



**San Francisco Youth Commission  
Executive Committee  
Minutes ~ Draft  
Wednesday, October 16, 2019  
5:00~6:30 PM  
City Hall, Room 345  
1. Dr. Carlton B. Goodlett Pl.  
San Francisco, CA 94102**

*There will be public comment on each item.*

Members: Sarah Cheung (Chair), Josephine Cureton (Vice Chair), Calvin Quick, Amara Santos, Crystal Chan

**1. Call to Order and Roll Call**

The meeting was called to order at 5:06pm. Commissioners present: Sarah Cheung, Josephine Cureton, Calvin Quick, Amara Santos. Commissioner Chan is running late. Staff present: Kiely and Itzel. There was quorum.

**2. Approval of Agenda (Action Item)**

Commissioner Quick, seconded by Commissioner Cureton, moved to approve the agenda. There was no public comment. The motion was approved by acclamation.

**3. Approval of Minutes (Action Item)**

**A. October 2, 2019**  
[\(Document A\)](#)

Commissioner Cureton, seconded by Commissioner Quick, moved to approve the minutes with an amendment to remove “excused” from YC absences. There was no public comment. The motion was approved by acclamation.

**4. Public Comment on Items not on Agenda (Discussion Only)**

There was no public comment.

**5. Business (All Items to Follow Discussion and Possible Action)**

**A. Team Building Activity**

Commissioners engaged in a team building activity. Commissioner Chan arrived at 5:10pm.

**B. Review Group Agreements + Review Roles**  
**a. Timekeeper**  
**b. Process Checker**



- c. Minutes
- d. Rules of Order

Commissioner Cureton-timekeeper  
Commissioner Santos-Process/Vibe check  
Commissioner Chan-scribe  
Commissioner Quick-rules of order

#### C. Review Commission attendance

Commissioners reviewed bylaws and revisited the rules on tardiness, 2 tardies are equivalent to 1 absence.

Commissioner Hirji and Jones still stand with 1 unexcused absence for full Youth Commission. Commissioner Chan was late to Civic Engagement Committee and Commissioner Nassiri has an excused absence from the last CEC meeting.

#### D. Debrief full YC from October 7th, 2019

Commissioner observations: younger YCers not participating as much (but still better than last year), legislation piece went well although there is a gap between knowing it, understanding it, then asking questions about it is a comfortability issue, context is needed in order for newer YCers to step into the conversation ("what are we doing?" as common theme), new YCers maybe not feeling as helpful or don't want to come across as asking "dumb" questions, how do we move quickly through a meeting AND give context/reflect to the new Commissioners?

Staff shared the following observations: As a new staff member, it was unclear who are the people who Chair the Commission. Most of the people who were speaking during the meeting were returners and moved through the agenda very quickly. As a Commission who is diverse and focuses on inclusion, it is important that we pause and reflect on the ways that returning Commissioners can share their power. How can the Commission focus on creating more equity within the group, knowing that city hall is inherently inaccessible to young people? The YC got bogged down in the logistics and rules of the No New SF Jail piece and missed the request that was focused on advocacy and the community, missed opportunity to add in comments/questions/recommendations for legislation referred.

Sharing power: youth checking in with their buddies (text, call, ask to questions/ask for support), have this conversation at the full YC (power, privilege, leadership), conversation after a full YC meeting.

To do: create an opportunity for discussion on power, privilege and leadership. Give resource to the YCers on how they can respond to legislation referred and past examples.

#### E. Review committee goals for coming year and ideas for supporting fellow commissioners in coming term

- a. Buddy system, 1:1s

To do: Returning Commissioners will be asked by Chair Cureton to check-in with their buddies by the end of next week.

#### F. Review of Updates on Commission Outreach and Communications



Presenters: Crystal Chan and Amara Santos, Communication and Outreach Officers

Commissioner Chan and Santos gave updates on their work within the Comms team. They highlighted one upcoming event:

- Coleman Advocates youth-led District Attorney Forum on October 25<sup>th</sup>, 2019

Commissioner Santos and Chan also gave updates on their new roles. Commissioner Santos will be taking lead on Twitter posts and Commissioner Chan will be taking over the Instagram account.

The Comms team is also thinking about hosting a Youth Commissioner social sometime this year.

G. Review of recent youth-related Board of Supervisors legislation  
Presenter: Calvin Quick, Legislative Affairs Officer

Commissioner Quick gave updates, no new legislation has been put out by the Board of Supervisors. He shared the upcoming Hearings that will be taking place and will notify the Commission of when and where those will take place.

H. Committee reports

a. Civic Engagement Committee

Commissioner Chan and Chueng shared that the CEC successfully completed their grant application for YFYI. The CEC also discussed an article written by the SF Chronicle where the state efforts to lower the voting age were highlighted, but did not include the Youth Commission's efforts.

b. Housing and Land Use Committee

Commissioner Quick gave update on HLU's partnerships with Connect SF, the event will be taking place at Mission High School. HLU is also working on their grant application for YFYI.

c. Transformative Justice Committee

Commissioner Santos updated the committee on TJ's research for a "Know Your Rights" effort to educate youth of their rights when engaging with law enforcement.

I. Approve Agenda for October 21st, 2019 Full YC Meeting

Commissioner Quick, seconded by Commissioner Santos motioned to approve the October 21<sup>st</sup>, 2019 agenda. The motion was approved by acclamation.

## 6. Staff Report

-Head count needed for Coleman Advocates youth led DA forum on October 25<sup>th</sup>. Youth who can attend:

- Quick
- Cureton



## **7. Adjournment**

The meeting was adjourned at 7:07pm