



**San Francisco Youth Commission  
Civic Engagement Committee  
Agenda – Special  
Monday, November 26, 2018  
4:30-6:30 PM  
City Hall, Room 270  
1. Dr. Carlton B. Goodlett Pl.  
San Francisco, CA 94102**

*There will be public comment on each item.*

Members: Arianna Nassiri, Kaye Chin, Charley Obermeyer, Grace Hoogerhyde, Alysha Sadarangani, Felix Andam

**1. Call to Order and Roll Call**

**2. Approval of Agenda (Action Item)**

**3. Approval of Minutes (Action Item)**

A. November 13, 2018

[\(Document A\)](#)

**4. Public Comment on Items not on Agenda (Discussion Only)**

**5. Business (All Items to Follow Discussion and Possible Action)**

A. Team Building Activity

B. Review Group Agreements & Roles

- a. Timekeeper-Alysha
- b. Process Check-Grace
- c. Minutes-Kiely
- d. Rules of Order-Charley

C. Debrief and Follow up on Committee Issues

- a. Voter Pre-Registration & Vote16 Campaigns
  - i. Voting Infographic
  - ii. Draft Email template for voter pre-registration trainings
  - iii. Next steps on timelines

D. Presentation on How to Pre-Register 16 & 17 Year Olds to Vote

Presenter: Arianna Nassiri, Chair of Civic Engagement Committee

E. Omnibus Resolution support: brainstorm ideas and think of programs to reach out to



## **6. Staff Report**

## **7. Executive Committee Report**

## **8. Adjournment**

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

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City Hall, Room 345  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102  
Phone: (415) 554-6446, Fax: (415) 554-6140  
Email: youthcom@sfgov.org  
[www.sfgov.org/yc](http://www.sfgov.org/yc)

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Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone: (415) 554-7724, Fax: (415) 554-5784  
Email: [sof@sfgov.org](mailto:sof@sfgov.org)

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To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Kiely Hosmon, Youth Commission Director [phone: 415-554 6464; email: [Kiely.hosmon@sfgov.org](mailto:Kiely.hosmon@sfgov.org)] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

**LANGUAGE INTERPRETERS:** Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

**AVISO EN ESPAÑOL:** La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

**Paunawa:** Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

**翻譯** 必須在會議前最少四十八小時提出要求  
**請電** (415) 554-7719



**San Francisco Youth Commission  
Civic Engagement Committee**

**Minutes ~ Draft**

**Tuesday, November 13, 2018**

**4:15-6:15 PM**

**City Hall, Room 270**

**1. Dr. Carlton B. Goodlett Pl.**

**San Francisco, CA 94102**

*There will be public comment on each item.*

Members: Arianna Nassiri, Kaye Chin, Charley Obermeyer, Grace Hoogerhyde, Alysha Sadarangani, Felix Andam

**1. Call to Order and Roll Call**

The meeting was called to order at 4:28 pm. Commissioners present: Arianna Nassiri, Kaye Chin, Grace Hoogerhyde, Alysha Sadarangani. Not present: Charley Obermeyer, Felix Andam.

Staff present: Kiely Hosmon. There was quorum.

There was no public comment.

**2. Approval of Agenda (Action Item)**

Commissioner Chin, seconded by Commissioner Hoogerhyde, motioned to approve the agenda. There was no public comment. The motion was approved by acclamation.

There was no public comment.

**3. Approval of Minutes (Action Item)**

A. October 22, 2018

[\(Document A\)](#)

Commissioner Sadarangani, seconded by Commissioner Chin, motioned to approve the minutes. There was no public comment. The motion was approved by acclamation.

There was no public comment.

**4. Public Comment on Items not on Agenda (Discussion Only)**

Lavender, the new Youth Commission intern, introduced herself.



## 5. Business (All Items to Follow Discussion and Possible Action)

### A. Team Building Activity

The Commissioner engaged in a team building activity.

### F. Review Group Agreements & Assign Roles

- a. Timekeeper-Alysha
- b. Process Check-Grace
- c. Minutes-Kiely
- d. Rules of Order-Charley

Commissioners reviewed the group agreements and the roles.

### G. Committee Issues

- a. Identify and Streamline Priority Areas

Commissioners engaged in an activity that outlined next steps on their issue areas. They will fill out the supplied google document for all to add input and next steps.

Action items:

- Staff to check in YC needs to re-write a resolution, or if a motion will suffice, to reintroduce Vote16 as a priority campaign for the YC.
  - Staff to dig through old documents and files regarding the process of Vote16 campaign
  - Staff to reach out to the folks who emailed earlier in the year regarding pre-registration work in the community and schools
  - Arianna will lead CEC in a voter registration training on November 26<sup>th</sup>
  - Arianna and Kaye will reach out to Josh to have him present at the December 3<sup>rd</sup> meeting on preregistration work and Vote16 process
  - CEC members will create a draft infographic regarding voter pre registration with a plug for Vote16 work (draft to be vetted November 26<sup>th</sup>)
- b. Create a timeline for the year

See above. The November 26<sup>th</sup> agenda will have:

- Arianna training on voter registration process
- Reviewing infographic on voting
- Reviewing a draft email for pre-registration trainings

- c. Omnibus Resolution support: brainstorm ideas and think of programs to reach out to

This is on pause to give Committees more time to gather data and information for potential budget asks.

## 6. Staff Report

Pay attention to what is on the agenda of your meeting, regarding time and place, as sometimes there is a mix up in the Weekly Internal.



## **7. Executive Committee Report**

Their biggest push right now is a logo redesign. Please give Grace ideas for potential new logos.

## **8. Adjournment**

The meeting was adjourned at 5:57pm.