



**City and County of San Francisco
YOUTH COMMISSION
Executive Committee**

MINUTES

**Wednesday, February 15th, 2023
5:00 p.m.**

REMOTE MEETING

Members: Emily Nguyen (Chair, D11), Ewan Barker Plummer (Vice Chair, Mayoral), Steven Hum (Legislative Affairs Officer, Mayoral), Raven Shaw (Legislative Affairs Officer, Mayoral), Gabrielle Listana (Communications & Outreach Officer, D6), Astrid Utting (Communications & Outreach Officer, D8).

Present: Emily Nguyen, Ewan Barker Plummer, Raven Shaw, Astrid Utting.

Absent: Steven Hum (unexcused), Gabrielle Listana (unexcused).

Tardy: None.

The San Francisco Youth Commission's Executive Committee met remotely, and provided public comment through teleconferencing, on February 15, 2023, with Chair Nguyen presiding.

1. Call to Order and Roll Call for Attendance

Vice Chair Barker Plummer called the meeting to order at 5:07pm.

On the call of the roll:

Roll Call Attendance: 6 present, 0 absent.

Raven Shaw present
Gabrielle Listana present
Astrid Utting present
Steven Hum present
Emily Nguyen present
Ewan Barker Plummer present



A quorum of the Executive Committee was present.

2. Communications

Joy Zhan, Youth Development Specialist of the SFYC, shared communications and meeting announcements with Commissioners.

3. Approval of Agenda (Action Item)

No discussion, and no public comment.

Officer Utting, seconded by Chair Nguyen, motioned to approve the February 15, 2023 Executive Committee meeting agenda. The motion carried by the following roll call vote:

Roll Call Vote: 6 ayes, 0 absent.

Raven Shaw aye
Gabrielle Listana aye
Astrid Utting aye
Steven Hum aye
Emily Nguyen aye
Ewan Barker Plummer aye

Action: Agenda Approved.

4. Approval of Minutes (Action Item)

a. February 1, 2023 (Packet Materials)

No discussion. No public comment.

Officer Utting, seconded by Officer Listana, motioned to approve the February 1, 2023 Executive Committee meeting minutes. The motion carried by the following roll call vote:

Roll Call Vote: 6 ayes, 0 absent.

Raven Shaw aye
Gabrielle Listana aye
Astrid Utting aye
Steven Hum aye



Emily Nguyen aye
Ewan Barker Plummer aye

Action: Minutes Approved.

- b. Discussion and Debrief of February 6, 2023 full Youth Commission meeting and February 13, 2023 full Youth Commission special meeting.

Vice Chair Barker Plummer said that although it was a very productive meeting, that it went on too late into the evening. Officer Utting agreed, and emphasized how important it was to be tidy on time and get enough time to sleep. Vice Chair Barker Plummer stated that the meetings should be much stricter on time for future meetings, to ensure commissioners can get home in time and attend to schoolwork and other personal responsibilities. Chair Nguyen said that in the Chair / Vice Chair Check-In meeting that they go over on time often due to presenters going over their allotted time, which is understandable since it's a lot of information being communicated, but it's still important to stick to the time. Nguyen also brought up the discussions on resolutions, that they should make sure to only read the changes during the second reading instead of reading the full language of the resolution, since some of these resolutions can be very long. Both Barker Plummer and Nguyen agreed that they are excited to now only be doing in-person meetings from now on, since virtual meetings can be problematic in having to fix technical issues. Nguyen appreciated having the debrief of the Juvenile Justice Center tour, and giving space to talk about how commissioners felt. Utting said that she appreciated having the introductions and roll call part of the agenda, since it highlights the work that everyone is doing.

5. Public Comment on matters not on Today's Agenda (2 minutes per comment)

No public comment.

6. Business (all items to follow discussion & possible action)

a. Review Commission Attendance

Director Esquivel Garcia reported that Commissioner Hillman has two unexcused absences, and cannot miss any future meetings without being excused since he has 3 excused absences remaining. She also said for the Executive Committee to look over attendance policy over the next few months, but that no other commissioner is at risk currently for removal. Specialist Ochoa also reminded that any absences from the September 19, 2022 full Youth Commission meeting will be nullified starting March 20, 2023.



b. Updates on Commission Outreach and Communications

- i. Presenters: Gabrielle Listana & Astrid Utting, Communication and Outreach Officers

Officer Utting said there are no new updates since they have not met since Monday's special full Youth Commission meeting. Chair Nguyen asked if Comms Officers can post the February 21, 2023 full Youth Commission meeting for them to try and get public comment, since that will be the meeting where a bulk of the Budget and Policy Priorities (BPPs) will be discussed. Vice Chair Barker Plummer also mentioned that the March 6, 2023 full Youth Commission meeting can also have public comment since that's the day that they will be taking action and approving the finalized BPPs. Commissioners agreed that both dates should be highlighted for public comment opportunities via social media. Officer Utting also stated that she intends to post about the two meeting dates, as well as having a post to explain what BPPs are.

