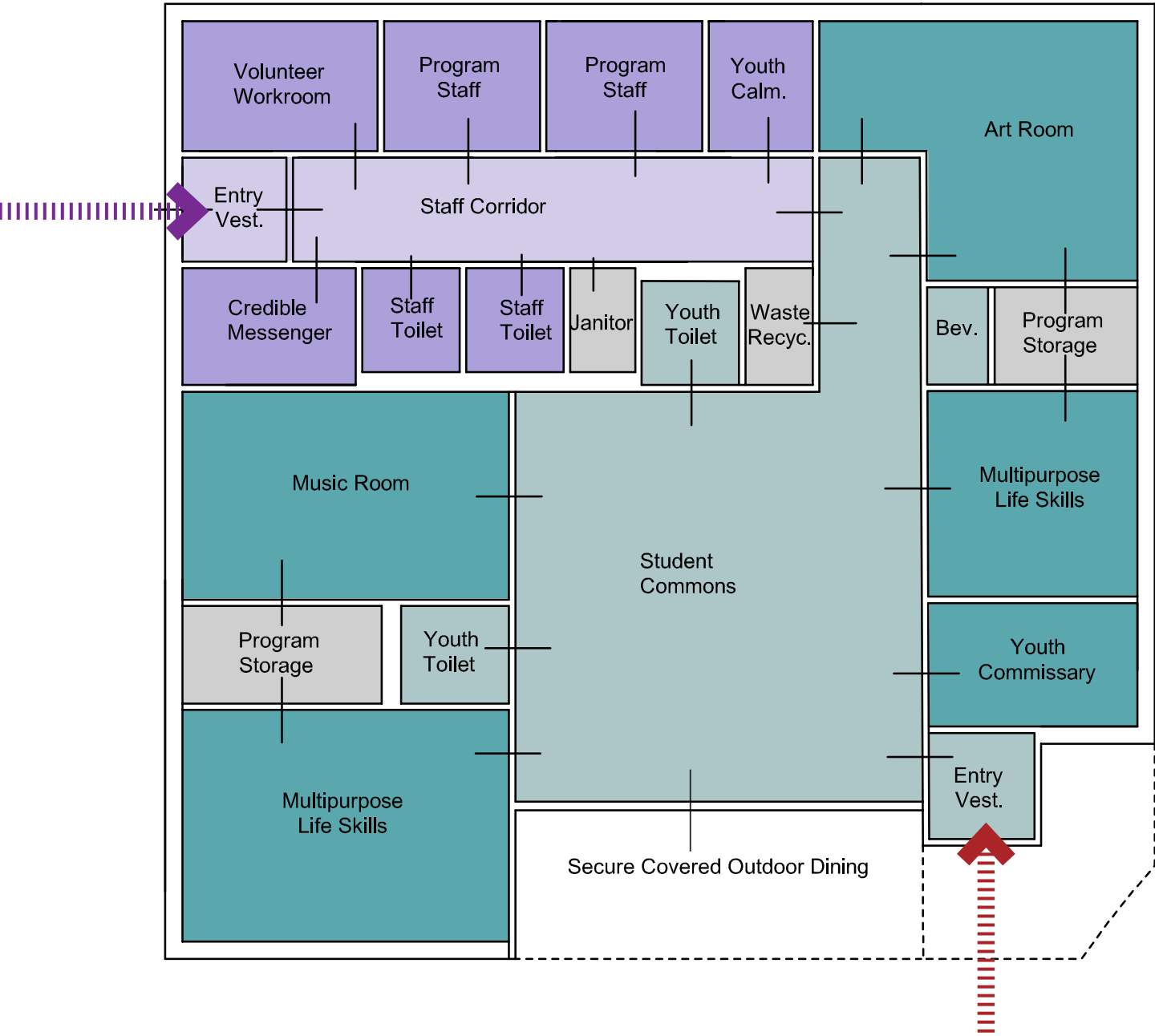


Building