



**San Francisco Youth Commission
Executive Committee
Minutes ~ Draft**

Wednesday, November 13th, 2019

5:00-6:30 PM

City Hall, Room 345

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Sarah Cheung (Chair), Josephine Cureton (Vice Chair), Calvin Quick, Amara Santos, Crystal Chan

1. Call to Order and Roll Call

Meeting was called at 5:01pm

All commissioners were present. There was a quorum.

2. Approval of Agenda (Action Item)

Motion to approve by Commissioner Quick, seconded by Commissioner Santos

Public Comment was called.

Motion passes by a vote of acclamation.

3. Approval of Minutes (Action Item)

A. October 30, 2019

[\(Document A\)](#)

Motion to approve by Commissioner Quick, seconded by Commissioner Cureton

Public Comment was called.

Motion passes by a vote of acclamation.

4. Public Comment on Items not on Agenda (~~Discussion Only~~)

Commissioner Quick: Could Staff change the wording in the parentheses on this item?

Maybe adding the time limit on the heading (2 mins), as it might be confusing for the public as to how much time they actually have to speak.

Staff Estrada: Sure, thing.

There was no public comment.



5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity

Commissioners engaged in a team building activity

B. Review Group Agreements + Review Roles

- a. Timekeeper: Josephine
- b. Process Checker: Amara
- c. Minutes: Crystal
- d. Rules of Order: Calvin

C. Review Commission attendance

Attendance looks great. No Commissioner has more than 2 absences.

D. Debrief full YC from November 4th, 2019

Lots of people were engaged, different voices. People liked Rome + Calvin's resolution training: its weird to have it in a formal agendized meeting

- maintain professional workspace - feels weird to share while on the record
- maybe have this during a retreat? Or a seperate day
- Dedicated day + have it at will - have Commissioners sign up
- longer discussion

E. Review committee goals for the coming year and ideas for supporting fellow commissioners in the coming term

- a. Buddy system, 1:1s

No updates

F. Review of Updates on Commission Outreach and Communications

Presenters: Crystal Chan and Amara Santos, Communication and Outreach Officers

- Commissioner Highlights + YC profiles
 - Crystal and Amara are reaching out 1-1
 - Amara available in the morning
 - Crystal available in the afternoon
 - EC members text your group chats to remind other Commissioners to respond
 - will send out doodle poll week of the 11/18
 - Will mainly post on Instagram + Facebook
- Self-care Assessment
 - not trying to add more work
 - goal: to have an open conversation with staff and a vibe check
 - will be a monthly assessment
 - More to come in your committee

G. Review of recent youth-related Board of Supervisors legislation

Presenter: Calvin Quick, Legislative Affairs Officer



No report.

H. Committee reports

- a. Civic Engagement Committee
 - i. Finished mission statement
 - ii. Went over key points for Vote16 + engaging audience
 - 1. How to frame Vote16
 - iii. Stakeholder meetings 12/9
 - 1. assigned roles
 - iv. YFYI interview TBD?
- b. Housing and Land Use Committee
 - i. SFMTA 29 Presentation
 - 1. share and support
 - ii. ConnectSF
 - 1. will be a workshop
- c. Transformative Justice Committee
 - i. Yolanda Williams, Acting Captain
 - 1. came and gave a presentation.
 - 2. Spoke on SROs, answered some questions
 - a. not a lot of SROs, maybe there's no need for them
 - ii. Board of Education Meeting
 - 1. Meeting went really long. Couldn't stay for MOU.
 - 2. Khatab and Rome were there. May have spoken at public comment.

I. Review + Next Steps for DCYF Oversight and Advisory Committee Youth Seat Vacancy

- a. November 26th-applications due
- b. November 27th- EC reviews them
(this date might change since this is the day before Thanksgiving)
- c. December 11th- EC holds interviews for qualified applicants
- d. December 16th- Full Youth Commission votes on the recommendation

J. Approve Agenda for November 18th, 2019 Full YC Meeting

Remove 7A

6A input + decision

7B [1st Reading]

public comment

motion to approve the agenda with the amendments that were discussed, by Cureton & Commissioner Santos

vote by acclamation. Motion passes.

6. Staff Report

- YC Sponsorship



- use the word “commitment” during Staff Report
- making an effort to have an actual discussion before making a decision
- check-in the week before - EC take lead on an event + blast it out
- send invites on google calendar - Staff Estrada take lead
- Mention it in Committee meeting
- Commissioner Quick will reply

7. Adjournment

Meeting was adjourned at 6:16pm.

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City Hall, Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-6446, Fax: (415) 554-6140
Email: youthcom@sfgov.org
www.sfgov.org/yc

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Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
Email: sotf@sfgov.org

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AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719