



**San Francisco Youth Commission
Executive Committee
Agenda
Wednesday, March 2nd, 2022
5:00-6:30 PM**

Public Comment Call-in:

Dial by your location

+1 669 900 9128 US (San Jose)

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+1 312 626 6799 US (Chicago)

Meeting ID: 819 1323 8548

Passcode: 405072

Find your local number: <https://us02web.zoom.us/j/81913238548>

Members: Adrianna Zhang (Chair), Arsema Asfaw (Vice Chair), Steven Hum (Legislative Affairs Officer), Gabrielle Listana (Comms Officer), Emily Nguyen (Comms Officer)

- 1. Call to Order and Roll Call**
- 2. Approval of Agenda (Action Item)**
- 3. Approval of Minutes (Action Item)**
 - A. February 16th, 2022
[\(Document A\)](#)
- 4. Public Comment on Items not on Agenda (2 minutes per public comment)**
- 5. Business (All Items to Follow Discussion and Possible Action)**
 - A. Team Building Activity
 - B. Review Commission attendance



Committee	Excused Absence	Unexcused Absence	Tardy
FYC	<ul style="list-style-type: none"> - Amara S. (1) - Jayden T. (2) - Amadeos O. (1) 	<ul style="list-style-type: none"> - Arsema A. (1) - Raven S. (1) - Sammy F. (1) - Jayda L. (1) - Jayden T. (1) 	<ul style="list-style-type: none"> - Jayden T. (1)
EC			

C. Review of Updates on Commission Outreach and Communications
 Presenters: Gabrielle Listana & Emily Nguyen, Communication and Outreach Officers

D. Review of recent youth-related Board of Supervisors legislation
 Presenter: Steven Hum, Legislative Affairs Officer

E. [Discussion + Decision] Department of Children, Youth, & their Families' (DCYF) Oversight & Advisory Committee (OAC) - Review of Application for Youth Applicants
 Presenter: Staff Estrada
 (Document B)

F. [Decision] Approve Agenda for March 7th, 2022 Full YC Meeting
 Presenter: Staff Estrada

6. Staff Report

7. Adjournment

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

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(9am to 6pm, Monday—Friday). The Youth Commission office is at:

City Hall, Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-6446, Fax: (415) 554-6140
Email: youthcom@sfgov.org
www.sfgov.org/yc

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code) Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, please contact:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
Email: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

The nearest accessible BART station is Civic Center (Market/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center for Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

To obtain a disability-related modification or accommodation, including auxiliary aids or



services to participate in the meeting, please contact Kiely Hosmon, Youth Commission Director [phone: 415-554-6464 email: Kiely.hosmon@sfgov.org] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719



**San Francisco Youth Commission
Executive Committee
Minutes ~ Draft
Wednesday, February 16th, 2022
5:00-6:30 PM**

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Meeting ID: 873 8504 8855

Passcode: 006533

Find your local number: <https://us02web.zoom.us/j/kcB180nOjR>

There will be public comment on each item.

Members: Adrianna Zhang (Chair), Arsema Asfaw (Vice Chair), Steven Hum (Legislative Affairs Officer), Gabrielle Listana (Comms Officer), Emily Nguyen (Comms Officer)

1. Call to Order and Roll Call

Commissioner Asfaw called the meeting to order at 5:08pm. All are present, quorum is met.

Roll Call Attendance:

Adrianna Zhang, present

Arsema Asfaw, present

Steven Hum, present

Gabrielle Listana, present

Emily Nguyen, not present

2. Approval of Agenda (Action Item)

No public comment. Commissioner Zhang motions to approve the agenda, seconded by Commissioner Listana. Motion passes by a roll call vote.



Roll Call Vote:

Adrianna Zhang, aye
 Arsema Asfaw, aye
 Steven Hum, aye
 Gabrielle Listana, aye
 Emily Nguyen, not present

3. Approval of Minutes (Action Item)

A. February 2nd, 2022
[\(Document A\)](#)

No public comment. Commissioner Listana motions to approve the minutes, seconded by Commissioner Zhang. Motion passes by a roll call vote.

Roll Call Vote:

Adrianna Zhang, aye
 Arsema Asfaw, aye
 Steven Hum, aye
 Gabrielle Listana, aye
 Emily Nguyen, not present

4. Public Comment on Items not on Agenda (2 minutes per public comment)

No public comment.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity

Commissioners engaged in a check-in question.

Commissioner Nguyen joined the meeting at 5:11pm.