Trades



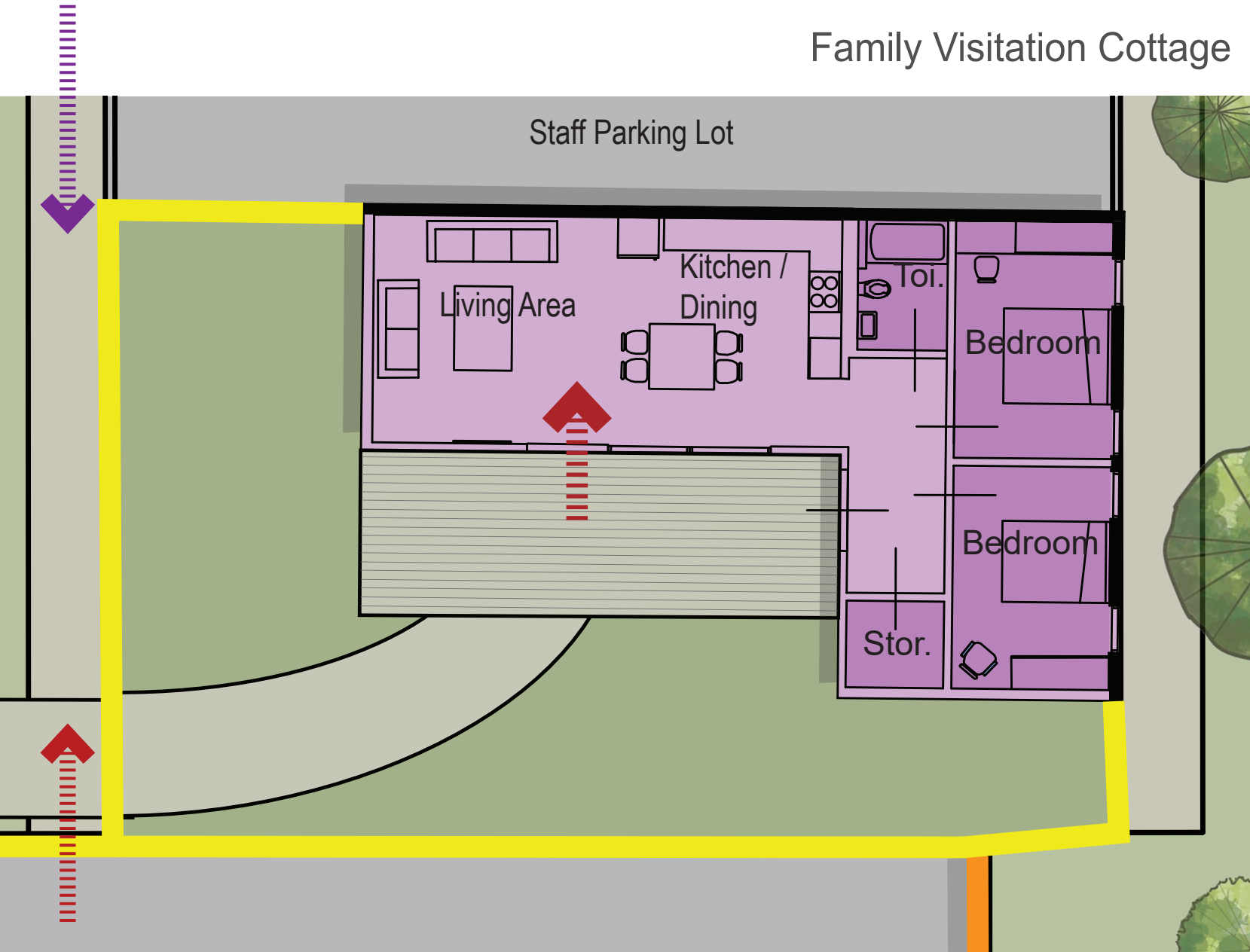