c. Updates on Recent Youth-Related Board of Supervisors/Mayor Legislation

- i. Presenters: Steven Hum & Raven Shaw, Legislative Affairs Officers

Officers Hum and Shaw said that they are still working on seeing if there's any legislation that can be referred to the Youth Commission, and they'll continue to work on the form that they've created to assess responses from commissioners. Director Esquivel Garcia mentioned that the District 7 Office has not yet written the resolution on the school safety task force, but that they are now currently working on it. Specialist Zhan offered if they'd want to connect commissioners to the District 7 Office to help write the resolution, to which Vice Chair Barker Plummer said they would like to see the authors of the Commission's resolution invited. Chair Nguyen said that she would like to see youth involved in this process to learn from it, and to help with accountability on the Supervisor's part. Specialist Ochoa said that he can reach out to the D7 Office to get this started, and include Commissioners Barker Plummer, Loftus, Im, Colin, and Nguyen, since they are the sponsors and authors of the resolution.

d. Budget and Policy Priorities Discussion

Commissioners went over the Budget and Policy Priorities (BPPs) written by the members of the Transformative Justice Committee. Officer Utting amended the language to reflect the amendment that was made at the special full Youth Commission meeting. Officer Hum asked how the pictures in the BPPs would be formatted. Specialist Zhan also recommended giving the source of each of the



photos that were included in the language. Vice Chair Barker Plummer said that staff can help dictate what pictures can be included from previous years, since they didn't set the expectation that commissioners could submit pictures. He also said that 'replenishing' was an interesting term that they might want to see if it works best.

Commissioners went over the Budget and Policy Priorities (BPPs) written by the members of the Civic Engagement and Education Committee. Vice Chair Barker Plummer said he would like to hear advice on what title the school safety BPP should have, and he asked if staff could help make a graphic for a portion of the language so it's easier for readers to understand. Vice Chair Barker Plummer and Chair Nguyen said that Vote16 has been one of the biggest responsibilities and priorities for the Youth Commission, and that they had to do some of the work that the CEEC committee couldn't complete. Specialist Zhan recommended for committee members to look at past BPPs to complete the language, and Chair Nguyen said that everyone has been doing this work in their respective committees. Officer Hum responded by saying that he and Commissioner Loftus will take the lead on the Vote16 BPP to ensure that it's prepared by the next full Youth Commission meeting. In regards to the mental health BPP, Chair Nguyen said that it's easy to get lost in the numbers and that the recommendations were vague, therefore the statistics should be limited to the necessary information that's relevant to the recommendations. Commissioners also requested that staff send out a reminder email for commissioners to make their final edits based on the suggestions by the Executive Committee before the full Youth Commission on February 21, 2023. Officer Utting said that the Life Skills BPP could be further consolidated to make the recommendations more clear. In regards to the Civic Engagement and Education BPP, Officer Utting wants to see further data. Chair Nguyen said that there's a lot of conflicting statistics in this BPP, and that it might be better to combine this with the Vote16 BPP.

e. Budget Presentation to BOS Budget and Appropriations Committee

Specialist Zhan informed commissioners of the process on our presentation to the Board of Supervisors' Budget and Appropriations Committee. Chair Nguyen, Vice Chair Barker Plummer, Officer Shaw, Officer Utting, and Officer Listana said they would all be able to make the March 22nd presentation date, with Officer Hum unsure due to absence. Staff recommends that commissioners put together a template for how they will be presenting the information to the Board of Supervisors. Commissioners said they would reach out to committee chairs to determine who else will be presenting information based on the BPPs that the committees put together. Staff will also hold a practice session before the



presentation date to help the commissioners prepare their remarks and answer our questions.

Vice Chair Barker Plummer handed the gavel to Chair Nguyen at 7:05pm. Officer Hum left the meeting without returning at 7:10pm.

f. Budget Town Hall

Chair Nguyen recommended that the Youth Budget Town Hall will be the second week of April 2023, and decide on a location in the next week or two to move forward on planning the event. The Executive Committee will be taking the lead on presenting the information, while Comms Officers will be taking the lead on spreading awareness on the event's location. Commissioners recommended that we request for the dates of April 12th, 13th, 14th (5-7pm) from the SF LGBT Center, and Lick Wilmerding High School for the dates of April 6th and 7th (5-7pm). Food vendors can be determined after the location is confirmed.

Chair Nguyen handed the gavel to Vice Chair Barker Plummer at 7:29pm. Officer Listana left the meeting without returning at 7:30pm.

g. 23-24 Youth Commission Recruitment

Specialist Zhan went over some of the recruitment materials that staff are starting to review, and staff asked commissioners to give their feedback on the application or interview questions.

h. Approval of Full YC February 21, 2023 Agenda

Commissioners discussed what items they may want to remove due to the large number of presentations and discussion that will take place. No public comment.

Vice Chair Barker Plummer, seconded by Chair Nguyen, motioned to approve the February 21, 2023 full Youth Commission agenda, with the amendment to remove Roll Call and Introductions (Item 10). The motion carried by the following roll call vote:

Roll Call Vote: 4 ayes, 2 absent.

Raven Shaw aye

Gabrielle Listana absent

Astrid Utting aye



Steven Hum absent
Emily Nguyen aye
Ewan Barker Plummer aye

Action: Agenda approved.

7. Adjournment

There being no further business on the agenda, the Youth Commission's Executive Committee adjourned at 7:52pm.