



**San Francisco Youth Commission
Executive Committee
Minutes ~ Draft
Wednesday, February 15, 2017
5:00~7:00 PM
City Hall, Room 345
1. Dr. Carlton B. Goodlett Pl.
San Francisco, CA 94102**

There will be public comment on each item.

Members: William Juarez (Chair), Madeleine Matz, Cris Plunkett, Hugo Vargas, Chiara Lind

1. Call to Order and Roll Call

The meeting was called to order at 5:08pm. Commissioners present: Juarez, Matz, Lind. Commissioners absent: Plunkett, Vargas. Staff present: Kiely Hosmon. There was quorum.

2. Approval of Agenda (Action Item)

Commissioner Lind, seconded by Commissioner Matz, moved to approve the agenda. There was no public comment. The motion was approved by acclamation.

3. Approval of Minutes (Action Item)

A. February 1, 2017
([Document A](#))

Commissioner Matz, seconded by Commissioner Lind, moved to approve the minutes. There was no public comment. The motion was approved by acclamation.

4. Public Comment on Items not on Agenda (Discussion Only)

There was no public comment.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity & Check Ins

Commissioners engaged in a team building activity

B. Debrief last full YC meeting



Some of the presentations were more relevant than others. There was also a lot of information presented at them since there were three presentations. Staff discussed the YEF presentation as a way to engage with their constituents on a district level and as a way to network and offer themselves as the link between the youth and the Board of Supervisors.

C. Removal of Sharp Park Golf Course Redevelopment from the Environmental Impact Report for the Natural Areas Management Plan

Commissioner Lind, seconded by Commissioner Matz, motioned to approve the motion urging the BOS to remove Sharp Park Golf Course Redevelopment Project from the Natural Resource Areas Management Plan Environmental Impact Report. Motion passed by acclamation.

D. Review of Updates on Commission Outreach and Communications

They have yet to meet with Leah. Commissioner Lind will connect with here again.

E. Review of recent youth-related Board of Supervisors legislation

Commissioner Plunkett was absent and staff identified there wasn't any to discuss. Committee is curious if the new onset of Supervisors is creating less legislation for them to go over.

F. Committee reports

IJE-met twice these past weeks and it's going well and have a lot on their plates. Had some interesting guests speaking such as someone from the No New Jail Working Group.

HRT-no one there to speak about it.

CEC-focused on long term strategy of pre-registering 16 & 17 year olds and had Jill Fox, from Department of Elections, at last meeting. Will be prepping for their meeting with DCYF tomorrow.

G. Plan BPP Timeline training

Commissioners agreed the outline look informative and helpful. They think that having a template of how to write the BPP document will be most helpful, as well as emphasizing the breakdown of how it works, utilizing office hours, asking for help from committee members, etc. Think it would be helpful to have a "best practices" or "how to write a successful BPP document" document would be helpful, too.

H. Approve Agenda for February 21, 2017 Full YC Meeting

EC members would like to add an item to Youth Commission Business that allows for a conversation/reminder about attendance, expectations of bylaws, Commissioner Code of Conduct regarding cell phone usage and adequate warning time when someone will miss a meeting. Commissioner Matz will send out an email to all Commissioners regarding attendance and expectations.

Commissioner Matz, seconded by Commissioner Lind, motioned to approve the February 21st agenda. Motion was passed by acclamation.



6. Committee Report to Full Commission (Discussion and Possible Action)

Commissioner Juarez will update the Commission.

7. Staff Report (Discussion Only)

- Be on the looking out in the weekly internal for data/research links you can use in your BPPs
- Either start tracking in your Activity Log document or come prepared to fill things in at the next full Youth Commission meeting

8. Adjournment

The meeting was adjourned at 6:27pm.