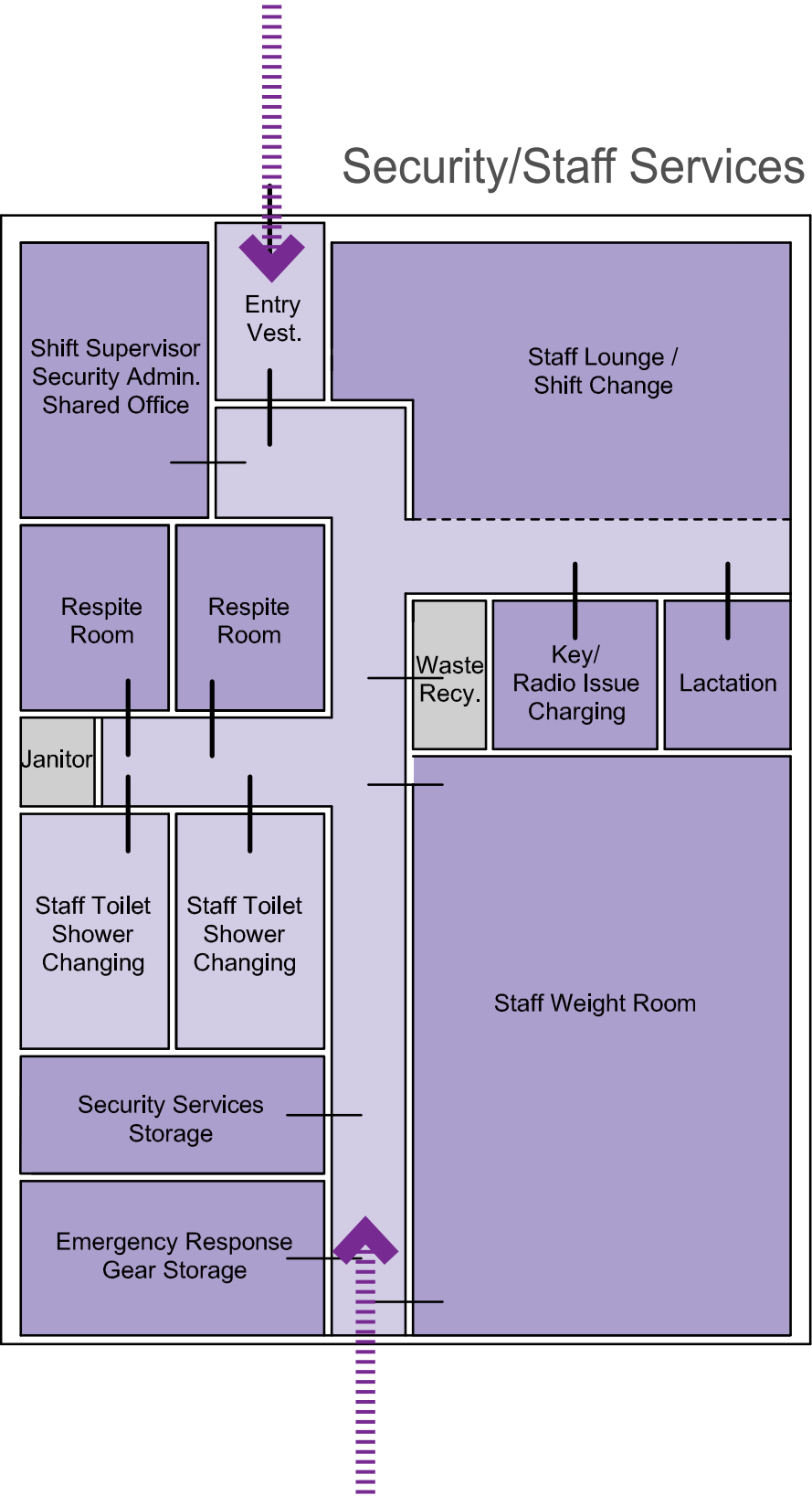
Horticulture

