



**San Francisco Youth Commission
Executive Committee
Minutes ~ Draft**

Thursday, January 2, 2020

5:00-6:30 PM

City Hall, Room 345

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Sarah Cheung (Chair), Josephine Cureton (Vice Chair), Calvin Quick, Amara Santos, Crystal Chan

1. Call to Order and Roll Call

Chair Cheung called the meeting at 5:11pm. Commissioners present: Josephine Cureton, Calvin Quick, and Sarah Cheung. Commissioner Santos has an excused absence. Commissioner Chan has an unexcused absence. Staff present: Kiely and Itzel.

Motion to excuse Commissioner Santos' absence, by Commissioner Cureton, seconded by Commissioner Quick.

Public comment was called, there was no public comment. The motion passes by a vote of acclamation.

2. Approval of Agenda (Action Item)

Commissioner Cureton motioned to approve the agenda, seconded by Commissioner Quick

There was no public comment. The motion passes by a vote of acclamation.

3. Approval of Minutes (Action Item)

A. December 11, 2019

[\(Document A\)](#)

Commissioner Quick motioned to approve the minutes, seconded by Commissioner Cureton



There was no public comment. The motion passes by a vote of acclamation.
passes by a vote of acclamation

4. Public Comment on Items not on Agenda (2 minutes per public comment)

There was no public comment.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity

Commissioners engaged in a check-in question: How has your holiday break been?

There was no public comment.

B. Review Group Agreements + Review Roles

- a. Timekeeper (Josephine)
- b. Process Checker (Josephine)
- c. Minutes (Calvin)
- d. Rules of Order (Calvin)

Commissioners distributed roles. There was no public comment.

C. Review Commission attendance

- a. FYC:
 - i. Sasha has one **unexcused** absence and one **excused** absence
 - ii. Rome has one **unexcused** absence & two **excused** absences
 - iii. Arianna N. has one **unexcused** & one **excused** absence
 - iv. Ariana A. has one **unexcused** absence and one **excused** absence
 - v. Rocky have one **excused** absence
 - vi. Sarah C.& Sarah G. have one **unexcused** absence
 - vii. Sarah G. has one **unexcused** absence
- b. EC:
 - i. Crystal has one **tardy** & two **excused** absences
 - ii. Sarah C. has one **tardy**
 - iii. Amara has one **excused** absence
- c. CEC:
 - i. Crystal has one **excused** absence, three **tardies**
 - ii. Valentina & Sarah G. have one **unexcused** absence
 - iii. Arianna N. has one **excused** absence
 - iv. Ariana A. has one **tardy**
- d. HLU:
 - i. Maggie and Khatab have one **excused** absence



- ii. JoJo and Sasha have one **unexcused** absence
- e. TJ
 - i. Rome has one **tardy**
 - ii. Nora & Arsema have one **excused** absence

Commissioner Quick: When someone hits more than 1 “unexcused” is the danger zone, the highest is at one. If anyone has two “unexcused” absences, then EC will give a courtesy notice.

Commissioner Cureton will follow-up with Commissioner Jones regarding his 2 excused absences in FYC.

Executive Committee agrees to give fellow Commissioners a precautionary message once a commissioner reaches the 2 “excused” or “unexcused absences”.

D. Debrief full YC from December 16th, 2019

Staff Estrada: How can we celebrate each other? How do you like to be celebrated?

Fun set-up, provide food. Brown bison was more complicated this year. Staff purchased gifts out of pocket.

Possible Solutions: Timing can be an issue. Maybe hosting a celebration earlier in the month of December? Keep the celebration during a FYC meeting. Keep about 3-4 items on the agenda and ending with a celebration? RSVP form?

Intentionally ask the Commissioners how they like to be celebrated. Vote16 presentation was informative. Everyone from CEC presented.

There was no public comment.

- E. Review committee goals for the coming year and ideas for supporting fellow commissioners in the coming term
 - a. Buddy system, 1:1s

Josephine and Calvin lead the buddy system. Commission has reached cohesion. Can take this item off for future agendas.

There was no public comment.

F. Review of Updates on Commission Outreach and Communications
Presenters: Crystal Chan and Amara Santos, Communication and Outreach Officers



Note from Commissioner Chan: stay tuned for Commissioner highlights on instagram!

G. Review of recent youth-related Board of Supervisors legislation
Presenter: Calvin Quick, Legislative Affairs Officer

Letter of support sent to Jason Chen for statewide youth commission. The bill has received sponsorship, an assembly member from Southern California. Press conference is happening next Wednesday in Sacramento at 9am. Commissioner Quick will be in attendance. Commissioner Cureton may attend.

Will talk about other legislation referred during item J. There was no public comment.

H. Committee reports

- a. Civic Engagement Committee
- b. Housing and Land Use Committee
- c. Transformative Justice Committee

Not much to report on, most committees haven't met in the last two weeks on the 19th. CEC had a working group session, met about town halls that will potentially take place in April. CEC needs letters of support by Supervisors.

TJ working group was cancelled. There was no public comment.

I. Next Steps for DCYF Oversight and Advisory Committee Youth Seat Vacancy

One more person has submitted an application since the last meeting. Youth Commission is only charged with recommendation, not outreach. However, commissioners will do outreach to support DCYF.

New deadlines:

- Application deadline: Tuesday, January 14th, 2020
- Review + Recommendation: Wednesday, January 15th, 2020
- YC Votes: FYC on 1/18-1/19 (add to mid-year retreat agenda)

no interviews

J. Approve Agenda for January 6th, 2020 Full YC Meeting

Legislation referred:

- Sugar Sweet Beverage:
 - BOS isn't making major changes. Making very small changes. Think about asking Natalie "why" they are changing the words.



- Class Cuts at City College:
 - self-explanatory. will be having a hearing about CCSF budget.
 - Staff Hosmon: I would encourage you all to think about the dignity fund. How can they find funding for certain classes versus others. Is there other types of funding? Ask questions, be inquisitive. Read the YC archives and review history YC has done in the past.
- Secondhand Smoke: staff to email them and ask to postpone their presentation with a date that aligns with the hearing.
- Navigation Center: requires each district to have a NAV center in 2 years, right now D6, D8, and D10. YC interests: NAV law is already in place, this would only amend. In that law, there is a statement about 1 TAY NAV center. However, this law would remove that provision and add a new list of provisions (6 categories). They are backing off the requirement of a NAV center to a specific marginalized identity. YC can give input on this ordinance and give recommendations. This type of legislation opens up the door to ask hard questions about the implementation and motion to include last year's BPPs.

Motion to approve the agenda with the caveat that the hearing about Secondhand Smoke can be struck from the agenda if we don't hear from Yee's office by Friday 1/03 by Commissioner Quick, seconded by Commissioner Cureton.

No public comment. Motion passes by a vote of acclamation.

6. Staff Report

- Reminder: Mid-Year Retreat 1/18-1/19/20 - Location TBD - 9-5pm
- Implicit Bias Training - EC follow-up with Commissioners.

7. Adjournment

Meeting adjourned at 6:20pm

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm,



Monday—Friday). The Youth Commission office is at:

City Hall, Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-6446, Fax: (415) 554-6140
Email: youthcom@sfgov.org
www.sfgov.org/yc

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code) Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, please contact:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
Email: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

The nearest accessible BART station is Civic Center (Market/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center for Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

To obtain a disability-related modification or accommodation, including auxiliary aids or services



to participate in the meeting, please contact Kiely Hosmon, Youth Commission Director [phone: 415-554-6464 email: Kiely.hosmon@sfgov.org] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719