



**San Francisco Youth Commission  
Civic Engagement and Education Committee  
Minutes – Draft  
Thursday, January 5, 2023  
5:30 PM**

**Held via Videoconference  
(remote public access provided via teleconference)**

**Members:** Steven Hum (Co-Chair), Maureen Loftus (Co-Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting, Yena Im

**Present:** Maureen Loftus (Co-Chair), Steven Hum (Co-Chair), Vanessa Pimentel, Ewan Barker Plummer, Astrid Utting

**Tardy:**

**Absent:** Steven Hum

The San Francisco Youth Commission met remotely in regular session through videoconferencing, and provided public comment through teleconferencing, on Thursday, January 5th, 2022, with Chair Maureen Loftus presiding.

Chair Loftus calls the meeting to order at 5:37 PM.

**1. Call to Order and Roll Call for Attendance**

On the call of the roll:

Member	Present / Absent
Commissioner Barker Plummer	present
Commissioner Im	present
Commissioner Pimentel	present
Commissioner Utting	present
Chair Hum	absent



Chair Loftus	present
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*5 present, 1 absent  
Quorum is met.*

No motion.

## **2. Communications**

Joy Zhan, staff, provides communications.

## **3. Approval of Agenda (Action Item)**

*No discussion*

*No public comment.*

Moved by Commissioner BARKER PLUMMER, seconded by Commissioner UTTING to approve today's agenda.

On the motion to approve today's agenda:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	absent
Chair Loftus	aye

*5 ayes, 1 absent  
This motion passes.*

## **4. Approval of Minutes (Action Item)**

- a. December 20th, 2022 (Packet Materials)



Moved by Commissioner UTTING, seconded by Commissioner PIMENTEL to approve the December 20th, 2022 Committee meeting minutes.

*No discussion*

*No public comment.*

On the motion to approve the minutes for the December 20th, 2022 Committee meeting minutes with the amendments:

Member	Aye / Nay / Abstain / Absent
Commissioner Barker Plummer	aye
Commissioner Im	aye
Commissioner Pimentel	aye
Commissioner Utting	aye
Chair Hum	absent
Chair Loftus	aye

*5 ayes, 1 absent*

*This motion passes.*

**5. Public Comment on matters not on Today's Agenda** (2 minutes per comment)

*No public comment.*

**6. Committee Business** (Discussion)

**A) Civic Engagement Survey**

Commissioner Utting relays back the feedback that she received at the full Commission. There are minor edits that need to be done before getting the approval of the full Commission. She is currently formulating an outreach plan that includes schools, CBOs, and District Supervisors. Specialist Zhan met with someone from the SFUSD Communications department and relayed that they have a High School newsletter that they send out every second Friday of the month, so their next newsletter will be on Jan 13th and the one after that is in February.



The committee discussed the outreach plan and deadlines. Commissioner Utting wishes to include all schools, public, private, and charter schools, in the survey pool. She asked staff how this survey can be formal so that she can use the findings in a future resolution. Specialist Zhan explains that this is something the Committee can put on the website with all the findings for them to cite in the future.

They decided that all the emails should be sent out to the schools on Jan 20th after the Full Commission votes to approve the survey. Staff should have all the emails drafted, so that everything can be sent immediately the next day. The committee decided that the survey should close on February 18th, a week after the SFUSD February High School newsletter goes out.

The committee also asked Staff to inquire about getting three \$50 gift cards to incentivize more students to take the survey.

#### B) Discussion on Upcoming Resolutions

Commissioners Im and Barker Plummer provided the feedback on the resolution from the Jan 3rd Youth Commission meeting. Specialist Zhan provided the minutes from the meeting with all the Commissioners' feedback for the Committee. She will also connect Commissioner Barker Plummer with SHARP for collaboration.

#### C) Civic Engagement and Education Committee Budget and Policy Priorities

Commissioner Barker Plummer proposes that CEEC should plan the Youth Commission citywide budget townhall with the mayoral appointed Commissioners or anyone interested, in addition to the District appointed Commissioners attending their respective District Supervisor budget townhalls.

Specialist Zhan presents a guide to how to formulate a Budget and Policy Priorities list and explains the importance of doing thorough research on the topics.

Chair Loftus and Commissioner Utting agree that the tier one basic needs would be shelter and food. Tier two would be healthcare and education. They, along with Commissioner Barker Plummer, also agree that mental health services and Vote16 would be top priorities.

Commissioner Barker Plummer would like to invite the Department of Election to present on what the funding for civic engagement is like. He would also like staff to see which department is in charge of funding for SFUSD so that the committee can see that funding for mental health services in schools.



Specialist Zhan reminded the committee that with the passage of Proposition G, there is also money that could be allocated to SFUSD services that the District 9 office is working with the Department of Children, Youth, and Families (DCYF) to figure out where to allocate it to. Commissioner Barker Plummer would like to see how the Mayor's Office and the BOS are allocating that money. In addition to DCYF presenting to the Full Commission, he would also like to invite the DCYF person in charge of working on the Prop G money and anyone who works on civic engagement related programming to present to the Civic Engagement and Education Committee.

D) CEEC-related news

N/A

#### **7. Staff Report** (Discussion Item)

**Specialist Joy** reminds everyone that the next Committee meeting will happen on Thursday, January 19th because the Full YC meeting needs to be moved to Tuesday, January 17th due to the observed legal holiday. The meeting will start at 5:30 PM.

Commissioner Utting will need to leave by 7:15 PM on that day.

#### **8. Adjournment**

There is no further business. The meeting is adjourned at 6:44 PM.