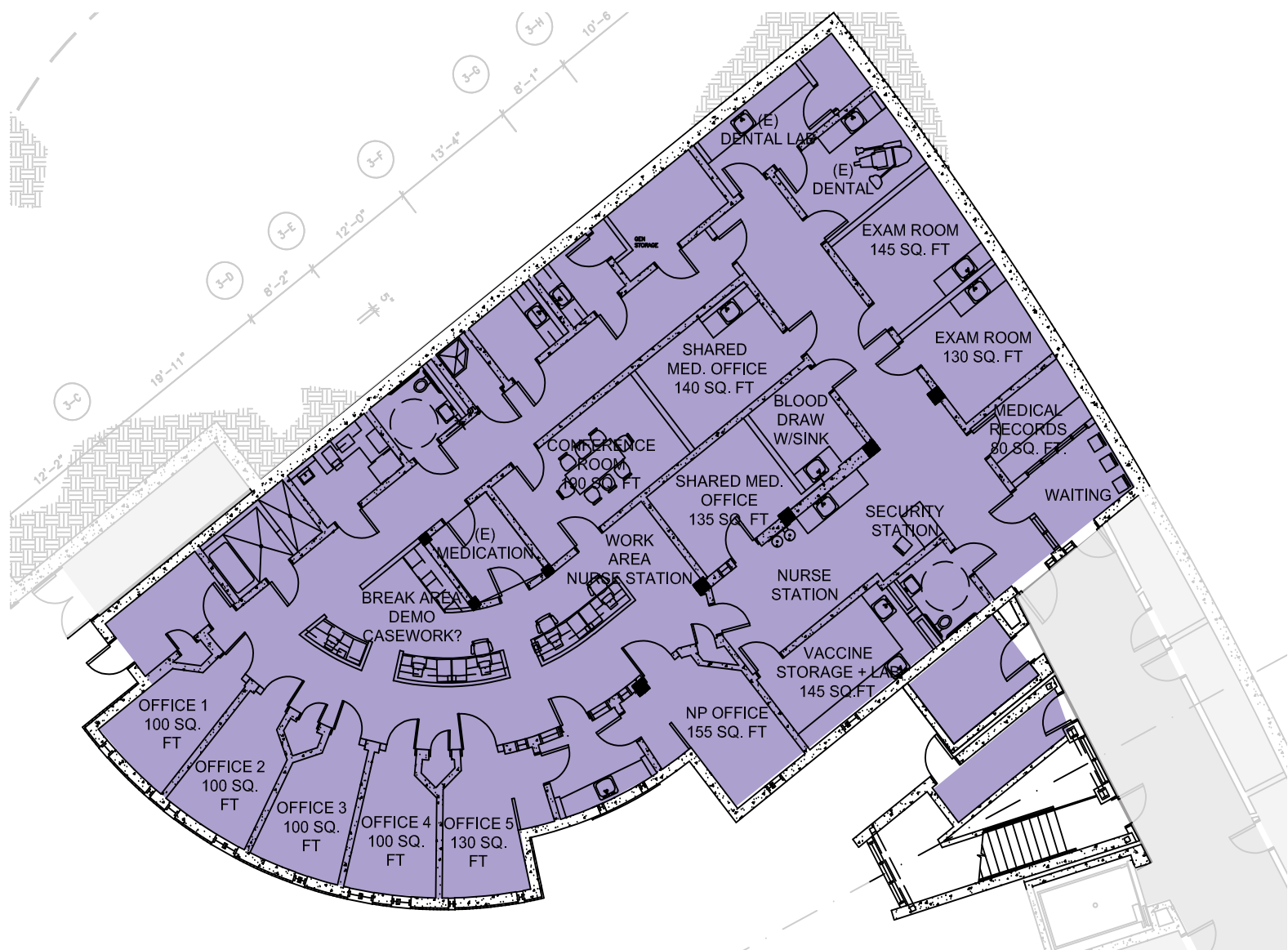
Floor Plan | Multipurpose/ Enrichment Programs (Program Component #3.300)



