



San Francisco Youth Commission Executive Committee

Agenda

Wednesday, December 11, 2019

5:00-6:30 PM

City Hall, Room 345

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Sarah Cheung (Chair), Josephine Cureton (Vice Chair), Calvin Quick, Amara Santos, Crystal Chan

1. Call to Order and Roll Call

The meeting was called to order at 5:01pm. Commissioners present: Josephine Cureton, Calvin Quick, Amara Santos. Commissioner Sarah Cheung, is running late. Commissioner Crystal Chan has an excused absence. Staff present: Kiely and Itzel.

Commissioner Quick, seconded by Commissioner Santos, motioned to excuse Commissioner Chan's absence. There was quorum.

2. Approval of Agenda (Action Item)

Commissioner Quick, seconded by Commissioner Santos, moved to approve the agenda. There was no public comment. The motion was approved by acclamation.

3. Approval of Minutes (Action Item)

- A. November 13, 2019
[\(Document A\)](#)

Commissioner Santos, seconded by Commissioner Quick, moved to approve the minutes. There was no public comment. The motion was approved by acclamation.

4. Public Comment on Items not on Agenda (2 minutes per public comment)

Students from USF School of Pharmacy were in attendance to talk about AB1131 re: pharmacists being reimbursed.

5. Business (All Items to Follow Discussion and Possible Action)

- A. Team Building Activity



This item was skipped. There was no public comment.

B. Review Group Agreements + Review Roles

- a. Timekeeper
- b. Process Checker
- c. Minutes
- d. Rules of Order

Roles were distributed. There was no public comment.

C. Review Commission attendance

- a. FYC:
 - i. Sasha has one **unexcused** absence
 - ii. Rome has one **unexcused** absence & one **excused** absence
 - iii. Arianna N. has one **unexcused** & one **excused** absence
 - iv. Ariana A., Rocky have one **excused** absence
- b. EC:
 - i. Crystal has one **tardy** & one **excused** absence
- c. CEC:
 - i. Crystal has one **excused** absence, three **tardies**
 - ii. Valentina has one **unexcused** absence
 - iii. Arianna N. has one **excused** absence
 - iv. Ariana A. has one **tardy**
- d. HLU:
 - i. Maggie and Khatab have one **excused** absence
 - ii. JoJo and Sasha have one **unexcused** absence
- e. TJ
 - i. Rome has one **tardy**
 - ii. Nora & Arsema have one **excused** absence

Update that Sarah C. had to leave CEC early which means it's marked as an unexcused absence. There was no public comment.

D. Debrief full YC from December 2nd, 2019

The CA Youth Commission presentation was chaotic, abstract, and the concept wasn't communicated well. It was missing an equitable analysis and wasn't clear on who they were looking to recruit. Staff informed the Commissioners they don't always have to take a vote by acclamation and can do a roll call vote to show they do not support something. There was no public comment.

E. Review committee goals for coming year and ideas for supporting fellow commissioners in coming term

- a. Buddy system, 1:1s

EC will ask others how it's going. There was no public comment. Commissioner Cheung arrived at 5:22pm.



- F. Review of Updates on Commission Outreach and Communications
Presenters: Crystal Chan and Amara Santos, Communication and Outreach Officers

Instagram profiles are going up. Shifting from Alumni Mixer outreach to outreach for Open House in the spring. There was no public comment.

- G. Review of recent youth-related Board of Supervisors legislation
Presenter: Calvin Quick, Legislative Affairs Officer

Nothing to report. There was no public comment.

H. Committee reports

- a. Civic Engagement Committee
- b. Housing and Land Use Committee
- c. Transformative Justice Committee

CEC-Vote16 Stakeholders meeting was held where they reviewed the timeline, had break out collaboration groups, and were awarded \$5500 from YFYI grant.

HLU-received \$7500 from YFYI, have had no meetings since 29R and Connect SF community events. HLU and TJ are collaborating on a resolution regarding muni fare evasion policy and are working towards increasing free muni for youth to be 24 and under. There was no public comment.

I. Mid-Year Milestones and Celebration for Monday, December 16th, 2019

\$200 budget for food and EC picks pizza/pasta for food option. Voluntary Brown Bison where if 2-3 YCers can't afford something then Kiely can buy something (out of pocket) for them to participate. Some sort of reflection and/or celebratory activities should be done and EC will research which would be good to do. Regular meeting to be in room 416 with celebration in room 345.

J. Next Steps for DCYF Oversight and Advisory Committee Youth Seat Vacancy

Commissioners had two applications to review and discussed that the applicants were lacking in some of the qualifications needed for the OAC youth seat. Commissioner Cureton, seconded by Commissioner Santos, motioned to extend the deadline to specifically outreach to schools that are impacted by DCYF services and programs. Motion was approved by acclamation.

K. Approve Agenda for December 16th, 2019 Full YC Meeting

Since the DCYF OAC recommendation will be postponed, staff suggested using this meeting as an opportunity to inform the rest of the Commissioners on the Vote16 campaign and how they can get involved. Commissioner Quick, seconded by Commissioner Cureton, motioned to approve the agenda with the change. Motion was approved by acclamation.