B. Review Commission attendance

Committee	Excused Absence	Unexcused Absence	Tardy
FYC	- Amara S. (1) - Jayden T. (2) - Amadeos O. (1)	- Arsema A. (1) - Raven S. (1) - Sammy F. (1) - Jayda L. (1) - Jayden T. (1)	- Jayden T. (1)



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No discussion.

C. Debrief Full YC from February 7th, 2022

Commissioner Zhang: I feel like a lot of the newer commissioners don't ask as many questions. I'm wondering if we could share the FAQ document shared last year?

Commissioner Asfaw: Maybe the FG can add some helpful context to encourage people to speak up.

Commissioner Nguyen left the meeting at 5:33pm.

D. Review of Updates on Commission Outreach and Communications

Presenters: Gabrielle Listana & Emily Nguyen, Communication and Outreach Officers

Report:

- episode 3 being recorded next week at LWHS
- Workgroup profiles

E. Review of recent youth-related Board of Supervisors legislation

Presenter: Steven Hum, Legislative Affairs Officer

No report.

F. [Discussion] YC Workgroups

Presenter: Executive Committee

TJ - March 14th, 2022

- hosting workshop on what it means to be undocumented
- meeting with folks from La Raza

CEC - Tues. March 1st

- not moving forward with 2022 campaign

G. [Decision] Approve Agenda for February 21, 2022 Full YC Meeting

Presenter: YC Staff

This meeting has been canceled.

6. Staff Report



- BAC presentation prep
 - Friday 2/28 dates with the most votes
 - Emily, can you make it?
 - Yes

7. Adjournment

Meeting is adjourned at 5:53pm.

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**SF'S CHILDREN, YOUTH & FAMILIES
OVERSIGHT AND ADVISORY COMMITTEE IS
RECRUITING YOUTH!**

Do you have ideas about what young people & families
in SF need?

Have direct experience in youth programs in SF?

Want to help improve programs and services for young
people?

Want to help make sure young people have a say in how
the City invests in services for youth?

SEAT NOW OPEN FOR YOUTH AGES 19 AND UNDER.

YOUTH REPRESENTATIVES WILL RECEIVE LEADERSHIP TRAINING AND
HAVE A CHANCE TO EARN A \$500 ANNUAL STIPEND.

Have questions or want to learn more?

Contact the SF Youth Commission at:

(415) 554-6464

Youthcom@sfgov.org

2019 APPLICATION FOR YOUTH SEAT 1 ON THE CHILDREN, YOUTH, AND FAMILIES OVERSIGHT AND ADVISORY COMMITTEE (OAC)

What is the OAC?

The Children Youth and Families Oversight and Advisory Committee (OAC) is an 11 member council created following the passage of Proposition C in November 2014. Proposition C approved the extension of the city's Children's Fund (now Children and Youth Fund) and Public Education Enrichment Fund (PEEF) for 25 years. Established in 1991, the Fund sets aside a portion of the city's property tax to provide services for young people in San Francisco, mostly through the SF Department of Children, Youth and Their Families (DCYF). DCYF has administered San Francisco's powerful investments in children, youth, transitional age youth, and their families. With a deep commitment to advancing equity and healing trauma, we bring together government agencies, schools, and community-based organizations to strengthen our communities to lead full lives of opportunity and happiness. Together, we make San Francisco a great place to grow up. DCYF has eight service areas of funding including: Educational Supports; Enrichment, Leadership and Skill-Building; Justice Services; Mentorship; Out of School Time; Youth Workforce Development; Family Empowerment; and Outreach and Access.

The Oversight and Advisory Committee includes three seats for youth members: Two members age 19 or under, and one seat for a transitional age youth age 18-24.

Members of the OAC are responsible for:

- Reviewing the budget, governance, and policies of DCYF
- Monitoring and participating in the administration of the Children and Youth Fund
- Taking steps to ensure that the Children and Youth Fund is administered in a manner accountable to the community

In short, members of the OAC make sure that the Children and Youth fund is put to the purpose that voters intended—providing the children and youth of San Francisco with high quality services and programs; and that the community has a say in decision-making about how the fund will be used.

“What is the time commitment? Is the position paid?”

The role will require a regular commitment of 5 hours a month, with extra time needed during some months. This includes:

- OAC meetings and OAC subcommittee meetings take place at least 6 times a year, but usually monthly, in the evening

- You will receive support and training from Youth Commission staff via monthly check-ins to prepare for upcoming meetings and OAC business
- If possible, attend two daytime weekend retreats with Youth Commissioners to connect and build skills with other youth leaders in city government. Retreats held Saturday and Sunday of Labor Day weekend and Martin Luther King, Jr. weekend.
- There would be a \$500 stipend for OAC attendance and participation. The annual stipend will be distributed in two halves, once in February, and once in July.
- The term for the seat is three years. If you are interested but have questions or concerns about the length of the term, please ask!