Floor Plan | Visitation (Program Component #3.400) / Food Service & Dining (Program Component # 4.100)







LVL 2 - Existing Education Reconfigured

LVL 1 - Existing Health Services Reconfigured

Partial Demolition Option | Summary



- New Vocational Program, Committed Housing Units, Enrichment Program, Dining, Kitchen & Visitation will be built
- Existing units will be reconfigured to accommodate Detention Housing
- New Detention Bed Count: 4 Existing, 9 Bed Units = 36 Beds
- New Commitment Bed Count: 16 Beds



• Contracted Cost Estimator



- Estimation services are provided by **MicroEstimating Inc.**
- Certified professional estimators with over 850 projects completed, in business for 19 years.

• Scope

Estimate is based on:

- **Demolition** of four (E) Housing Units
- **New Construction** of:
 - » Vocational Program Building,
 - » Committed Housing Units,
 - » Enrichment Program Building ,
 - » Dining, Kitchen & Visitation Building,
 - » Family Visitation/Family Center
- **Reconfiguration / Remodel** of:
 - » (E) Housing Units
 - » (E) Health Services Program
 - » (E) Education Program
 - » (E) Visitation into Hearing Room
- **New Site Work & Landscaping**

• Exclusions

The estimate does not include the following:

- Furniture Fitting and Equipment (FFE)
- Various Fees associated with: (Engg. /Arch. Design, Legal Fees, Permitting ,Testing & Inspection)
- Owner's Project Administration & Supervision
- Cost of Escalation Beyond the Assumed Construction Schedule
- Owner's Relocation Costs
- Quality Control Costs

Preliminary Project Costs

Partial Demolition Option

3/13/2024

Conceptual Cost Estimate	\$100-\$120 Million
Project Controls	\$40-\$50 Million
Contingencies	\$20-\$30 Million
Fixtures, Furnishings and Equipment	\$15-\$20 Million