6. Staff Report



- Young Women's Freedom Center Town Hall event is this Saturday from 12:30-3pm at Excelsior Works. YC cosponsored this event.
- The Power of Community Engagement meeting on 12/11 at 5:30pm at Bayview YMCA and 12/16 at 5:30pm at Museum of the African Diaspora to focus on juvenile justice reform
- NEN youth award feedback is needed by Thursday, December 12th.

7. Adjournment

The meeting was adjourned at 6:02pm.



**San Francisco Youth Commission
Executive Committee
Minutes ~ Draft
Wednesday, November 13th, 2019
5:00-6:30 PM
City Hall, Room 345
1. Dr. Carlton B. Goodlett Pl.
San Francisco, CA 94102**

There will be public comment on each item.

Members: Sarah Cheung (Chair), Josephine Cureton (Vice Chair), Calvin Quick, Amara Santos, Crystal Chan

1. Call to Order and Roll Call

Meeting was called at 5:01pm
All commissioners were present. There was a quorum.

2. Approval of Agenda (Action Item)

Motion to approve by Commissioner Quick, seconded by Commissioner Santos
Public Comment was called.
Motion passes by a vote of acclamation.

3. Approval of Minutes (Action Item)

A. October 30, 2019

[\(Document A\)](#)

Motion to approve by Commissioner Quick, seconded by Commissioner Cureton
Public Comment was called.
Motion passes by a vote of acclamation.

4. Public Comment on Items not on Agenda (~~Discussion Only~~)

Commissioner Quick: Could Staff change the wording in the parentheses on this item? Maybe adding the time limit on the heading (2 mins), as it might be confusing for the public as to how much time they actually have to speak.

Staff Estrada: Sure, thing.

There was no public comment.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity



Commissioners engaged in a team building activity

B. Review Group Agreements + Review Roles

- a. Timekeeper: Josephine
- b. Process Checker: Amara
- c. Minutes: Crystal
- d. Rules of Order: Calvin

C. Review Commission attendance

Attendance looks great. No Commissioner has more than 2 absences.

D. Debrief full YC from November 4th, 2019

Lots of people were engaged, different voices. People liked Rome + Calvin's resolution training: its weird to have it in a formal agendized meeting

- maintain professional workspace - feels weird to share while on the record
- maybe have this during a retreat? Or a seperate day
- Dedicated day + have it at will - have Commissioners sign up
- longer discussion

E. Review committee goals for the coming year and ideas for supporting fellow commissioners in the coming term

- a. Buddy system, 1:1s

No updates

F. Review of Updates on Commission Outreach and Communications

Presenters: Crystal Chan and Amara Santos, Communication and Outreach Officers

- Commissioner Highlights + YC profiles
 - Crystal and Amara are reaching out 1-1
 - Amara available in the morning
 - Crystal available in the afternoon
 - EC members text your group chats to remind other Commissioners to respond
 - will send out doodle poll week of the 11/18
 - Will mainly post on Instagram + Facebook
- Self-care Assessment
 - not trying to add more work
 - goal: to have an open conversation with staff and a vibe check
 - will be a monthly assessment
 - More to come in your committee

G. Review of recent youth-related Board of Supervisors legislation

Presenter: Calvin Quick, Legislative Affairs Officer

No report.

H. Committee reports

- a. Civic Engagement Committee

.Finished mission statement



- i. Went over key points for Vote16 + engaging audience
 - 1. How to frame Vote16
 - ii. Stakeholder meetings 12/9
 - 1. assigned roles
 - iii. YFYI interview TBD?
 - b. Housing and Land Use Committee
 - i. SFMTA 29 Presentation
 - 1. share and support
 - ii. ConnectSF
 - 1. will be a workshop
 - c. Transformative Justice Committee
 - i. Yolanda Williams, Acting Captain
 - 1. came and gave a presentation.
 - 2. Spoke on SROs, answered some questions
 - a. not a lot of SROs, maybe there's no need for them
 - ii. Board of Education Meeting
 - 1. Meeting went really long. Couldn't stay for MOU.
 - 2. Khatab and Rome were there. May have spoken at public comment.
 - C. Review + Next Steps for DCYF Oversight and Advisory Committee Youth Seat Vacancy
 - a. November 26th-applications due
 - b. November 27th- EC reviews them
(this date might change since this is the day before Thanksgiving)
 - c. December 11th- EC holds interviews for qualified applicants
 - d. December 16th- Full Youth Commission votes on the recommendation
 - D. Approve Agenda for November 18th, 2019 Full YC Meeting
 - Remove 7A
 - 6A input + decision
 - 7B [1st Reading]
 - public comment
 - motion to approve the agenda with the amendments that were discussed, by Cureton & Commissioner Santos
- vote by acclamation. Motion passes.

6. Staff Report

- YC Sponsorship
 - use the word "commitment" during Staff Report
 - making an effort to have an actual discussion before making a decision
 - check-in the week before - EC take lead on an event + blast it out
 - send invites on google calendar - Staff Estrada take lead
 - Mention it in Committee meeting
 - Commissioner Quick will reply

7. Adjournment

Meeting was adjourned at 6:16pm.