Who is eligible to join the OAC?

1. Must live in the City and County of San Francisco
2. **Seat 1 (vacant)** must be a youth 19 years old or younger at the time of appointment.
3. ~~Seat 2~~ (filled) must be a youth 19 years old or younger at the time of appointment.
4. ~~Seat 7~~ (filled) must be a transitional age youth 18 through 24 years of age who is familiar with challenges faced by disconnected transitional-age youth, including those who are: homeless; have dropped out of high school; disabled; familiar with substance abuse issues; low-income parents; undocumented; new immigrant and/or English Learners; LGBTQQ; transitioning from foster care; or involved in the juvenile justice, criminal justice, or special education systems.
5. Must possess a social security number

A strong candidate will possess:

- Knowledge of and direct experience with after-school, summer, and youth-focused programs in San Francisco
- Interest in making systems and organizations work well and a desire to see that youth are being served well by the Children's Fund
- A passion for youth-inclusion in decision making
- Awareness of, and connection to, the diverse experiences of youth in San Francisco

HOW TO APPLY

Please submit a complete application to the Youth Commission (by fax, email, regular mail or in person) before midnight on November 26, 2019. Applications will be accepted until the seat is filled, but the first review of applications to date will take place on November 27, 2019.

A complete application will contain:

- Completed and signed OAC Youth Applicant Information Form** (*below*)
- Short Essay Question Responses** (*to questions below*)
- Letter of Recommendation:** Please provide a recommendation—a few paragraphs are sufficient—from a mentor who can speak to your involvement in youth programs and your ability to advocate for the community. They can include the information here, or submit a letter separately. Your recommender can be another youth leader or an adult.
- Resume** (*optional*)
- ~~If applying for Seat 7 (TAY seat): **The Application for Boards, Commissions, Committees & Task Forces** (*for those applying to Seat 7 only*)~~

The Youth Commission will make recommendations to the Mayor about who to appoint for seat 1 & 2. The Youth Commission will also advise the Board of Supervisors of qualified candidates for seat 7. **The Board of Supervisors and the Mayor will ultimately decide who to appoint to the OAC.**

You will also be asked to attend a Board of Supervisors Rules Committee meeting when they review your application. Youth Commission staff will be available to help you prepare.

If you have questions about any of this or want to learn more, please contact the Youth Commission office at (415) 554-6464.

OAC YOUTH APPLICANT INFORMATION

Name _____

Phone _____ Email _____

Birth date _____ Age _____

Home Address _____ Zip _____

Resident of SF? Yes No SF District you live in (1-11) _____

OAC Seat you are applying for:

Seats 1 and/or 2 (for youth age 19 or under)

~~Seat 7 (for a transitional age youth 18-24)~~

~~If you marked Seat 7, confirm you will fill out the "Application for Boards, Commissions, Committees, & Task Forces"~~

Occupation _____ Employer (if any) _____

School you are attending or will be attending (if any)

Other schools you attend or have attended in the past _____

After-school, summer, or youth programs you are currently involved in _____

After-school, summer, or youth programs you have been involved with in the past _____

Additional optional information:

Race _____ Ethnicity _____

Languages spoken _____

Sexual orientation _____ Gender _____

Applicant Signature:

Date _____ Applicant's Signature (required) _____

(Manually sign or type your complete name. NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

ESSAY QUESTIONS

- 1) What communities do you feel connected to and why? How would you represent the diversity of youth in the City and County of San Francisco? (*Examples: Queer, Disabled, Homeless, Teen Parent, Low-Income, Immigrant*). *You are not limited to these choices. Please add your own.*
- 2) What special skills, insight and experiences would you bring to this position?
- 3) What are some of your past experiences as a participant or leader in youth-focused activities?

RECOMMENDATION

Recommender Name _____

Organization or Relationship _____

Best way to contact _____

- Check if recommender will be submitting a separate letter of recommendation.
Recommendations can be sent to: youthcom@sfgov.org*

Recommender, please share your insights about the applicant's involvement and leadership in youth programs and their ability to advocate for their community.

SUBMITTING YOUR APPLICATION

If submitting via email, please use PDF. Submit application in person, by fax, regular mail, email to:

San Francisco Youth Commission
City Hall, room 345
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San Francisco, CA 94102
Fax: (415) 554-6140
Phone: (415) 554-6464
Email: youthcom@sfgov.org

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