TOTAL PRELIMINARY **\$175-\$220 million**



New Hampshire Sununu Youth Services Center



Exterior



Life Skills



Bathroom



Dayroom



Dining



Library



Gym



Youth Commons

New Beginnings Youth Center, Washington DC



Mural at Student Commons



Youth Sleeping Room



Youth Sleeping Room



School



Housing Dayroom

Oregon Youth Authority - MacLaren Campus Housing



Housing Unit Exterior



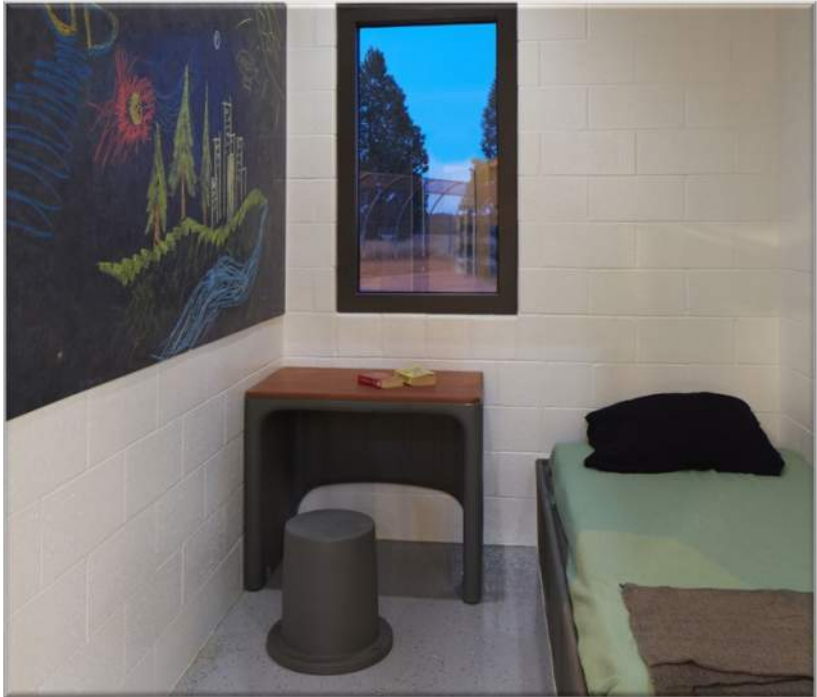
Housing Entrance



Kitchen



Sleeping Room



Oregon Youth Authority | MacLaren Campus

2023 - 2024 Youth Commission Legislative List

Civic Engagement and Education

- Vote16, Voter Engagement and Education
- School System and Resources - K-12 Education
 - Equitable education system
 - Algebra I in SFUSD Middle Schools
 - Investment in resources, such as academic support, counselors, college preparatory, etc.
 - Language Access
 - Investing in arts and non-STEM classes
 - Comprehensive LGBTQ+ curriculum
 - School busses for all students
 - Establishing EID as an official SFUSD holiday
 - Sexual assault and harassment prevention training and resources for survivors
 - Extra support for first-generation immigrant, underrepresented, and low-income students
 - Nutritious and fresh school lunches
- Mental Health
 - Investment in wellness centers inside and outside of the school
 - Hiring more counselors/therapists of color
- Afterschool and Outside School Activities
 - Resolving school violence by investing in after-school and extracurricular activities
 - Expanding District Youth Councils
 - Investing in school-friendly jobs for youths, who could be bilingual, and prepare for careers after graduation
 - Childcare programs
- School Safety
 - Investing in school violence prevention programs
 - Mandatory procedures training for teachers and students during emergencies

Housing, Recreation, and Transit

- Free MUNI for Youth
- Vision Zero
- Housing and Homelessness
 - Investing and expanding permanent supportive housing, especially for youths
 - Investing in and expanding TAY Housing, especially for the LGBTQ+ community
 - Access to housing resources

- Mainstream zoning policies
- Improving TAY navigation centers and temporary housing
- Support changing Department of Homelessness and Supportive Housing permanent housing criteria
- Partnering with community organizations, such as Huckleberry Youth Services, that provide critical services to vulnerable youths
- Recreation, Public Spaces, and Land Use
 - Expanding recreational green urban areas and public spaces
 - Improving recreational center facilities to ensure equitable resources in every neighborhood
 - Collaborating with The Mix at SFPL to have more activities for youths at every city library
 - Safe spaces for LGBTQ+ youths
 - Investing in youth resource centers/community organizations that provide activities and resources for youths, such as the Boys & Girls Club and YMCA
 - Beautification of neighborhoods and communities through clean-up days
 - Noise ordinance
- Transit
 - Expanding lines students rely on near schools and underserved neighborhoods

Transformative Justice

- Immigration
 - Language-accessible resources, such as community center safe spaces, legal protections, etc.
 - Investing in resources to help new immigrants find housing, employment, education, healthcare, and adjusting to the City
 - Legal representations for immigrant youths
- Substance Use Policies
 - Better health education spreading awareness of drug safety
 - Limiting drug and alcohol use in schools
 - Investing in providing naloxone/Narcan in schools and providing mandatory training
- Public Safety
- Environmental Justice
 - Investing and expanding clean power in the City
- Criminal Justice
 - Adequate legal representation for youths awaiting trial regardless of income
 - Providing adequate rehabilitative service in Juvenile Hall
 - Increasing investment in re-entry programs and services
 - Reforming the juvenile incarceration system

- Cultural and historical preservation of communities and neighborhoods with vibrant cultural history
- Health
 - Accessible and affordable healthcare
 - Addressing and tackling food deserts